Utah STATE OFFICE of Education

# Academic Progress

## Course History

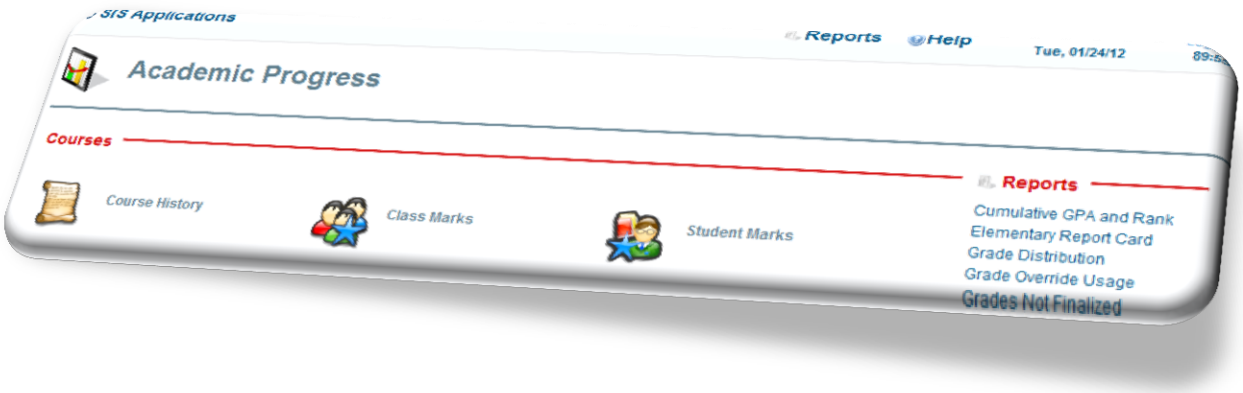
## Class Marks

## Student Marks

# Table of Contents

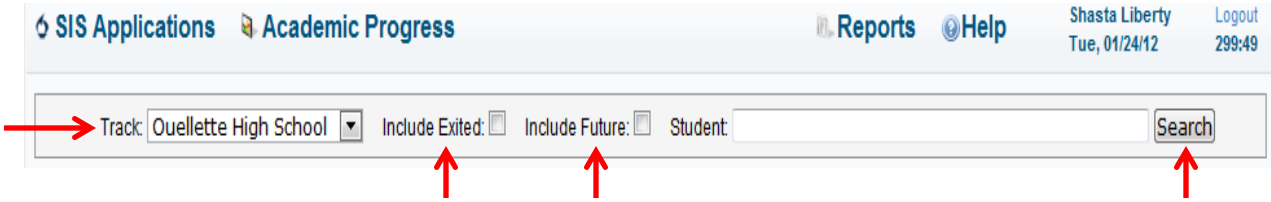
**ACADEMIC PROGRESS APPLICATION / COURSE HISTORY** ..... **3**
**ADDING COURSE INFORMATION** ..... **5**
**CLASS MARKS** ..... **7**
**STUDENT MARKS** ..... **8**

# Academic Progress Application



## Academic Progress / Course History

**Course History** is where users can view, add or edit course information for student graduation credits, marks, and transcripts.



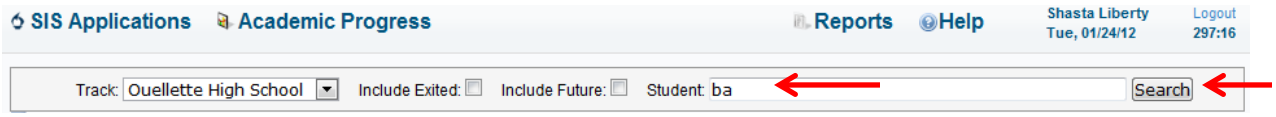

### Track: School

**Include Exited** – Select **Include Exited** if the student you need to add information for has exited your school.

**Include Future** – Select **Include Future** if the student you need to add information for is a future student.

### Student Search

Type in full student name or part of a student name will work in Searching for a student.



**A Student who is a senior will have a lot of academic history:**

Student credit and mark information can span across multiple years: Grade 9 – Grade 12.

