

Application for State Administered Perkins Leadership & Development Funds

USOE Project Leader _____

Date _____

CTE Program Area _____

\$ _____
Amount of Federal Funds Requested

Project Title _____

FEDERAL PROGRAM CATEGORIES

LEADERSHIP AND DEVELOPMENT REQUIRED USES [Sec.124(b)]

\$ Budget	Use	\$ Budget	Use
	1. Assessment 2. Expanding Technology 3. Professional Development 4. Integration		5. Non-Traditional Training 6. Partnerships 7. Students in State Institutions 8. Special Populations 9. Technical Assistance

LEADERSHIP AND DEVELOPMENT PERMISSIBLE USES [Sec.124(c)]

\$ Budget	Use	\$ Budget	Use
	1. Guidance and Counseling 2. Secondary P.S. Links 3. Cooperative Education 4. CTSOs 5. Charter Schools 6. All Aspects of Industry Experience 7. FACS Programs 8. Education and Business Partnerships 9. Developing New Courses		10. Incentive Grants 11. Entrepreneurship Education and Training 12. Adult Education 13. Job or Continuing Education 14. Assessments of Technical Skills 15. Developing and Enhancing Data Systems 16. Recruitment, Retention and Transition of CTE Teachers 17. Employment Information Resources

By entering the following information and submitting this document, the Specialist or Coordinator, as the duly authorized representative of the program area, certifies that the recipient will comply with the certifications, and that all other information provided in this document is accurate.

Project Leader _____ Date _____

Coordinator _____ Date _____

ABSTRACT Briefly describe the project, its purpose, how the project will improve Career and Technical Education, why it is needed, and the schedule or timeline for implementation.

State Administered	Local Fiscal Agent Administered
<ul style="list-style-type: none"> ▪ Funds requested on state administered application form ▪ Project Leader and Coordinator sign ▪ Internal “C-20” processed by Marv & TC ▪ Project accounting set up by TC Danel & Kathy Olson ▪ Project approval letter sent to USOE Project Leader ▪ State expenditure authorization forms initiated, signed, and attached to application <ul style="list-style-type: none"> ○ C-7 (meals, lodging, workshops/conferences, materials, supplies, consultants, travel) ○ Contracts (Must use appropriate state purchasing procedures) ▪ Project administered by project leader, funds expended through state system ▪ Accountability Part A prepared by Project Leader 	<ul style="list-style-type: none"> ▪ Project Leader obtains agreement from local recipient to serve as fiscal agent ▪ Funds requested on Part IV – local grant application form ▪ Project Leader and Coordinator initial and local recipient CTE Director sign ▪ C-20 processed by Marv & TC ▪ Same ▪ Award letter(s) generated and sent out to local recipient (copy to USOE Project Leader) ▪ Project administered by Project Leader or local recipient, funds expended by fiscal agent and requested for reimbursement ▪ Same