



Fresh Fruit and Vegetable Program (FFVP)

FFVP applications are now being accepted for the 2013-2014 school year!
Read on to learn more about this great opportunity for your school!



What is the FFVP?

The FFVP is a grant opportunity for schools to provide children with **free** fresh fruits and vegetables during the school day. Many students may not eat a lot of fruits and vegetables at home and this is one way to help children eat more of them. The FFVP gives students the chance to try new fresh fruits and vegetables, can improve their present and future health, and adds to a healthy school environment. The program helps teach students where fruits and vegetables come from, and allows them to try some they may not have heard about before! This is one great way for schools to help combat childhood obesity by teaching children healthful eating habits.

How does the FFVP funding work?

The FFVP is a grant schools can apply for. The money is used to purchase fresh fruits and vegetables to serve **during the school day**, but **not** as part of breakfast or lunch. Each school receives \$50-\$75 per student to fund the program throughout the school year. Schools may use the FFVP grant to purchase fresh fruits and vegetables, and cover the costs of preparation and equipment. Claims for reimbursement are submitted with the National School Lunch Program claims.



How does my school apply?

Elementary schools are selected for the FFVP based on an annual application. **Priority must go to schools with the highest free and reduced-price populations.** Eligible schools will be notified and receive information in January 2013. Interested schools must submit a completed application by the deadline. The application requires a plan for preparing, implementing, marketing, establishing partnerships, and securing support for the FFVP. Schools interested in applying are encouraged to begin preparing!



Applications for the 2013-2014 school year are available online and must be submitted by **Friday March 15, 2013**

Check out our FFVP website for more information:
<http://www.schools.utah.gov/cnp/Fresh-Fruit-and-Vegetable-Program.aspx>

Utah State Office of Education • Child Nutrition Programs
This institution is an equal opportunity provider.

FFVP Application Criteria 2013-2014					
Criteria	Points	0 points	1 point	2 points	Notes
Times and Days of service	1	No planned times or days; or planned times and days are unacceptable.	Serving times and days are acceptable; plan specifies times and days of service, and when each grade participates.		<i>Must be offered during school day, not part of breakfast or lunch; offered to each student at least twice a week; consider prep time, available staff, classroom schedules, etc.</i>
Plan for distribution	1	No distribution plan; or plan is unclear or insufficient	Distribution plan acceptable and easy for students to participate; where and how fruits and vegetables will be available is clearly specified.		<i>Possible options: teachers or students pick up baskets from cafeteria to serve in classroom; serve classes in the cafeteria; at kiosks in hallways, etc.</i>
Keeping FFVP Records Separate	1	No plan for keeping purchase and labor records separate; or plan is unclear or insufficient.	Plan clearly states how FFVP records, will be maintained separately from other programs and demonstrates high likelihood of resulting in an accurate claim.		<i>Food, small supplies, equipment, and labor claimed under FFVP must be used <u>only</u> for FFVP, or costs must be prorated. A spreadsheet to record expenses will be provided, but is not required. If the provided spreadsheet is not used, another method must be.</i>
Tracking the FFVP Award	1	No plan is given for keeping track of award; or plan is unclear or insufficient.	Plan clearly states and adequately describes a system and demonstrates a high likelihood of being able to adequately track award balance.		<i>FFVP should be available for most of the school year and the full award spent by the end of the year. Admin expenses may not exceed 10% of the award. A spreadsheet for tracking the award will be provided, is not required. If the provided spreadsheet is not used, another method must be.</i>
Fund Management Plan	2	No plan is given for managing funds; or plan is unclear or insufficient	Description of plan is stated but describes a system that may not adequately allow for adjustments during the year if they are needed	Description of plan is clearly stated and describes a system that will allow for adjustments during the year if needed.	<i>As balance information is provided during the year from the state office, schools may be asked to submit a plan if spending rates appear to need adjustment; if an appropriate plan is not made, schools' award amounts may be changed.</i>
Nutrition Education	1	No nutrition education plan; or plan is unclear or insufficient.	Nutrition education plan clearly stated and describes efforts already being made. Description of how FFVP will be integrated with these efforts is given, with examples of planned nutrition lessons, activities, or materials.		<i>Schools may already be participating in the HealthierUS School Challenge or Gold Medal Schools, providing nutrition and health education in the classroom or cafeteria, following a well-developed wellness policy, supporting healthy fundraisers, etc. Include how the FFVP will add to these efforts.</i>
Partnerships	1	No partnerships currently exist or are planned.	Partnerships are currently in place, or the school has specified a plan to pursue some possible partnership opportunities.		<i>Possible partnerships include local grocery stores, farm-to-school, school gardens, local colleges, universities, or extension programs, local health departments, etc.</i>
Publicizing the Program	1	No plan for publicizing.	Marketing plan will successfully publicize using various methods		<i>Possible options include school newsletters, websites, announcements, lunch calendar, etc.</i>
Certification of Support	1	Missing signatures.	All required signatures are given.		<i>Applications missing signatures are incomplete.</i>
Application Points Possible	10	<i>Each school's total score will be the number of application points plus the percentage of free and reduced-price students, for a maximum possible score of 110. Per program regulations, priority goes to schools with the highest free and reduced-price percentages that demonstrate the ability to operate the program correctly. Past spending history may be taken into account for schools that have participated in the FFVP before.</i>			