Accountability Appeal Process
2010

2010 Timetable
Deadlines that fall on a weekend, state holiday or Utah Education Association convention day in a given year shall be moved to the date of the first workday after the date specified

May 1
- USOE Clearinghouse ready to receive LEA Clearinghouse File Submissions

May - July
- LEAs review their data and make appropriate changes
- USOE provides error reports on assessment data and clearinghouse to assist in this process

June 25, 5:00 pm
- Due date for assessment data/error corrections for traditional schedule schools

July 1, 5:00 pm
- Due date for assessment data/error corrections for year round schedule schools

July 7, 5:00 pm
- Due date for final clearinghouse submission

July 30
- Accountability Reports (U-PASS School, AYP School and AYP LEA) posted in the LEA MoveIT folder on a secure Web server
- The State Education Research File (SERF) posted in the LEA MoveIT folder on a secure Web server

Beginning July 30
- LEA Superintendent reviews reports to determine if an appeal is appropriate
- An appeal must be made for each individual school or LEA report
- An appeal must be based on documented evidence based on the following criteria:
    - An error in the aggregating and merging of data and/or a calculation error, or other conclusion errors that directly affects school or LEA status
    - Extreme circumstances that affected data and/or test administration that had a significant impact on the school (e.g., flood, fire, natural disaster)

August 5 2:00 pm

- Deadline for LEA Superintendent to submit a written appeal listing the school(s) and/or LEA **in Title I Program Improvement** with an appeal and the reason for the appeal
- An E-mail response from USOE will confirm receipt of the report
- Data and documentation that directly influences the appeal needs to be stored at the LEA

August 5 3:00 pm

- Appeal Committee meets to review & approve appeals for schools and LEAs in **Title I Program Improvement.**

August 5 - 9

- USOE makes changes to the AYP school or LEA designation in regards to submitted appeals for **Title I Program Improvement**
- As needed, AYP reports changed from a No to a Yes (by appeal)

August 9

- LEAs release school AYP & LEA AYP for **Title I Program Improvement** information to the public (should not be released prior to this date)
- AYP reports posted on USOE webpage.

August 24 5:00 pm

- Deadline for LEA Superintendent to submit a written appeal listing the school(s) and/or LEA with an appeal and the reason for the appeal
- An E-mail response from USOE will confirm receipt of the report
- Data and documentation that directly influences the appeal needs to be stored at the LEA

August 25

- Appeal Committee meets to review & approve appeals

August 25 - 30

- USOE makes changes to the U-PASS & AYP school or LEA designation in regards to submitted appeals
- As needed, U-PASS & AYP reports changed from a No to a Yes (by appeal)

August 30 (30 days after AYP released to LEAs)

- LEAs release U-PASS, school AYP & LEA AYP information to the public (should not be released prior to this date)
- Accountability Information Report posted on USOE webpage
- U-PASS & AYP reports posted on USOE webpage.