SIS Applications | Academic Progress | Reports | Help | Kellie Heatonq Tue, 01/24/12 | Logout 299:55

Track: Sani-Tooele High | Include Exited: | Include Future: | Student: | Search

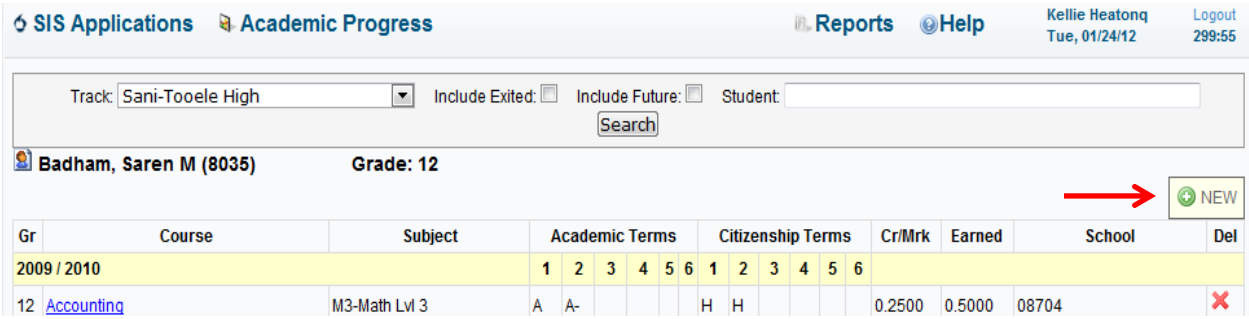
**Badham, Saren M (8035)** **Grade: 12**

NEW

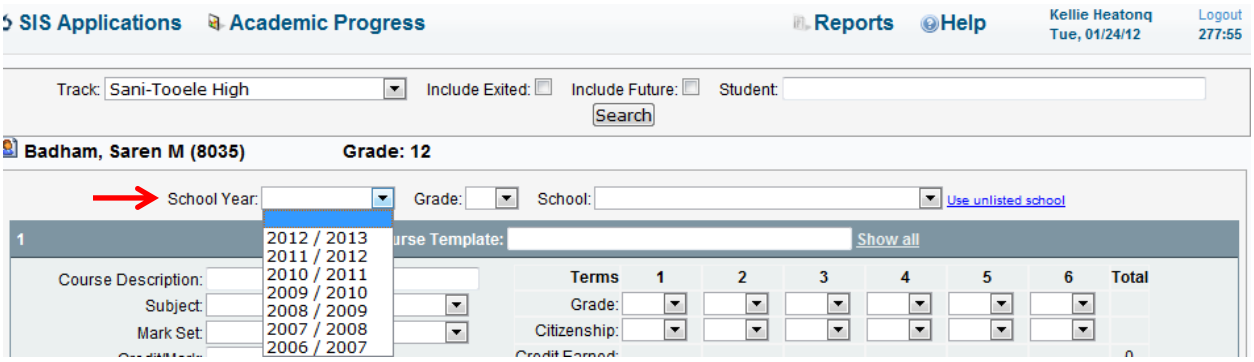
| Gr | Course | Subject | Academic Terms | | | | | | Citizenship Terms | | | | | | Cr/Mrk | Earned | School | Del |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2009 / 2010** | | | **1** | **2** | **3** | **4** | **5** | **6** | **1** | **2** | **3** | **4** | **5** | **6** | | | | |
| 12 | Accounting | M3-Math Lvl 3 | A | A- | | | | | H | H | | | | | 0.2500 | 0.5000 | 08704 | ✘ |
| 12 | Accounting | M3-Math Lvl 3 | A | B- | | | | | S | S | | | | | 0.2500 | 0.5000 | 01704 | ✘ |
| 12 | Adv. Orchestra | AR-The Arts | A | | | B+ | | | S | | | S | | | 0.2500 | 0.5000 | 30712 | |
| 12 | AP English | L2-Language Arts 12 | A- | | | | | | S | | | | | | 0.2500 | 0.2500 | 30712 | |
| 12 | Civics/Govt. | SC-Civics | A | | | | | | S | | | | | | 0.2500 | 0.2500 | 30712 | |
| 12 | English | L2-Language Arts 12 | A | | | | | | N | | | | | | 0.5000 | 0.5000 | Superman University | ✘ |
| 12 | Interactive Media -JATC | AR-The Arts | A | | | | | | S | | | | | | 1.0000 | 1.0000 | 30712 | |
| 12 | Teacher Aide | EL-Electives | A | | | | | | H | | | | | | 0.2500 | 0.2500 | 30712 | |
| **2008 / 2009** | | | **1** | **2** | **3** | **4** | **5** | **6** | **1** | **2** | **3** | **4** | **5** | **6** | | | | |
| 11 | Adv. Math | M4-Math Lvl 4 | C- | D- | D | C | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 11 | Adv. Orchestra | AR-The Arts | A | A | B- | A | | | H | H | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 11 | Art 1540 Oil Painting | AR-The Arts | | | | A | | | | | | H | | | 1.0000 | 1.0000 | 30712 | ✘ |
| 11 | Astronomy | CP-Science Physical | B+ | A | | | | | S | S | | | | | 0.2500 | 0.5000 | 30712 | ✘ |
| 11 | Chinese II | FL-Foreign Language | A- | A- | A- | A- | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 11 | Creative Writing | EL-Electives | | | A | C | | | | | H | H | | | 0.2500 | 0.5000 | 30712 | ✘ |
| 11 | Honors Adv. Math | M4-Math Lvl 4 | D- | | | | | | S | | | | | | 0.2500 | 0.2500 | 30712 | ✘ |
| 11 | Honors Language Arts 11 | L1-Language Arts 11 | C- | C- | C- | B | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| **2007 / 2008** | | | **1** | **2** | **3** | **4** | **5** | **6** | **1** | **2** | **3** | **4** | **5** | **6** | | | | |
| 10 | Adv. Orchestra | AR-The Arts | A | A | A | A | | | H | H | S | H | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 10 | Chinese I | FL-Foreign Language | A- | A- | A | A | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 10 | CIS 1020 | TC-Computer Tech | | | | A | | | | | | S | | | 1.0000 | 1.0000 | 30712 | ✘ |
| 10 | Drawing 3/4 | AR-The Arts | A | A | | | | | H | H | | | | | 0.2500 | 0.5000 | 30712 | ✘ |
| 10 | Drivers Education | EL-Electives | | | | A | | | | | | H | | | 0.5000 | 0.5000 | 30712 | ✘ |
| 10 | Health Education II | HE-Health Education | A | A | | | | | H | S | | | | | 0.2500 | 0.5000 | 30712 | ✘ |
| 10 | Honors Chemistry | CP-Science Physical | B | B | B | C | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 10 | Honors Int. Algebra | M3-Math Lvl 3 | B | B- | C | C | | | H | H | H | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 10 | Honors Language Arts 10 | L0-Language Arts 10 | B- | B- | A | B | | | S | S | S | S | | | 0.2500 | 1.0000 | 30712 | ✘ |
| 10 | Honors Midevil Wld Civ | SW-World Civ | | | B+ | B+ | | | | | S | S | | | 0.2500 | 0.5000 | 30712 | ✘ |
| 10 | Multimedia I Design & Dev. | TT-Career & Tech Ed | A | B- | | | | | H | S | | | | | 0.2500 | 0.5000 | 30712 | ✘ |
| **2006 / 2007** | | | **1** | **2** | **3** | **4** | **5** | **6** | **1** | **2** | **3** | **4** | **5** | **6** | | | | |

