

## Special Education Annual Reporting and Activity Calendar

May 1, 2018-June 30, 2019

Due Before June 30, 2018

Trainings

Reports

Technical Assistance

Due/Activity Date	Report/Activity	Description	Submission Method/Site	Contact
5/22/2018	Conducting Own Post-High Survey	Training for LEAs who want to learn to conduct their own surveys	Online Training at 9:00 AM and 3:00 PM	<a href="#">Lavinia Gripentrog</a>
6/4/2018	Post High Surveys Begin	Students who graduated/completed high school in 2017 are surveyed to see what activities they are participating in		<a href="#">Lavinia Gripentrog</a>
6/9/2018	DLM Summative Assessment Window Closes	Students who are eligible for the alternate assessment must have 1% marked within their special education record (SCRAM)	LEA Student Information System (SIS)	<a href="#">Tracy Gooley</a>
6/15/2018	Program Improvement Plan (PIP)	LEAs must submit a complete improvement plan, based both on compliance and outcome data	Submit in UPIPS	<a href="#">Lindsey Adams</a>
6/25/2018	Intensive Services Funds Request	Required from LEAs requesting support for students whose special education services cost more than 3x the state average (about \$20,000) LEAs MUST email Tami Gear stating their intensive services report is in UPIPS	Submit in UPIPS	<a href="#">Tami Gear</a>
6/25/2018	Personnel Report	Each LEA must submit a report with the number and qualification of special education and related service staff	Submit in UPIPS	<a href="#">Tami Gear</a>
6/25/2018	EYSE Stipend	For days worked during the two weeks AFTER the 2017-2018 school year ends Up to 4.5 TOTAL days allowed for 2017-2018 school year	Submit in UPIPS	<a href="#">Tami Gear</a>
6/18-20/2018	Utah Systems Conference	Breakout sessions will align with areas of concentration targeted toward specific audiences June 20 <sup>th</sup> is a post-conference day for SPDG participants	Utah Valley Convention Center 220 W Center St, Provo	<a href="#">Kim Baker</a> <a href="#">Kim Fratto</a>
6/25-29/2018	SLT Institute	This event is for persons who hold a bachelor's degree in communicative disorders and are employed as a Speech Language Technician (SLT) in a Utah public school Satisfactory completion of the Institute is required for SLTs employed in Utah LEAs	Jordan Academy for Technology & Careers 12723 S. Park Ave, Riverton	<a href="#">Crystal Thomas</a>
7/1/2018	Assurances of Compliance	Signed by the Superintendent or Charter Director	Submit to School Finance section	<a href="#">Tami Gear</a>

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7/9-13/2018	Running Start South	<p>Designed to prepare new (within first three years of teaching) special education teachers in an alternative route to licensure (ARL) or alternative teacher preparation (ATP) program for the school year</p> <p>The teachers, alongside a school-based coach, attend 5 days of training together to learn foundation instructional skills</p>	<p>Iron County School District 2077 W Royal Hunte Dr, Cedar City</p>	<a href="#">Crystal Thomas</a>
7/16-20/2018	Running Start North	<p>Designed to prepare new (within first three years of teaching) special education teachers in an alternative route to licensure (ARL) or alternative teacher preparation (ATP) program for the school year</p> <p>Special education teachers, alongside a school-based coach, attend five days of training together to learn foundation instructional skills</p>	<p>Jordan Academy for Technology &amp; Careers 12723 S. Park Ave, Riverton</p>	<a href="#">Crystal Thomas</a>
8/6-8/2018	Special Education Law Conference	<p>There will be a pre-conference session on August 6<sup>th</sup> for LEA and building administrators</p> <p>The morning session will focus on the role of the LEA representative in special education processes, including Child Find, evaluation, and the IEP</p> <p>The afternoon session will focus on IDEA discipline</p>	<p>Utah Valley Convention Center 220 W Center St, Provo</p>	<a href="#">Leah Voorhies</a>
8/20/18	Prevent Teach Reinforce Workshop	<p>PD for preschool coaches</p> <p>There will be three monthly follow-up online sessions</p> <p>Offered by Phil Strain</p>	USBE Basement West	<a href="#">Melissa Bowe</a>
8/30/18	Extended Core SEEd Standards Webinar	Information on the new Extended Core SEEd Standards (alternate science standards) for grades 6-8	<p>Online 3:00-4:30 PM</p>	<a href="#">Tanya Semerad</a> <a href="#">Tracy Gooley</a>
September 2018	Review Dropout Data	Indicator 2 Dropout data is available in the Data Gateway	Data Gateway	<a href="#">Lavinia Gripentrog</a>
9/5/2018	Strong Start	PD for new (within first three years) special education directors	USBE Basement West	<a href="#">Lindsey Adams</a>
9/12/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	TBD	<a href="#">Lindsey Adams</a>

