

# CARDIOLOGY

## STUDENT INTERNSHIP SKILLS LIST

### Provo School District

Our office is very excited for you to come and spend some time with us. You will have the opportunity to work with several different members of our staff. This worksheet is a guide to help us meet your learning needs. Please have a Technician sign off the appropriate items when you have demonstrated each skill. Remember to accomplish all the tasks within our department. Please feel free to ask questions at any time. We want to make this an enjoyable experience for you. Have fun while you learn Cardiology. Sign in every shift that you are here. Sign in sheet is in the work room. Please follow the hospital dress code. You will be sent home to change if you come inappropriately dressed.

SKILLS AND PROCEDURES	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
1. Collect and enter EKG data in log book						
2. Fill out billing slips appropriately						
3. Demonstrate EKG lead placement (label Diagram)						
4. Explain and demonstrate proper skin prep for EKG						
5. Explain and demonstrate proper skin prep for Holter						
6. Explain and demonstrate proper skin prep for Treadmill						
7. Collect and enter EKG data in EKG machine						
8. Actual EKG hook-up						
9. Run EKG test						
10. Draw and label normal EKG include P, WRS, T waves						
11. Identify 3 abnormal heart rhythm strips						
12. Treadmill lead placement						
13. Take blood pressures						
14. Enter data into Treadmill machine						
15. Assist Technician with Treadmill						
16. Holter lead placement						
17. Assist Technician with Holter hook-up						
18. Disconnect and clean a Holter monitor						
19. Watch an Echo						
20. Watch an EKG						