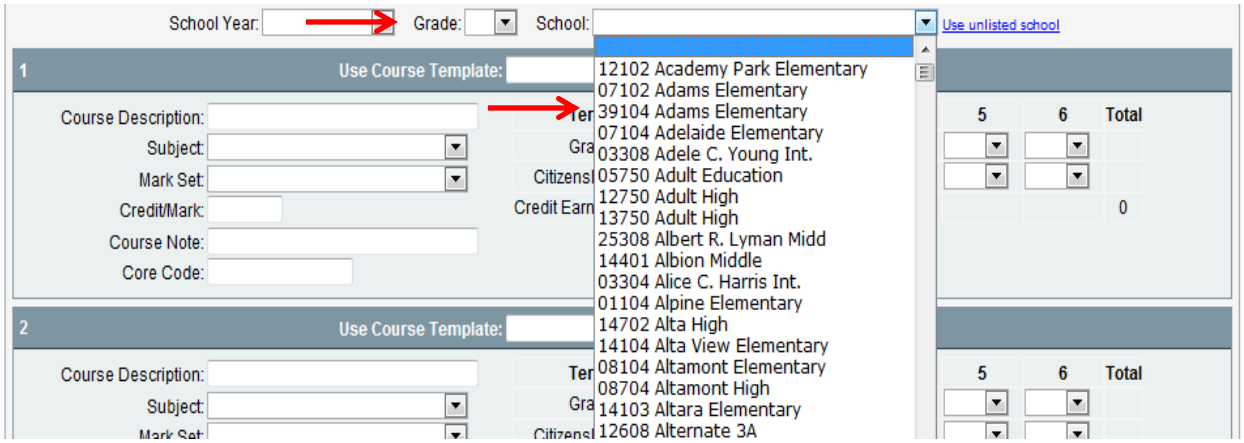
# To add student mark information and course information:

