

## Don't forget to register for the 62nd Annual CTE Summer Conference!

Online Registration Now Open:

<http://schools.utah.gov/CTE/main/Summer-Conference.aspx>

\$45 (plus processing fee) Now to May 15, 2016

\$55 (plus processing fee) May 15 to one week before the conference

*\*There will be No On-Site Registration*

Conference Schedules open on May 2nd, 2016.

Email notification will be sent to all registered attendees.

Questions?

Please email [CTEsummerconference@schools.utah.gov](mailto:CTEsummerconference@schools.utah.gov)



# 2016 Annual CTE Summer Conference

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**On-line registration URL** <http://schools.utah.gov/CTE/main/Summer-Conference.aspx>

- Links for registration will be open and available beginning April 1, 2016.
- Registration will be available online only. There is no on-site registration.

**Registration dates:**

- Open on Friday, April 1, 2016
- Close dates vary by conference (1 week before start date)

**Registration fee:**

- \$45 (plus processing fee) for registrations received on or before May 15, 2016
- \$55 (plus processing fee) for registrations received after May 15, 2016
- There will be **no** onsite registration.

**Conference credit:**

- Utah State University credit, \$30 (1.0 semester credit)
- Utah State University credit, \$45 (1.5 semester credits)
- Utah State Office of Education credit, no fee, amount of credit varies by conference

**USOE Conference and Eventbrite/Sched questions please email or call:**

- [CTEsommerconference@schools.utah.gov](mailto:CTEsommerconference@schools.utah.gov)
- Maggie Bradshaw (801) 538-7941
- Parker Tyler (801) 538-7854



**Please watch your emails for more information to come.**

# 2016 Annual CTE Summer Conference Registration Process

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1. Go to <http://schools.utah.gov/CTE/main/Summer-Conference.aspx>. Click on the registration link listed below each conference.
2. Select the number of attendees registering and input the information for each registrant (all registrants must have an email address).
3. Registration Fees:
  - Early Registration: \$45 (plus a processing fee) April 1–May 15, 2016
  - Regular Registration: \$50 (plus a processing fee) May 16 – 1 week prior to conference start date.
4. Go through the payment process. Acceptable methods of payment:
  - Credit Card
  - Electronic Check (payable to the Utah State Office of Education)
  - District/Charter/Institution Purchase Order Number
5. Once registration is complete a receipt will be emailed to each registrant confirming the registration.
6. A schedule for each conference will be posted online on May 2, 2016. Registered attendees will automatically receive an email notification when this occurs.
7. If help or assistance is needed at any point during the registration process please email [ctesummerconference@schools.utah.gov](mailto:ctesummerconference@schools.utah.gov) or contact Maggie Bradshaw (801)538-7941, or Parker Tyler (801)538-7854, they will be available to help Monday-Friday 7:00 am – 6:00 pm MST.