

STAR Events Point Summary Form LIFE EVENT PLANNING



LIFE EVENT PLANNING

Name(s) of Participant(s) _____

State _____ Team # _____ Group # _____ Category _____

DIRECTIONS:

1. Make sure all information at top is correct. If a student named is not participating, cross their name(s) off. If a team does not show, please write "No Show" across the top and return with other forms. Do **NOT** change team or group numbers.
2. Before student presentation, the room consultants must check participants' *portfolio* using the criteria and standards listed below and fill in the boxes.
3. At the conclusion of presentation, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and paper clip all items related to the presentation together. Please do **NOT** staple.
4. At the end of competition in the room, double check all scores, names, and team numbers to ensure accuracy. Sort results by team order and turn in to the Lead or Assistant Lead Consultant.
5. Please check with the Lead or Assistant Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			Points
Registration 0 or 5 points	0 Did not attend/incomplete team attendance	5 The individual or ALL participating members of the team attended	
Hardcopy Portfolio 0-1 points <i>OR</i> Electronic Portfolio 0-1 points	0 Binder is not the official FCCLA binder	1 Binder is the official FCCLA binder	
	0 Electronic Portfolio not in viewable format to the evaluators	1 Electronic Portfolio in viewable format to the evaluators	
Portfolio Pages 0-1 points	0 Portfolio exceeds the page limit/not all required pages are present or completed correctly	1 Portfolio contains no more than 31 single-sided content pages or 41 content slides including: • 1 project ID page • 1 table of contents page • Up to 5 divider pages • 1-2 Planning Process summary pages • 3-12 comparison shopping pages • 1-5 event plan pages • 1-2 resource summary pages	
Project Identification Page 0-2 points	0 Project ID page is missing	1 Project ID page is present but includes incorrect information	2 Project ID page is present and completed correctly
Punctuality 0-1 points	0 Participant was late for presentation	1 Participant was on time for presentation	

EVALUATORS' SCORES

Evaluator 1 _____ Initials _____
 Evaluator 2 _____ Initials _____
 Evaluator 3 _____ Initials _____
 Total Score _____ divided by number of evaluators
 _____ = **AVERAGE EVALUATOR SCORE**

ROOM CONSULTANT TOTAL
(10 points possible)

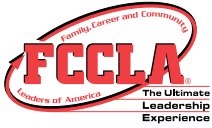
AVERAGE EVALUATOR SCORE
(90 points possible)

FINAL SCORE
(Average Evaluator Score plus Room Consultant Total)

RATING ACHIEVED (circle one) **Gold:** 90-100 **Silver:** 70-89.99 **Bronze:** 1-69.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____ Evaluator 2 _____ Evaluator 3 _____ Adult Room Consultant _____ Event Lead Consultant _____



LIFE EVENT PLANNING Rubric



Name(s) of Participant(s) _____

State _____ Team # _____ Group # _____ Category _____

PORTFOLIO						Points	
FCCLA Planning Process Summary Page 0-5 points	0 Planning Process summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not summarized	3 All Planning Process steps are summarized	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan the project. Each step is fully explained	
Profile of Event Role of needs/wants 0-3 points	0 Not included	1 Explanation unclear	2 Explained partially	3 Explained thoroughly			
Profile of Event Goal statement(s) 0-2 points	0 Goals(s) of project not stated	1 Goal(s) of project stated	2 Goal(s) of project stated and is measurable, specific, and appropriate for the project				
Profile of Event Role of Values and/or Priorities 0-2 points	0 Role of values/priorities not stated	1 Role of values/priorities stated, but unclear	2 Role of values/priorities stated clearly and thoroughly				
Profile of Event Description of Financial Challenges 0-3 points	0 Financial challenges were not described	1 Challenge(s) described partially, but unclear	2 Challenges partially described	3 Challenges described clearly and thoroughly			
Comparison Shopping Format 0-3 points	0 Disorganized, lacks consistent format	1 Format difficult to interpret	2 Format understandable, but could be organized more effectively	3 Format clear and effective			
Comparison Shopping Sources Identified 0-3 points	0 No sources stated for goods/services	1 Only 1 or 2 sources identified	2 3 or 4 sources identified and explained fully	3 5 or more sources identified and explained fully and consistently			
Comparison Shopping Key Considerations 0-3 points	0 No key features identified as considerations	1 Identified for up to 1/3 of items	2 Identified for up to 2/3 of items	3 Identified for 100% of items in a clear, consistent, and understandable format			
Comparison Shopping Quantities of Goods and Services 0-3 points	0 No quantities shown	1 Quantities shown for up to 1/3 of items	2 Quantities shown for up to 2/3 of items	3 Quantities shown for up to 100% of items			
Event Plan List of goods/services 0-3 points	0 Most needed goods/services omitted	1 Many needed goods/services omitted	2 Most needed goods/services listed	3 All needed goods/services listed			
Event Plan Quantities and costs 0-3 points	0 Quantities and costs not shown	1 Shown for up to 1/3 of items	2 Shown for up to 2/3 of items	3 Shown for more than 2/3 or all items			
Resources Summary Variety of Resources 0-3 points	0 Only one type of resource, no variety	1 2-3 types of resources, minimal variety	2 4-5 types of resources, some variety	3 6 or more types of resources			
Resources Summary Format Used 0-2 points	0 Disorganized, lacks consistent format	1 Format difficult to interpret	2 Format clear and effective				