## Select +New:

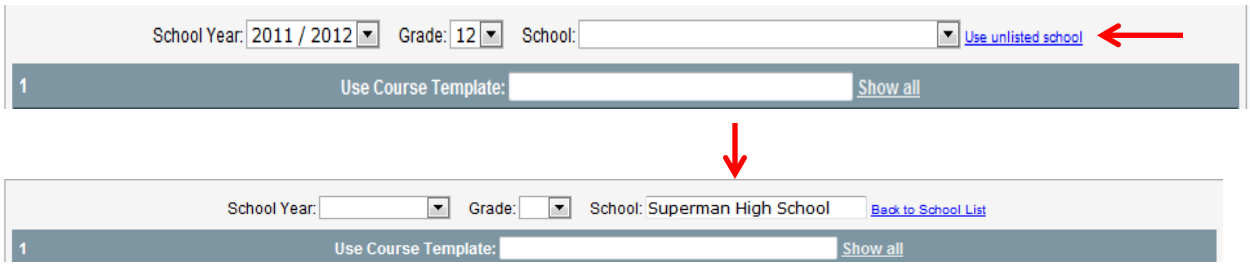



Put in all information: **School Year**, **Grade (level)**, **School Name** where student was awarded the mark and credit from. Continue adding all pertinent information.

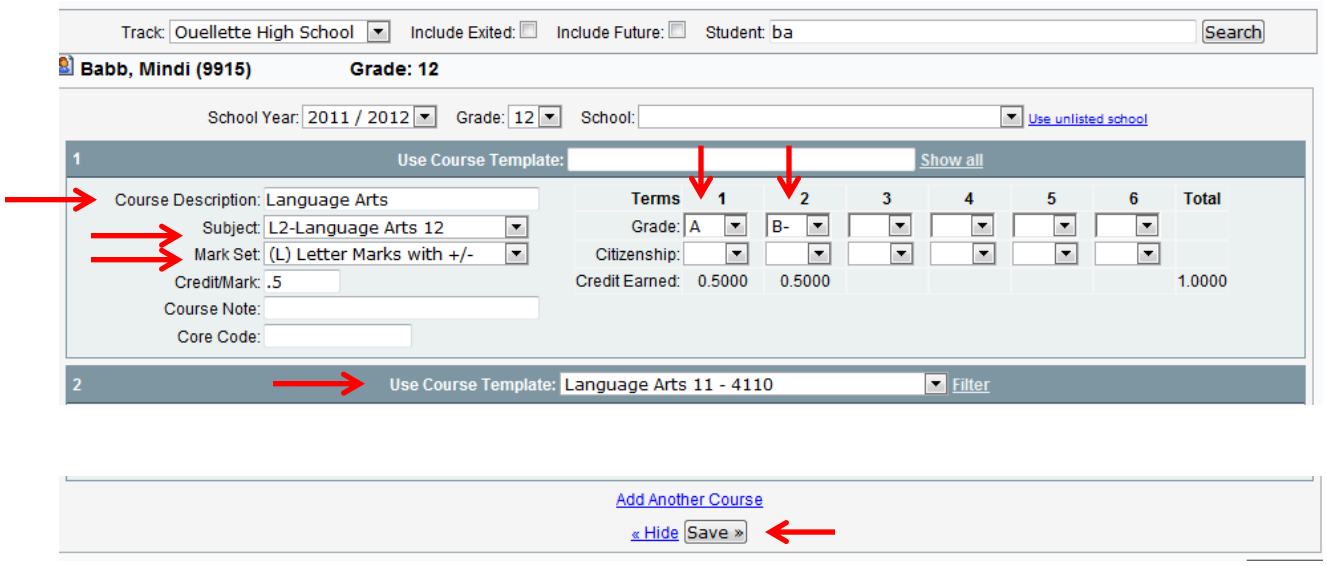


If the school is not in the drop down list, click on ' **Use unlisted school** ' and type in the new school name.




## Fill in all information:

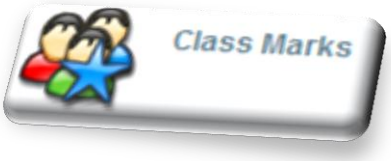



## Multiple course information can be entered and saved.

This added information will be added to a student's transcript information.

