

Student will:

- show honesty, punctuality, a cooperative attitude, proper grooming and dress, and a willingness to learn
- show respect at all times to employers, employees and clientele
- conform to the professional rules, regulations and safety standards
- follow workplace policies and procedures regarding confidentiality
- maintain attendance performance as specified above
- contact the program coordinator or supervising teacher, as well as the employer, about any problem (i.e., illness)
- report to school supervisor, work-site supervisor, and parent any accidents or injuries at time of occurrence
- maintain a passing grade in the class(es) required for the work-based experience
- completed required assignments and furnish necessary information, reports and time sheets
- meet with designated advisor or counselor to verify graduation status

Student Signature _____

Work-Site Supervisor will:

- assume responsibility for meaningful training with opportunities to practice skills learned in the classroom and a safe workplace
- work with student to coordinate work and school schedules
- verify and sign attendance and/or time records, as required
- evaluate student performance
- contact the school supervisor regarding problems related to the work experience
- conform to state and federal employment laws
- meet all state and federal safety and health requirements (including background and fingerprint checks)
- provide Worker's Compensation coverage for students in paid experiences
- provide appropriate safety training
- report to school supervisor accidents or injuries at time of occurrence
- report serious accidents to the emergency contact

Supervisor Signature _____

Parent/Guardian will:

- approve and support the student's participation in the work-based learning experience
- approve, provide and/or arrange for transportation
- accept responsibility and liability for student as outlined in the Activity Release Form
- report any concerns immediately to school supervisor (safety, sexual harassment, etc.)

Parent/Guardian Signature _____

This contract may be revoked in any situation where it is found that reasonable precautions have not been observed for the safety of the students.

Date Completed Contract Returned _____

Affirmative Action/Equal Opportunity Statement

All districts in the Wasatch Front South Applied Technology Consortium are committed to providing educational and employment opportunities to students without regard to race, color, sex, religion, age, national origin or disability in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and with the Americans with Disabilities Act.