

## Alternative Routes to Teacher Licensing in Special Education

The Alternative Routes to Licensing for Special Education is designed for individuals who have a bachelor's degree but lack teacher preparation in the area of special education. This program is administered in collaboration with Local Education Agencies (LEAs) and Institutions of Higher Education. Basic requirements are a bachelor's degree and an assignment in an instructional setting providing services to students with disabilities. Essentially, applicants are admitted to the alternative route when they are hired by a school district or charter school and should apply directly to the LEA or school in which they would like to be hired. All applicants will be required to go through a state background check through the USOE

<http://www.schools.utah.gov/cert/other/Fingerprinting.htm>. Districts & Charter Schools do their own screening and may have additional requirements such as passing a basic math and literacy test.

### LICENSING PROCESS: for ARL

1. Contact school districts and charter schools for employment. Many special education positions are posted at <http://www.teachers-teachers.com/utah/>. Discuss options with district or charter school. Charter and District contact information is available at <http://www.schools.utah.gov/sars/directory/pdfs/charterschools.pdf> and <http://www.schools.utah.gov/sars/directory/pdfs/speddirectors.pdf>
2. Enroll in an approved college/university program leading to a Utah special education endorsement in the area for which you are hired. Each college/university has their own application procedures and timelines. See chart below for contact information.
3. Follow the USOE Licensing fingerprint procedures at <http://www.schools.utah.gov/cert/other/Fingerprinting.htm>.
4. Complete the application process to the Utah State Office of Education Special Education Alternative Routes to Licensure Program. **Complete applications must include: application, confirmation of employment form, university enrollment information, original transcripts and fee.**
5. Work with a trained mentor assigned by the principal. If you are hired by a charter school, you will be assigned a mentor either through your schools or the USOE Special Education Department. Your mentor will be expected to (1) provide you with feedback on assignments prior to turning them in, (2) do regularly scheduled observations of your teaching, and (3) be available to help you navigate through school- and district-level expectations and procedures.

6. Complete two observations of classroom performance skills by the principal.
7. Fulfill college/university requirements to complete your professional growth plan (provide USOE with annual progress reports signed by principal and current grades for university coursework completed to date).
8. Take and pass appropriate PRAXIS examination. For PRAXIS information go to <http://ets.org/> , click on Praxis and then Utah.
9. Once all requirements are fulfilled the candidate may submit an Education License Application, along with a \$70 check for licensing fees, to the Utah State Office of Education for a Level 1, Utah Professional Educator License. **Complete applications must include: application, original transcripts, letter of completion from the university program, letter of recommendation for licensure from current principal and fee.**

### College/University Special Education Contact Information

College/University	Type of Program	Contact Person	Email	Website	Location
Utah State University	Early Childhood	Marlene Deer	<a href="mailto:mdeer@cc.usu.edu">mdeer@cc.usu.edu</a>	<a href="http://sper.usu.edu/programs/atp/about.php?sn=ec">http://sper.usu.edu/programs/atp/about.php?sn=ec</a>	Jordan, Granite, SLC, Davis, Weber, Ogden, Box Elder, Tooele
Utah State University	Mild/Moderate	Marilyn Likins	<a href="mailto:marilyn@nrcpara.org">marilyn@nrcpara.org</a>	<a href="http://sper.usu.edu/programs/atp/about.php?sn=mm">http://sper.usu.edu/programs/atp/about.php?sn=mm</a>	Jordan, Granite, SLC, Davis, Weber, Ogden, Box Elder, Tooele
Utah State University	Severe	Cindy Myers	<a href="mailto:cindy.myers@slc.k12.ut.us">cindy.myers@slc.k12.ut.us</a>	<a href="http://sper.usu.edu/programs/atp/about.php?sn=sv">http://sper.usu.edu/programs/atp/about.php?sn=sv</a>	Jordan, Granite, SLC, Davis, Weber, Ogden, Box Elder, Tooele
Weber State University	Mild/Moderate	Fran Butler	<a href="mailto:fbutler@weber.edu">fbutler@weber.edu</a>	<a href="http://departments.weber.edu/specialed/">http://departments.weber.edu/specialed/</a>	Charter Schools, Wasatch Front
University of Utah	Mild/Moderate, Severe	Monica Ferguson	<a href="mailto:Monica.ferguson@ed.utah.edu">Monica.ferguson@ed.utah.edu</a>	<a href="http://www.ed.utah.edu/SPED/">http://www.ed.utah.edu/SPED/</a>	Iron, Washington, Kane, San Juan
Westminster College	Mild/Moderate			<a href="http://www.westminstercollege.edu/education/index.cfm?parent=6985">http://www.westminstercollege.edu/education/index.cfm?parent=6985</a>	Salt Lake County
Brigham Young University	Mild/Moderate, Severe	Tina Dyches	<a href="mailto:Tina_Dyches@byu.edu">Tina_Dyches@byu.edu</a>	<a href="http://education.byu.edu/cpse/sed_post.html">http://education.byu.edu/cpse/sed_post.html</a>	Jordan, Alpine, Provo, Nebo, Wasatch
Southern Utah University	Mild/Moderate	Bobbie Jensen	<a href="mailto:bjensen@suu.edu">bjensen@suu.edu</a>	<a href="http://www.suu.edu/ed/masters/seal.html">http://www.suu.edu/ed/masters/seal.html</a> <a href="http://www.suu.edu/ed/masters/GELP/GELP.html">http://www.suu.edu/ed/masters/GELP/GELP.html</a>	Statewide
University of Phoenix	Mild/Moderate, Masters			<a href="http://www.onlinemaed.com/MAED_Special_Education.asp">http://www.onlinemaed.com/MAED_Special_Education.asp</a>	Statewide
Utah State University	Mild/Moderate Distance	Nancy Glomb	<a href="mailto:nkglomb@cc.usu.edu">nkglomb@cc.usu.edu</a>	<a href="http://sped.usu.edu/milid/">http://sped.usu.edu/milid/</a>	Statewide