

Adult Education – Serving Students with Disabilities

- Out-of-School youth 16-21 with a current IEP who are not enrolled in a K-12 program of instruction are entitled to special education services as long as they do not have a K-12 diploma or a an Adult Education Secondary Diploma. Note: Youth who have passed the GED[®] Test and been awarded a Utah High School Completion Diploma based on successful passing of the GED[®] are still entitled to FAPE.
- Youth accessing adult education programs do not need to attend an adult education program in the district in which they reside in order to receive adult education services.
- Adult Education may be a service option as agreed upon by the LEA special education department and the adult education program administration.
- Adult education staff providing services to qualified youth are to be included as members of the IEP team in determining the most appropriate services.
- Adult education program staff are typically not special educators. The LEA is responsible to assist adult education staff in selecting appropriate strategies and curriculum to meet the student's educational needs.
- A MOU should be developed between the special education department and the local adult education program defining the roles for each party including:
 - child find;
 - services to be provided;
 - processes of following the LEA's enrollment processes; and
 - the allocation of funding.
- The special education department is responsible for facilitating and determining special education child find, including evaluation and eligibility determination, IEP development, and provision of special education services.

Adult Education is responsible to provide an individualized curriculum that meets the student's educational needs based on the IEP. Instruction could be related to basic literacy, ESL and/or high school completion or GED[®] test preparation. Adult education staff will assist

students in transitioning to post-secondary and career training programs.

- Students qualified for special education services must be served in a recognized high school. For accountability the LEA must create a CACTUS record for the adult education program so that SCRAM information can be reported.
 - For compiling and submitting the required SCRAM information for the identified out-of-school youth, the LEA receives the state-allocated funding as well as the allocated federal IDEA discretionary funds calculated on the district student population.
 - The adult education program will be compensated by the district for the services provided to the youth as follows:
 - The LEA will “keep” the “state special education add on” WPU. While the adult education program will receive, from the local district the regular WPU for the time the student is enrolled in the adult education program up to 990 hours of instruction per fiscal/program year.
 - The adult education program will not receive adult education funding for this student. (citation: USOE Board Rule R277-733- 7
<http://www.rules.utah.gov/publicat/code/r277/r277-733.htm> and
 - USOE Adult Education Policy and Procedures Manual – Tab E- Utah Adult Education Students with Disabilities
<http://www.schools.utah.gov/adulted/Directors---Coordinators/Policies-and-Procedures-and-Reports.aspx>

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