

**Utah Special Education Advisory Panel**  
**Minutes**  
**April 26, 2012**

**Present:** Neesha Rutledge, Linda Stalliviere, Natalie Williams, Rebecca Turley, Lanae Stout, Kay Clark, Heather Read, Connie Crosby, Elizabeth Banner, Celeste Forman, Leslie Buchanan, Tyler Jolley, BillieJo Petersen, Christine Evans, Dawn Armstrong, Eric Stoker, Laura Anderson, RaeAnne Thayne, Lisa St. Louis, Amy Weyrich, Connie Nink, Aaron Thompson, Glenna Gallo, Rebecca Donovan

**Guests:** Rachel Anderson, Steve Noyce, Karla Stoker

**Welcome and Introductions:** Neesha Rutledge, welcomed everyone and thanked them for coming.

**Interagency Coordinating Council (ICC) Update:** Connie Nink reported that the Part C Annual Performance Report has been posted. The Part C Regulations are out now. Transition from Part C to Part B will be a priority. Part C and Part B are working to develop a Memorandum of Understanding on Transition now that the Part C regulations are to be implemented by July 1, 2012. It appears that there will be some changes in the new Memorandum of Understanding due to some changes in Part C regulations. Connie will keep everyone informed of the progress. Both organizations are working with the software developers on finding ways to ensure the accuracy of the data on transition.

**Utah Parent Center Update:** Rebecca Turley reported that the Parent Center will be focusing on Transition from Part C to Part B. The Parent Center is planning multiple mini transition conferences this year. Connie Nink reported that the Parent Center has a representative on the USOE's Early Childhood Conference planning committee.

**Draft Recommendations:**

- Seclusion and Restraint
- Transition
- Peer Tutoring

After a brief discussion, the panel broke into workgroups to draft panel recommendations on the above topics based on previous presentations and panel discussions on the above focus topics. The draft letters were submitted to the panel and voted on:

**Motion:** Tyler Jolley made a motion to approve the recommendations on Transition and Peer Tutoring and send them to the State Office of Education, Special Education Section.

**Second:** Karla Stoker

**Motion Passed.**

The draft letter of recommendation on Seclusion and Restraint, which took longer to draft, was reviewed later in the meeting with the following result:

**Motion:** Tyler Jolley made a motion to approve the recommendation on Seclusion and Restraint and submit it to the State Office of Education, Special Education Section.

**Second:** Natalie Williams

**Motion Passed.**

**USOE Update:** Glenna reported that public hearings were still being held on Utah Common CORE Standards. Glenna also reported that she has written a letter to OSEP asking for the timeline is for asking for parental consent for a functional behavior analysis.

USOE has been informed that there may be a federal budget reduction of ten percent for special education programs.

The Legislature awarded \$300,000 for software for students with autism. The USOE is working on developing an RFP for the software. The Legislature is also giving back an Income Tax Credit for parents of students with disabilities which will take effect for the 2012 Tax Year.

Glenna reported on a due process hearing that had taken place in March and members present received a redacted copy of the decision. A major complaint of the due process hearing was a student's suspension from school and whether or not the behavior which caused the suspension was a manifestation of the student's disability. The hearing officer's decision found this not to be the case.

#### **USEAP Business:**

**Approval of Minutes of December 1, 2011.** The minutes of the previous meeting were reviewed.

**Motion:** BillieJo Petersen made a motion to approve the minutes of December 1, 2011 as presented.

**Second:** Elizabeth Banner

**Motion Passed.**

#### **Panel Vacancies:**

Panel members Eric Stoker, Kay Clark and Dawn Armstrong, whose terms end June 30, 2012, are eligible to serve another three-year term and have indicated they would like to do so.

**Motion:** Natalie Williams moved the panel send the names of the three individuals to Superintendent Larry Shumway for appointment to USEAP.

**Second:** Tyler Jolley

**Motion Passed.**

Panel member Leonard Dunn's name is up for reappointment to the panel with his term ending June 30, 2012. Leonard represents Adult Corrections and is the person on Corrections' staff who Corrections has chosen to represent them because of his position. Aaron Thompson was chosen by the Utah State Office of Rehabilitation to represent them on the panel due to a change of job assignment of previous panel member, Gordon Swenson.

**Motion:** Elizabeth Banner moved the panel send the names of the Leonard Dunn and Aaron Thompson to Superintendent Larry Shumway for appointment to USEAP.

**Second:** Celeste Forman

**Motion Passed.**

There was only one nomination form received for the two vacancies representing Individuals with Disabilities/Parents of Students with Disabilities. Panel discussion resulted in the following action:

Rebecca to send out a request for nominations for the two vacancies and request all nominations be returned to her by May 14, 2012. Then Rebecca sent out information of individuals who had been nominated and requested that panel members request their vote via e-mail by May 25, 2012. This was done and resulted in the names of Jennifer Adams and Rebecca Boucher being submitted to Superintendent Larry Shumway for appointment to USEAP as panel members representing Individuals with Disabilities/Parents of Students with Disabilities.

**Chair Elect** – Panel member Natalie Williams put the name of Tyler Jolley before the panel as the proposed Chair Elect for School Year 2012 -13. Panel member present voted unanimously to make Tyler Chair Elect for School Year 2012 – 13.

**Summer Workshop** – The panel voted to hold their annual summer workshop on July 17, 2012.

**USEAP Meeting Dates:** The following dates were chosen for the 2012-13 School Year:

September 20, 2012

December 18, 2012

February 21, 2013

April 23, 2013

**Motion to Adjourn:** The Chair asked for a motion to adjourn.

**Motion:** Tyler Jolley– Made a motion to adjourn.

**Second:** Eric Stoker

**Meeting Adjourned**

**Summer Workshop: July 17, 2012**  
**Utah Personnel Development Center (UPDC)**  
**230 W 200 S, Salt Lake City, UT**