

CTE Consortium Meeting Minutes
Wednesday, September 23, 2009
10:00 a.m. – 3:00 p.m.
Provo School District Office - PDC

Present:	Jack Bell	Brent Judd - Absent
	Ed Clark	Mike Liechty
	Boyd Donaldson	Glo Merrill
	Doug Golding	Mary Lou Seamons
	Cheryl Hardy	

USOE Staff Present: Patti Godfrey, Marv Johnson, Thalea Longhurst, Dave Milliken, Mary Shumway, Dawn Stevenson, Craig Stoker.

1. Welcome and Approval of Minutes

Boyd Donaldson welcomed everyone to the meeting. No minutes were available to approve. Next month we will submit August and September minutes for approval. Boyd excused many of the USOE staff specialists that are in Millard District conducting program approval visits.

2. Work-Based Learning Endorsement

Mary reported that Sherry Marchant requested input from the directors regarding the WBL license revisions that were discussed in August. The directors discussed several issues and asked that several questions be considered before final decisions are implemented. Some of the issues consortium members discussed were designated levels of an endorsement, courses required for a WBL endorsement, responsibility of districts to select qualified candidates, supervision of non endorsed individuals working with WBL and add-on funding for critical workplace skills. Mary requested that the directors take the suggestions that were discussed back to their region meetings and return next month with any additional feedback.

3. Region Liaison Assignments

Mary Shumway explained the circumstances with state staff and personnel changes that have forced them to decide that CTE specialists will no longer be available to attend region directors meetings. After a discussion regarding the role of staff representatives, keeping active communication as a priority, and new methods of dealing with region questions as they develop; the consortium agreed to support the removal of staff regional liaison assignments on a pilot basis for this year and then evaluate the results. These are the points the directors requested be considered for this initial period. –Establish a weekly memo with bullet point news and updated information for all directors. –Develop time on the consortium meeting agenda to receive questions or discussion items from each region director. –For immediate response directors will communicate directly to specialists for program area direction. Where appropriate feel free to copy emails to Patti Godfrey and Mary Shumway. –Encourage directors to invite a particular specialist to a region meeting as necessary. –Continue using the most recently assigned liaison for specific communication purposes as needed.

4. Accepting Credit from ATCs

Mary Shumway shared the concern from the curriculum department specialists as they analyze and approve CTE courses for core graduation credit. Under the new guidelines the Applied, Advanced, and Supplemental (AAS) list is expanding to include courses such as Medical Anatomy and Physiology, Agricultural Biology, and hopefully Business Math. High school teachers currently endorsed to teach these CTE courses are able to teach them for core AAS credit and the teacher does not need to have additional endorsements in language arts, science, or math. The ATC's are interested in offering these courses as core graduation credit, but not all teachers have a teaching license and meet the same qualifications as high school teachers and this will need to be addressed by USOE. The ATC's are also

concerned about school districts asking them to deliver skills tests and there have been questions regarding the curriculum alignment between USOE CTE course standards and objectives and UCAT training. Marv Johnson and Mary Shumway encouraged the districts to work with the ATCs on issues of AAS credit, skills testing, and course alignment and reminded the districts that they control the ability to award credit for training provided by UCAT. USOE will continue to work on the issues but this will largely be the responsibility of the school districts.

5. CTE Skill Certificate Policy

Mary Shumway relayed a message from Renee Hyer reminding everyone that the CTE Skill Certificate Policy document needs to be placed on the October agenda to vote on. The regions have until Friday, October 23, 2009 to send questions or comments about the document to her. Please act quickly as she may need to get clarification from Sean Gill before the October meeting. The directors requested another copy of the policy be emailed to them for use at their next region meetings.

6. Safety Presentation

Mary Shumway reported that Darrell Andelin and Dave Milliken are looking for direction to move forward with updating the 2001 Safety Management Guide. The video is located on the Davis district website. Directors need the link to the video and the electronic documents to take to the region meetings.

It was suggested that we request Dave and Darrell to move forward with this project now. There was a feeling that they do not need input from teachers or other directors to know that this is important and we have a need for the updates in the safety manual immediately. Dates are being established for finishing the document so we can work quickly to implement it and at the October meeting other policy questions will be discussed. Directors pointed out that one of the policy questions that needs to be resolved is the exception of long term qualified substitutes or aides versus one-day substitutes. There needs to be explanation of what does qualify a person to use the tools, and which tools are identified as safety concerns.

7. November Directors Meeting Input

Mary Shumway wanted input from the directors regarding the continuation of the instructional and collaboration breakout sessions in future directors meetings. She suggested the topics of CTE Marketing by John Craige, and Green Jobs by Troy Justesen. It was decided that due to the Perkins Data Quality meetings that need to be held in conjunction with the November meeting no breakout sessions will be scheduled. Marv Johnson will organize and publish information about the Wednesday afternoon meetings and the Thursday afternoon meetings.

8. Goals

Mary Shumway requested input from the consortium regarding the goals document she has done some initial work on. The directors agreed that the items she listed as challenges were accurate and made additional comments regarding the following topics:

Challenges in 2009–2010

- Get set-a-side back.
- Social security/retirement benefits is even more critical than set-a-side.
- Travel moratoriums affect CTE dramatically.
- 4A – Numeracy and Literacy = integration into state CTE standards. Also link CTSO competitions into curriculum. Show academic cross walk to CTE curriculum.
- Legislative connections to stay relevant in the minds of legislators.
- Communication with business, local boards, post-secondary, legislators, and superintendents.

The consortium directors and state staff suggested the following changes in the outline and organization of her suggested goals. It was decided that everyone agreed on the basic premise and Mary could continue and finish the details of the document and bring it to the meeting in October for continued discussion.

Goals 2009-2010

1. Communication / Support

Legislators

Funding

School Boards

Funding

Business and Industry

Align CTE programs to meet workforce needs

Create courses and programs where needed

DWS

Work with Workforce Development and Economic Development initiatives

Post-secondary

Superintendents and Principals

Students and Parents

2. Pathways

Articulation

Concurrent Enrollment

Awareness and Support of Pathways

SEOP and Guidance Counselors

More CTE courses to count as math, science, and English requirements

Articulation between High School to UCAT to other Colleges

3. CTE's Promises to Keep

Numeracy and Literacy

High Quality Instruction

Rigor and Relevant Curriculum

Accountability

9. Other Items

Mary Shumway reported that Ron Wolfe in Morgan got word that she needed time on the superintendent's meeting agenda to introduce CTE Pathways and so it is slated to take place in either October or November 2009. Everyone congratulated Boyd Donaldson for making it happen.

10. Next Meeting – October 28, 2009

10:00 a.m. – 3:00 p.m., Provo School District - PDC