

## CNPweb Basics Training Quiz

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1. If you forget your CNPweb password, what should you do?
  - Create a new log-in account
  - Keep trying to enter your password until you remember it
  - Contact the USOE office to have the password reset
2. Who should be included as a contact in your sponsor information worksheet (check all that apply):
  - Financial
  - Executive
  - Food service
  - All of the above as long as there are two separate people listed among these contacts.
3. True or False: A vendor is not the same as a food service management company.
4. Schools new to the NSLP program need to select which type of verification method?
  - Basic
  - 3%
  - Alternate 1% Plan
5. True or False: Avoid using your back button while you're in CNPweb.
6. The status of pending submission means your sheet has been completed successfully and is awaiting \_\_\_\_\_ from the state office.
7. True or False: It is not necessary to complete contact information for both the site and administration, one contact is sufficient enough.
8. The average percent of students that are in attendance in school each day is called the \_\_\_\_\_. This information can be obtained from your schools administration office.
  - Attendance factor
  - Participation rate
  - Lunch factor
  - Administration rate
9. True or False: If there are errors that occur, you will receive an error message after submission.

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10. Match the following. While in CNPweb:

<b>By clicking on the following:</b>	<b>Allows the user to:</b>
_____ View	a) When information sheets are filled out completely or new information has been submitted
_____ Packet tab	b) If you want to make changes or fix any errors that may occur while submitting information
_____ Add	c) Allows you to see information, but no changes that are made will be saved
_____ Edit	d) Contains offline forms that need to be submitted after CNPweb information has been entered
_____ Submit	e) Enter information for sponsor and site sheets

Put your name and school on the top of the quiz.

Fax completed quiz to 801-538-7883

Subject: CNPweb Basics Training

Attn: Child Nutrition Programs