

APPLICATION FOR ENDORSEMENT OR (SAEP) State Approved Endorsement Plan Agricultural Education

APPLICANTS MUST COMPLETE A BACKGROUND CHECK PRIOR TO SUBMITTING THIS APPLICATION

Last Name	First Name	Middle Name	Date	SS # or CACTUS ID #
Home Address			City	State
			Zip	Work Phone
E-mail Address				Home Phone
<input type="checkbox"/> Teaching at: (School) _____ (District) _____ <input type="checkbox"/> Not Teaching Educator License(s) held: <input type="checkbox"/> Secondary Education <input type="checkbox"/> CTE <input type="checkbox"/> I have attached the \$45.00 endorsement fee. Is your background check complete: <input type="checkbox"/> Yes <input type="checkbox"/> No (Do NOT submit application until background check is complete)				

Agricultural Education Endorsement(s) For Which You Are Applying:

- | | | |
|---|---|--|
| <input type="checkbox"/> Agricultural Business & Management | <input type="checkbox"/> Animal Science & Technology | <input type="checkbox"/> Plant/Soil Science and Technology |
| <input type="checkbox"/> Agricultural Mechanization | <input type="checkbox"/> Natural Resources Management | |
| <input type="checkbox"/> Agriculture Science (Career & Technical) | <input type="checkbox"/> Ornamental Horticulture | |

Employment Record (Related to the endorsement area(s) for which you are applying – *(Exclude teaching experience)*)

From		To		Total Months	Company Name & Address	Position & Title	Immediate Supervisor (Name & Title)	Reason for Leaving	Verification Attached
Mo	Yr	Mo	Yr						
									<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain Duties & Responsibilities:

From		To		Total Months	Company Name & Address	Position & Title	Immediate Supervisor (Name & Title)	Reason for Leaving	Verification Attached
Mo	Yr	Mo	Yr						
									<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain Duties & Responsibilities:

From		To		Total Months	Company Name & Address	Position & Title	Immediate Supervisor (Name & Title)	Reason for Leaving	Verification Attached
Mo	Yr	Mo	Yr						
									<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain Duties & Responsibilities:

Employer verification must be submitted with this application to verify work experience.

Education If additional space is needed, please attach a separate sheet of paper. An official transcript verifying education and degree must be submitted with the application.

Name of School	From		To		Graduation Year	Degree	Major/Minor/Composite
	Mo	Yr	Mo	Yr			

Teaching Experience If additional space is required, please attach a separate sheet of paper.

Name of School	Address	From		To		Subjects	Principal/Director
		Mo	Yr	Mo	Yr		

References (Teaching and/or Employment)

Name	Address	Position	Phone

Applicant Signature	X	Date	
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-----Information below to be completed by USOE personnel-----

Endorsement Recommendation: SAEP approved for ____ years Endorsement approved

Recommended Endorsement:	
Recommended Endorsement:	
Recommended Endorsement:	

- | | |
|---|---|
| <p>Coursework to be completed for SAEP:</p> <ul style="list-style-type: none"> <input type="checkbox"/> USU/ASTE 3620 Managing the FFA and SAE <input type="checkbox"/> USU/ASTE 4150 Methods of Teaching Agriculture <input type="checkbox"/> USU/ASTE 3240 Teaching in Laboratory Settings <input type="checkbox"/> USU/ASTE Young Professionals Workshop <input type="checkbox"/> CTE Summer Agriculture Conference (3-Years attendance) | <ul style="list-style-type: none"> <input type="checkbox"/> Instruction, Technology, Assessment and Planning <input type="checkbox"/> Creating a Learning Environment <input type="checkbox"/> Introduction to Special Education <input type="checkbox"/> Survey of Learning and Teaching Diverse Populations <input type="checkbox"/> Literacy Strategies |
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Signature of State Agricultural Education Specialist

Signature	Date

Submit completed application, official transcripts, fees*, and employment verification to:
 Stephanie Ferris, USOE Educator Quality and Licensing, 250 East 500 South, PO Box 144200, Salt Lake City, UT 84114-4200, Phone: (801) 538-7752
 *\$45.00 endorsement / SAEP fee