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9/15/2018	Post-High Survey closes	Final day for LEAs to complete their post-high surveys	Post-High Survey Website	<a href="#">Lavinia Gripentrog</a>
9/18/2018	Strong Start	PD for new (within first three years) special education directors	Richfield?	<a href="#">Lindsey Adams</a>
9/19/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield?	<a href="#">Lindsey Adams</a>
9/27/2018	Transition Institute VCops	Training for transition team leaders	TBD	<a href="#">Lavinia Gripentrog</a>
9/28/2018	Council for Children with Behavior Disorders (CCBD) Conference	The Behavior Code: A Practical Guide to Understanding and Teaching the Most Challenging Students Presenter: Jessica Minahan – Co-Author of <i>The Behavior Code</i>	Rice-Eccles Stadium Tower 451 S 1400 E, Salt Lake City	<a href="#">Carol Anderson</a>
9/30/2018	Extended Year for Special Educators (EYSE) Stipend Report	For days worked during the two weeks BEFORE the 2018-2019 school year begins Up to 5 TOTAL days allowed for 2018-2019	TBD	<a href="#">Tami Gear</a>
9/30/2018	CEIS Report	Required for any LEA that used funds for CEIS during 2017-2018 or 2016-2017	TBD	<a href="#">Tami Gear</a>
9/30/2018	Last Day to Obligate IDEA Funds from FY17	Final day LEAs may spend IDEA funds that were available beginning July 1, 2016		<a href="#">Tami Gear</a>
9/30/2018	Dispute Resolution Report	Verify the report received from the USBE Special Education section (in UPIPS) of the number of dispute resolutions in 2016-2017	TBD	<a href="#">Emily Bytheway</a>
10/1/2018	IDEA Graduations & Dropout Status	Verify 2016-2017 exit codes for students in grades 7-12 to confirm graduation, dropout, or continuing enrollment		<a href="#">Lavinia Gripentrog</a>
10/1-5/2018	1% Alternate Assessment Justification Notification	LEAs who assessed over 1% of their students using Utah's alternate assessments (DLM/UAA) in the previous school year will receive notification for the need to submit a justification letter	TBD	<a href="#">Tracy Gooley</a>

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10/2 & 3/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Price	<a href="#">Tanya Semerad</a>
10/12-13/2018	Utah Council of Teachers of Mathematics (UCTM) Conference	Annual conference for mathematics educators, special educators, administrators, and anyone who loves math! Register on <a href="#">UCTM's website</a>	Draper Park Middle School 13133 S 1300 E, Draper	<a href="#">Becky Unker</a>
10/15 & 16/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Salt Lake City	<a href="#">Tanya Semerad</a>
10/16/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West	<a href="#">Lindsey Adams</a>
10/22 & 23/2018	Essential Elements Curriculum Mapping Training	This training is for teachers and specialists working with students with significant cognitive disabilities Participants will unpack the math and ELA Essential Elements (EEs) for the grade levels they teach and their individual students They will map out teaching the EEs curriculum for the school year They will create lesson plans and assessments based on the EEs They will also receive information on DLM updates for the school year	USBE Basement West	<a href="#">Tanya Semerad</a>
10/23-25/2018	Utah Assistive Technology Team (UATT) Conference	Session topics could include Augmentative and Alternative Communication, Universal Design for Learning, software, apps, switch access, seating and positioning, low tech/high tech interventions, Executive Function, educational access (environmental and academic), transition, funding and resources, services for families, and other creative learning opportunities	Davis Conference Center 1651 N 700 W, Layton	<a href="#">Crystal Thomas</a>
10/24/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield	<a href="#">Lindsey Adams</a>

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10/31/2018	Last Day to Request Reimbursement on FY17 IDEA Funds	Final day LEAs may request reimbursement for IDEA funds that were available beginning July 1, 2016	TBD	<a href="#">Tami Gear</a>
11/1/2018	Application for FY19 IDEA Funds	The IDEA sections of the application must be complete (Excess Costs, USIMAC, Private School Proportionate Share, and CEIS plans)	TBD	<a href="#">Tami Gear</a>
11/6 & 7/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Cedar City	<a href="#">Tanya Semerad</a>
11/7/2018	Strong Start	PD for new (within first three years) special education directors	Richfield?	<a href="#">Lindsey Adams</a>
11/8/2018	Transition Institute VCops	Training for transition team leaders	TBD	<a href="#">Lavinia Gripentrog</a>
11/14/2018	Strong Start	PD for new (within first three years) special education directors	USBE Basement West	<a href="#">Lindsey Adams</a>
12/3/2018	1% Alternate Assessment Participation Justification Letter	LEAs who assessed over 1% of their students using Utah's alternate assessments (DLM/UAA) in the previous school year	TBD	<a href="#">Tracy Gooley</a>
12/10/2018	Child Count	The SCRAM record must be complete and accurate for all students with disabilities	Submit via UTREx upload	<a href="#">Tami Gear</a> <a href="#">Sarah Wald</a> <a href="#">Malia McIlvenna</a>
12/11/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West	<a href="#">Lindsey Adams</a>
12/12/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield?	<a href="#">Lindsey Adams</a>
1/8/2019	Strong Start	PD for new (within first three years) special education directors	Richfield?	<a href="#">Lindsey Adams</a>
1/16/2019	Strong Start	PD for new (within first three years) special education directors	USBE Basement West	<a href="#">Lindsey Adams</a>
February 2019	Transition Institute	LEAs must register as a team	TBD	<a href="#">Lavinia Gripentrog</a>