**Use Course Template**: will bring in your assigned Subject Codes you have setup in District Courses in SIS2000+ FoxPro Client.

For more information about this, please contact your SIS2000+ specialist.




## Class Marks Application:

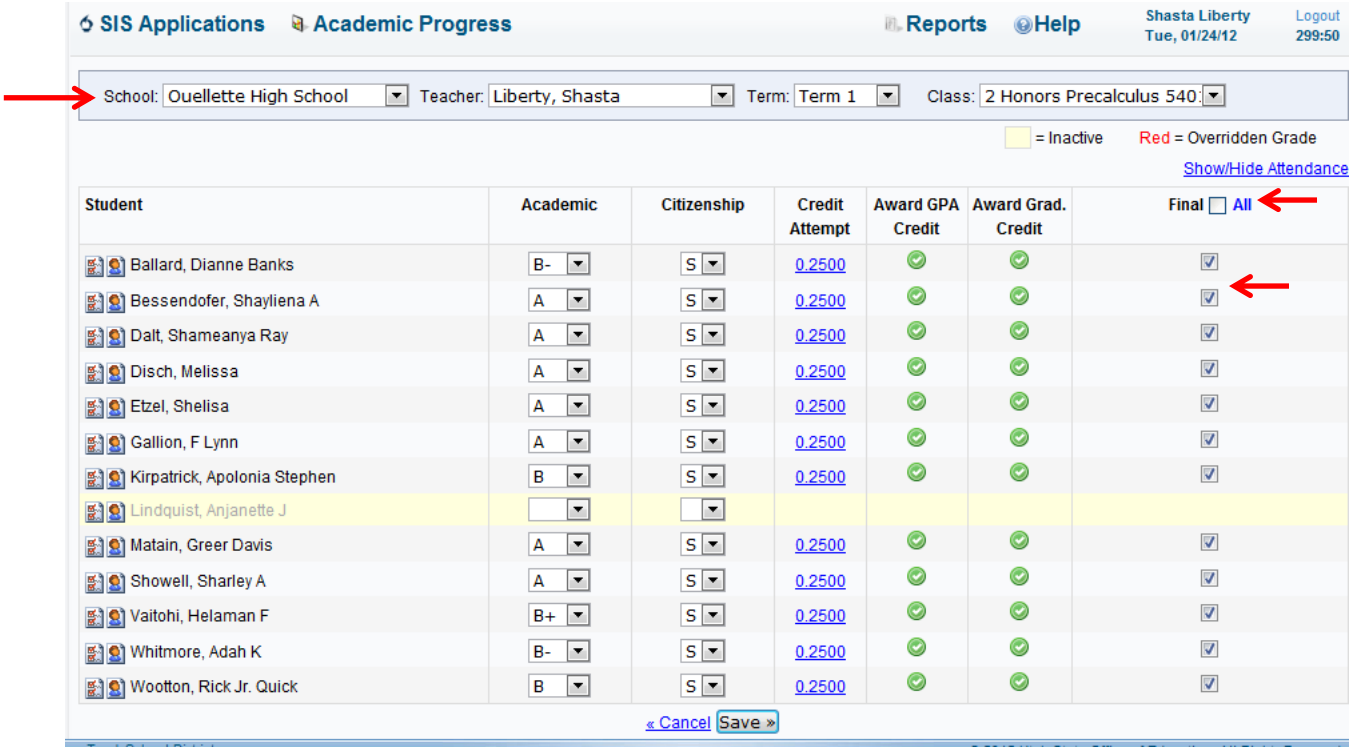
**Class Marks is used by an office administrator to help with a teacher's class marks that were entered in the grade book.**

Select **School**: (applies only for districts with multiple schools)

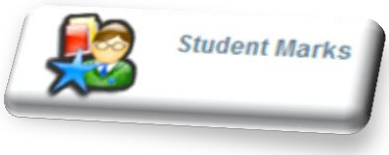
Select **Teacher**: Select the Teacher you need to unlock or edit Class Marks for.

Select **Term**: Select the Term you need to unlock or edit Class Marks for.

Select **Class**: Select the Class you need to unlock or edit Class Marks for.




Final ☐ All - Posts and Finalizes student marks. If it is **checked**, ☑ this signifies the marks have been posted and finalized by the teacher in the grade book. To remove the marks to not be finalized or posted - uncheck and Save will removed the posting and finalizing of the student marks for that class. Teachers can then go back to the grade book and edit the scores and post marks again.

