Current guidelines related to the submission of building inspection reports as of July 1, 2008:

For School Districts:

1. If Use Independent Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE monthly; summaries to city and county

►Seek Certificate of Occupancy from State Superintendent:

- Superintendent has 30 days to act;
- Copy of Certification Inspection Verification to USOE; and to city and county
- May temporarily occupy for 90 days if no fire/safety problems.

►Copy of Certification of Occupancy to City/County

►Superintendent may charge actual costs

►Superintendent may contract with city/county

2. If Use School District Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE and city/county monthly.

► If SDBO signs Certificate of occupancy:

- Copy of Certification of Occupancy and Certification Inspection Verification to USOE and city/county

3. If Use City/County Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE and city/county monthly.

► Copy of Certification of Occupancy and Certification Inspection Verification to USOE

For Charter Schools:

1. If Use Independent Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE monthly; summaries to city and county

►Seek Certificate of Occupancy from State Superintendent:

- Superintendent has 30 days to act;
- Copy of Certification Inspection Verification to USOE; and to city and county
- May occupy for 90 days if no fire/safety problems.

►Copy of Certification of Occupancy to City/County

►Superintendent may charge actual costs.

►Superintendent may contract with city/county

2. If Use School District Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE and City/County monthly.

► If SDBO signs Certificate of Occupancy:

- Copy of Certification of Occupancy and Certification Inspection Verification to USOE and city/county

3. If Use City/County Building Inspector:

► Copy of ***ALL INSPECTION CERTIFICATES*** and ***TESTING***, along with summaries to USOE and city/county monthly.

► Copy of Certification of Occupancy and Certification Inspection Verification to USOE