

APPLICATION FOR ENDORSEMENTS *OR* ENDORSEMENT PLAN (SAEP) Information Technology Education

Last Name	First Name	Middle Name	Date	SS # or CACTUS ID #
Home Address			City	State
E-mail Address			Zip	Work Phone
				Home Phone

Not Teaching **OR** Teaching at: (School) _____ (District) _____

Educator License(s) held: Secondary Education Career & Technical CTE/APP

Background check: Yes No (Do NOT submit application until background check is complete)

Check one	<input type="checkbox"/> I am requesting the Information Technology endorsement indicated. The coursework has been completed and the appropriate documentation is attached. An evaluation fee of *\$45.00 is enclosed. <input type="checkbox"/> I am submitting a State Approved Endorsement Plan (SAEP) for the Information Technology endorsement indicated. Course requirements will be completed within the timeframe identified in the plan. An evaluation fee of *\$45.00 is enclosed.
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Information Technology Education Endorsement Area(s) For Which You Are Applying:

<input type="checkbox"/> Database Development (Oracle) *	<input type="checkbox"/> Security *
* Requires Industry Certification ** Requires Industry Certification AND another IT endorsement except Introduction to Information Technology	

Industry Certifications (Attach documentation)

Certification	Date Tested	Date Obtained	Date to be completed

Course Work (Attach an official copy of the transcripts)

Name of Institution	School Term	Course No.	Course Name	Credits	Instructor	Date to be completed

Work Experience (Letters from employers verifying experience, including dates, must be submitted with application)

From		To		Total Months	Company Name & Address	Immediate Supervisor (Name and Title)	Reason for Leaving
Mo	Yr	Mo	Yr				

Explain Duties & Responsibilities:

Signature of Applicant	Date
X	

Submit completed application and official transcripts or other documentation to: Stephanie Ferris, USOE Educator Quality and Licensing, 250 East 500 South, PO Box 144200, Salt Lake City, UT 84114-4200, Phone: (801) 538-7752
\$45.00 endorsement fee or \$45.00 SAEP fee must be included with this application (*see information above)

-----**Information below to be completed by USOE personnel**-----

Endorsement(s) Recommended	<input type="checkbox"/> Database Development (Oracle)	SAEP Approved for _____ years <input type="checkbox"/> SAEP not approved
	<input type="checkbox"/> Security	Completed work credits: _____ Completed course credits: _____
		CTE Specialist Signature _____ Date _____
		Endorsement(s) Awarded
		CTE Specialist Signature _____ Date _____