

A RECOMMENDED APPROACH FOR DEVELOPING A SCHOOL IMPROVEMENT PLAN FOR TITLE I SCHOOLS IN IMPROVEMENT

Identify and Convene a Leadership Team and Hire a School Support Team:

The leadership team must include the principal, at least one faculty member, one parent, and one representative from the district. SST members shall be external to the school, have a minimum of three members who have expertise in the areas the school did not make AYP, and have one member who is a district representative.

Collect School Data, Complete a Needs Assessment with a Comprehensive School Appraisal:

Student Learning (CRTs, other assessment data), Perceptions (ISQ, survey results), Demographics (attendance, behavior, enrollment,

Choose Goals and Strategies:

Follow SMART goal setting. The acronym SMART has a number of slightly different variations, which can be used to provide a more comprehensive definition for goal setting: **S** - specific; **M** - measurable; **A** – attainable/achievable; **R** – realistic/relevant/results-oriented; **T** - time-based. Action steps are found on the School Improvement Goal and Strategies Form. Maintain progress reviews of instructional best practices, professional development, curriculum materials, coaching, professional learning communities, and collaboration.

Design the Professional Development in more detail using appraisal results

Professional development is a required part of each school improvement plan, must be aligned with chosen goals, and based on scientific research that proves it would have an impact on student achievement.

Examine the funding sources and budget

To the extent possible, all funding sources should be aligned with school goals. The budget must reflect a commitment to the strategies being adopted to improve student achievement and the reason(s) the school did not make AYP.

Write and Abstract (An overview of the improvement plan)

Describe the context of the school, explain the areas in which the school did not make adequate yearly progress, summarize the goals and strategies proposed in this plan to make improvements in the areas in which the school was identified.

Submit the Plan to the District Peer Review Team

The District Peer Review Team will use the School Improvement Checklist to make sure the plan contains all requirement of NCLB, signs and attaches to plan before submitting it to USOE.

Evaluate Plan Implementation and Quarterly Report

An evaluation includes outcomes of student achievement, progress toward goal achievement, professional development conducted and planned, and evaluation of plan success. The Quarterly Report is completed by the SST leader on the Quarterly Report Form and is sent to the school principal and USOE. The plan is revised as deemed necessary through this review by the SST and School Leadership Team.