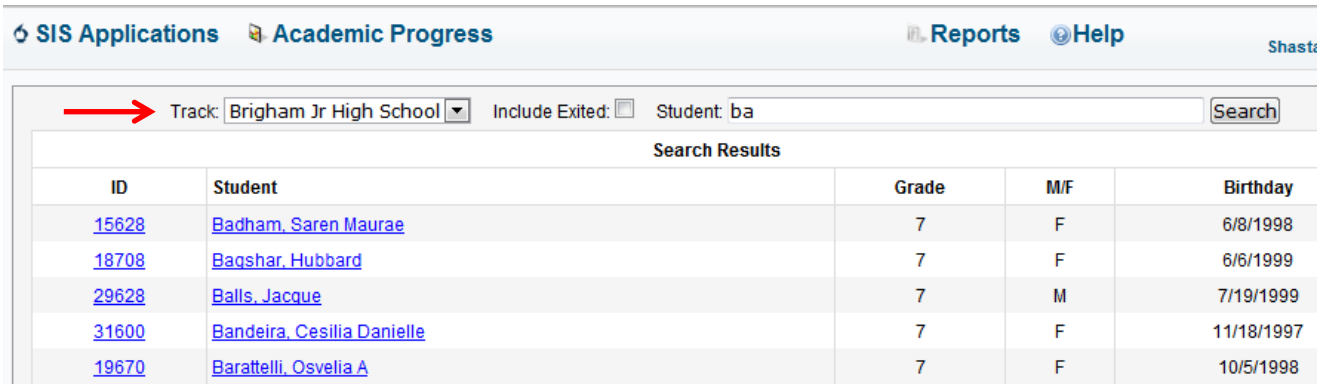


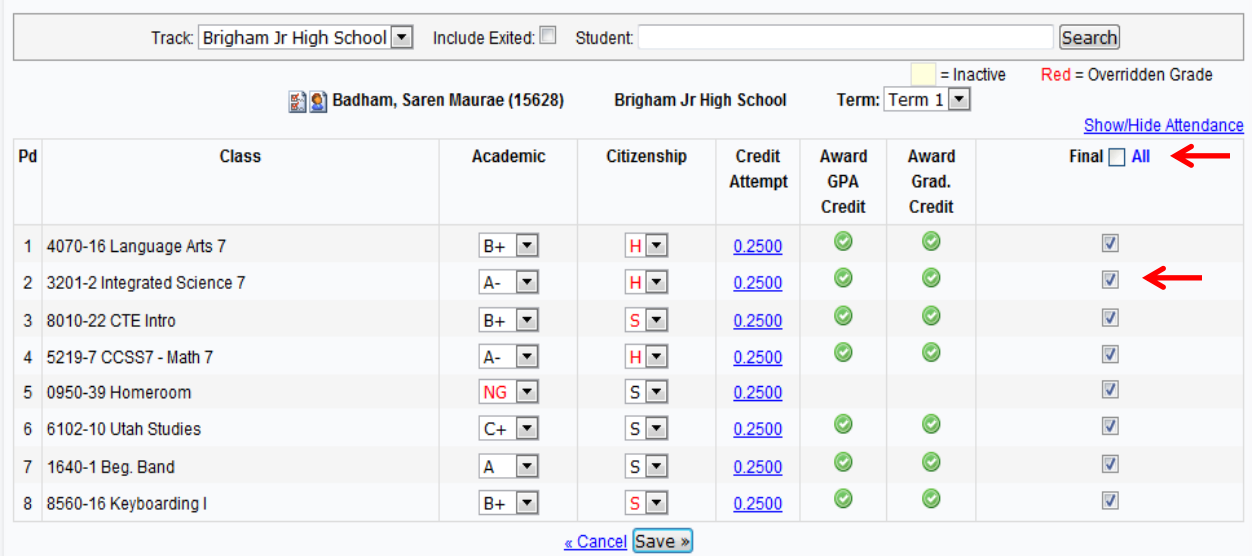

## Student Marks Application

Select **Track** (School): (applies only for districts with multiple schools)

Select **Student**: Select the Student you need to unlock or edit Class Marks for.

**Include Exited** – Select **Include Exited** if the student you need to add information for has exited your school.




Final ☐ All - Posts and Finalizes student marks. If it is **checked**, ☑ this signifies the marks have been posted and finalized by the teacher. To remove the marks to not posted - uncheck and Save will removed the posting and finalizing of the student marks for that class. Teachers can then go back to the grade book and edit the scores and Post Marks again.