Life Event Planning Rubric (continued)

Points

Resources Summary <i>Summary of Learnings</i> 0–3 points	0 No paragraph of learnings	1 Summary of learnings unclear	2 Only partially explained	3 Explained clearly and thoroughly	
Appearance 0–3 points	0 Portfolio is illegible and unorganized	1 Portfolio is neat but contains grammatical or spelling errors and is organized poorly	2 Portfolio is neat, legible and professional, with correct grammar and spelling	3 Neat, legible, and professional, correct grammar and spelling used; effective organization	

LIFE EVENT PLANNING

ORAL PRESENTATION

Organization/Delivery 0–10 points	0 Presentation is not done or speaks briefly and does not cover components of the project	1–2 Presentation covers some topic elements	3–4 Presentation covers all topic elements but with minimal information	5–6 Presentation gives complete information but does not explain the project well	7–8 Presentation covers information completely but does not flow well	9–10 Presentation covers all relevant information with a seamless and logical delivery	
Explained Financial Situation <i>1. needs and wants</i> <i>2. goal(s)</i> <i>3. values and priorities</i> <i>4. financial challenges</i> 0–4 points	0 None of the four elements are explained, either partially or in full	1 1–2 elements explained, either partially or in full	2 3 elements explained, either partially or in full	3 All 4 elements explained, but one or more is incomplete	4 All 4 elements explained clearly and thoroughly		
Explained Decisions Involved in Developing Financial Plan for Event 0–5 points	0 Did not mention/explain any decisions	1 Mentioned one decision, did not explain	2 Mentioned two decisions, did not explain	3 Explained one decision	4 Explained two decisions	5 Explained three or more decisions	
Knowledge of Subject Matter 0–5 points	0 Little or no evidence of knowledge	1 Minimal evidence of knowledge	2 Some evidence of knowledge	3 Knowledge of subject matter is evident but not shared in presentation	4 Knowledge of subject matter is evident and shared at times in presentation	5 Knowledge of subject matter is evident and incorporated throughout the presentation	
Use of Portfolio and Visuals During Presentation 0–5 points	0 Portfolio and visuals are not used during presentation	1 Portfolio and visuals are used to limit amount of speaking time	2 Portfolio and visuals are used minimally during presentation	3 Portfolio and visuals are incorporated throughout presentation	4 Portfolio and visuals used effectively throughout presentation	5 Presentation moves seamlessly between oral presentation, portfolio, and visuals.	
Summary of Ways in Which Financial Planning was Helpful 0–3 points	0 No summary given	1 Summary was ineffective	2 Somewhat effective summary	3 Highly effective summary			
Voice—pitch tempo, volume 0–3 points	0 No voice qualities are used effectively	1 Voice quality is adequate	2 Voice quality is good, but could improve	3 Voice quality is outstanding and pleasing to listen to			
Body Language/Clothing Choice 0–3 points	0 Body language shows nervousness and unease/ inappropriate clothing	1 Body language shows minimal amount of nervousness/ clothing is appropriate	2 Body language is good and clothing is professional	3 Body language and clothing choice both enhance the presentation			
Grammar/Word Usage/Pronunciation 0–3 points	0 Extensive (more than 5) grammatical and pronunciation errors	1 Some (3–5) grammatical and pronunciation errors	2 Few (1–2) grammatical and pronunciation errors	3 Presentation has no grammatical or pronunciation errors			
Responses to Evaluators' Questions 0–5 points	0 Did not answer evaluators' questions	1 Unable to answer some questions	2 Responded to all questions, but without ease or accuracy	3 Responded adequately to all questions	4 Gave appropriate responses to evaluators' questions	5 Responses to questions were appropriate and given without hesitation	

Evaluator's Comments:

TOTAL
(90 points possible)

Evaluator Initial _____

Room Consultant Initial _____

Life Event Planning Teaching Tips for Advisers

The Life Event Planning event empowers participants by teaching them to take responsibility for their financial situations. Participants use a budgeted amount of money and develop a financial plan that enables them to achieve a short-term goal related to a real-life event. The effectiveness of planning predicts the outcomes of the project.

This event works well as a class learning activity. Write on the board the following message, starting with very large letters, gradually diminishing, with the last couple of

Don't Forget to Plan Ahead

letters barely fitting into the remaining space. Have students copy the quote in their notes. Have them think of a time when their failure to plan ahead caused problems and write about the type of planning they should have done and the problems that resulted without it. Have students summarize by writing a simile comparing the lack of financial planning with the sign. Use the prompt: “Failing to do financial planning is like this sign because...” (For example: Failing to do financial planning is like this sign because, when you don't plan ahead and use your resources carefully, you are likely to run out of money before all of your needs are met.) Follow up by writing on the board: “Failing to plan is like planning to fail.” Discuss.

