

# CTE LICENSE UPGRADE APPLICATION FROM LEVEL 1 CTE LICENSE TO LEVEL 2 CTE LICENSE

**Mail to:**  
Stephanie Ferris  
Educator Quality Services  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

<b>CURRENT LICENSE EXPIRATION DATE:</b>	
<b>APPLICANT'S NAME:</b>	
<b>MAILING ADDRESS:</b>	
<b>E-MAIL ADDRESS:</b>	
<b>DAYTIME PHONE:</b>	<b>CACTUS ID#:</b>
<b>SCHOOL:</b>	<b>DISTRICT:</b>
<b>PROGRAM AREA:</b> <input type="checkbox"/> Agriculture <input type="checkbox"/> Business <input type="checkbox"/> Family & Consumer Sciences <input type="checkbox"/> Health Science & Technology <input type="checkbox"/> Information Technology <input type="checkbox"/> Marketing <input type="checkbox"/> Skilled & Technical Sciences <input type="checkbox"/> Technology & Engineering <input type="checkbox"/> Work Based Learning	

Date Completed [attach verification]	VERIFICATION OF ENTRY YEARS ENHANCEMENT (EYE)
	Worked with a trained mentor for three years.
	Where applicable, achieved a score of 160 or higher on the Praxis II – Principles of Learning and Teaching Test (#0521, #0523, or #0524) in the area of educational preparation and assignment. <i>(Content area exam may be required.)</i>
	Completed a portfolio review.
	Successfully satisfied district evaluations for three years of the last five years in license area of concentration.

Date Completed	New Teacher Academy (required for all new CTE/APP licensure candidates)	Semester Credits
	August Professional Development Seminar – Day 1	2 USOE Professional Development credits upon completion of all four days
	August Professional Development Seminar – Day 2	
	October Seminar (UEA) – 1 Day	
	Mid-Winter Seminar – (UACTE) – 1 Day	

Date Completed [attach verification]	Licensure Course Requirements	Semester Credits
	Instruction, Technology, Assessment and Planning [SLCC EDU 2800]	3
	Creating a Learning Environment [SLCC EDU 2820]	3
	Introduction to Special Education [SLCC EDU 2600]	3
	Survey of Learning & Teaching Diverse Populations [SLCC EDU 2860]	3
	Literacy Strategies [SLCC EDU 2840]	3

Date Completed [attach verification]		

The above named teacher holds a Level 1 CTE License and has completed all requirements for the Level 2 CTE License. I recommend him/her for the Level 2 CTE License.

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Principal or Human Resource Director                      District                      Date

Please submit a check or money order for \$65 [\$114 if your license has expired along with a fingerprint background check] made out to USOE with this recommendation.  
  
February 24, 2009

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USOE CTE Education Specialist / Date