

BASIC SIS RESOURCES FOR CHARTER SCHOOLS

Communicate with other SIS users:

1. Join the email-based Listserv: Subscribe by sending a message to: Statesis-listserv-on@nebo.edu. Messages relating to meetings, updates, problems, and issues are shared with all SIS users. When responding to a message, remember that if you hit "reply" it will go to EVERYONE on the list (responses should generally be sent privately to one person). Some email filters send listserv messages to the SPAM folder, so check there if no messages appear in your Inbox.
2. Get access to the SIS User Group website: <http://www.sisug.org>
Provides a forum for discussions, shows 'known issues,' minutes of monthly meetings, etc.
To get a login id and password, send email to sisug@schools.utah.gov
3. Attend SIS User Group meetings, held at USOE on the last Thursday of each month at 9:00 A.M.

Web Addresses You Will Need:

School Web Address: <https://schoolname.usoe-dcs.org>
USOE Secure File Transfer MoveIT (Username is firstname.lastname):
<https://secure.schools.utah.gov>
USOE Home Page: <http://www.usoe.k12.ut.us>
USOE Computer Services: <http://www.schools.utah.gov/computerservices>
Data Clearinghouse: <http://www.schools.utah.gov/computerservices/Clearinghouse/Clearinghouse.htm>
SIS2000+ Documentation: <http://www.schools.utah.gov/sis2000/>

Documentation:

- Video Tutorials: <http://www.schools.utah.gov/sis2000/quick.htm>
 - e.g. Year End Process, Course Requests, File-Out, Table Editor, New Year Init
- Special topics: <http://www.schools.utah.gov/sis2000/train.htm>
 - e.g. Academic Progress, Core Curriculum, Gradebook, Assessment, Control Master
- Quick guides: <http://www.schools.utah.gov/sis2000/quick.htm>
 - e.g. New Year Initialization, Year End, Summer Graduates, Non-returning Students
- Module details: <http://www.schools.utah.gov/sis2000/details.htm>
 - FoxPro modules, e.g. Food Service, Health, Behavior, Services & Programs

Contacts:

CharterMentors (primary assistance for Utah charter schools)

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