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2/6/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield?	<a href="#">Lindsey Adams</a>
2/7/2019	Autism Training	Teams from October training continue with comprehensive autism training	Price	<a href="#">Tanya Semerad</a>
2/12/2019	Autism Training	Teams from October training continue with comprehensive autism training	Salt Lake City	<a href="#">Tanya Semerad</a>
2/13/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West	<a href="#">Lindsey Adams</a>
Mid-February 2019	Results Driven Accountability	LEAs will receive draft tiered monitoring and RDA determination letters for the 2017-2018 school year	Any appeals must be submitted 30 days after release	<a href="#">Lindsey Adams</a>
2/19/2019	Autism Training	Teams continue with comprehensive autism training	Cedar City	<a href="#">Tanya Semerad</a>
2/25/2019-3/1/2019	Data Drills/ RDA TA	Data Drill will be half-day and RDA TA will be half-day	Full day in each region (TBD)	<a href="#">Tami Gear</a> <a href="#">Lindsey Adams</a>
3/1/2019	Indicator 14 Exiter Lists Available	Review this list and update contact phone numbers	TBD	<a href="#">Lavinia Gripentrog</a>
3/1/2019	Council for Exceptional Children (CEC) Conference	Annual conference for special educators, general educators, and anyone who supports students with disabilities Registration and conference information can be found on <a href="#">CEC's website</a> once they become available	Hillcrest Jr High School 126 E 5300 S, Murray	<a href="#">Becky Unker</a>
3/5/2019	PIPs Working TA (Includes Strong Start and RDA TA Groups)	This session will include all LEAs who would like to meet for coaching/collaboration to complete their PIPs report	USBE Basement West	<a href="#">Lindsey Adams</a>
3/6/2019	PIPs Working TA (Includes Strong Start and RDA TA Groups)	This session will include all LEAs who would like to meet for coaching/collaboration to complete their PIPs report	Richfield?	<a href="#">Lindsey Adams</a>
3/11/2019	DLM Summative Assessment Window Opens	Students who are eligible for the alternate assessment must have 1% marked within their special education record (SCRAM) and be enrolled in an Essential Elements course	LEA Student Information System (SIS)	<a href="#">Tracy Gooley</a>

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3/31/2019	Indicator 14 Exiter Lists	Final day to complete Indicator 14 exiter lists	TBD	<a href="#">Lavinia Gripentrog</a>
4/10/2019	Strong Start	PD for new (within first three years) special education directors	USBE Basement West	<a href="#">Lindsey Adams</a>
4/17/2019	Strong Start	PD for new (within first three years) special education directors	Richfield?	<a href="#">Lindsey Adams</a>
4/24/2019	Autism Training	Final training for teams participating in comprehensive autism training	Virtual	<a href="#">Tanya Semerad</a>
4/30/2019	Program Improvement Plan (PIP)	LEAs can submit a draft of their improvement plan (based on both compliance and outcomes data) to receive feedback from the USBE before the final due date	TBD	<a href="#">Lindsey Adams</a>
5/1/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West	<a href="#">Lindsey Adams</a>
5/9-10/2019	Promising Youth Conference	This conference is an interagency and multidisciplinary meeting of professionals from education, the juvenile court, human services, juvenile justice, and public/private treatment	Snowbird	<a href="#">Carol Anderson</a>
5/15/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield?	<a href="#">Lindsey Adams</a>
End of May 2019	Conducting Own Post-High Survey	Training for LEAs who want to learn to conduct their own surveys	Online Training	<a href="#">Lavinia Gripentrog</a>
June 2019	Post-High Surveys Begin	Students who graduated/completed high school in 2018 are surveyed to see what activities they are participating in		<a href="#">Lavinia Gripentrog</a>
6/7/2019	DLM Summative Assessment Window Closes	Students who are eligible for the alternate assessment must have 1% marked within their special education record (SCRAM) and be enrolled in an Essential Elements course	LEA Student Information System (SIS)	<a href="#">Tracy Gooley</a>
6/30/2019	Intensive Services Funds Request	Required from LEAs requesting support for students whose special education services cost more than 3x the state average (about \$20,000)	TBD	<a href="#">Tami Gear</a>
6/30/2019	Personnel Report	Each LEA must submit a report of the number and qualification of special education and related services staff	TBD	<a href="#">Tami Gear</a>

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6/30/2019	EYSE Stipend Report	For days worked during the two weeks AFTER the 2018-2019 school year ends Up to 5 TOTAL days allowed for 2018-2019 school year	TBD	<a href="#"><u>Tami Gear</u></a>
6/30/2019	Program Improvement Plan (PIP)	LEAs must submit a complete improvement plan, based on both compliance and outcomes data	TBD	<a href="#"><u>Lindsey Adams</u></a>