

**UTAH STATE BOARD OF EDUCATION
SUPERINTENDENT SELECTION COMMITTEE
MEETING MINUTES**

March 24, 2016

A meeting of the Utah State Board of Education Superintendent Selection Committee was held March 24, 2016 at the Utah State Office of Education, 250 East 500 South, Salt Lake City, Utah.

Committee members present included Board Members Laura Belnap, Leslie Castle, Barbara Corry, David Crandall, Linda Hansen, Mark Huntsman, Jennifer Johnson, Stan Lockhart (by phone), and Terryl Warner. Staff present included Lorraine Austin, Mark Peterson, Dave Rodemack, and Emilie Wheeler. Others present included Royce Van Tassel, Utah Association of Public Charter Schools; and Jay Blain, Utah Education Association.

Call to Order

Committee Chair Mark Huntsman called the meeting to order at 4:08 p.m. Member Brittney Cummins was excused.

All Board members present signed confidentiality agreements.

Review of Bylaws

The Committee reviewed the Board Bylaws, Section X, Appointments.

Search Parameters

The Committee discussed options for advertising the State Superintendent position, including: 1) within the state only; 2) nationally using tools available in house; and 3) hiring a consultant.

MOTION was made by Member Johnson and seconded by Member Belnap that the Committee recommend not hiring a consultant.

Motion carried unanimously.

MOTION was made by Member Belnap and seconded by Member Johnson that the Board search locally and nationally using internal resources, and that a list of where to advertise be compiled.

Motion carried unanimously.

The Committee discussed involving stakeholders up front.

MOTION was made by Member Belnap and seconded by Member Johnson that the Board invite stakeholders to give input at the beginning of the process via an online survey.

Motion carried unanimously.

Committee members will submit suggested survey questions to Emilie Wheeler, Board Communications Director. The survey will be an item for the next meeting.

A current job description of the state superintendent position was distributed. Committee Chair Huntsman assigned Committee members to review the job description along with the qualifications outlined in Utah Code 53A-1-301 and be prepared to discuss them at the next meeting.

Committee members discussed the length of the search, and there was general consensus that the goal is for the superintendent to be appointed by July 1.

Next Meeting

The Committee scheduled its next meeting for April 4 from 1:00 p.m. to 5:00 p.m.

Adjournment

MOTION to adjourn was made by Member Johnson and seconded by Member Belnap.

Motion carried. The meeting adjourned at 5:30 p.m.

Lorraine Austin, Board Secretary
Minutes approved April 4, 2016