Site Name:				Date:				С	HILDC	ARE ME	ENU ANI	D PROD	UCTIO	N REC	ORD		
Prepared by: MENUS	MEAL		SERVIN	IG SIZE			PLAN	NED RE	CORD		Purchase Unit: Can Size,			ACTUA	L REC	ORD	
III.Z.1100	PATTERN		OLIVII.	.o o.e.e		Plan	ned Num	ber of Chil	dren	Total	Gal, Doz		Actua	al Numbe	r of Chile	dren Served	
						AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL	L
BREAKFAST	Serve ALL 3 Categories	Age 1-2	Age 3-5	Age 6-12	ADULTS		Planned	Quantities			Each, etc.		Actual C) Duantities	Food P	repared - Total	
Milk			-														
	Milk Vegetable or Fruit or 100% Juice	1/2 cup	3/4 cup	1 cup													
	3. Grains/Breads		1/2 serving or 1/2 slice	1 serving or 1 slice													
	Cold dry cereal	1/4 cup or 1/3 oz	1/3 cup or 1/2 oz	3/4 cup or 1 oz													
	Cooked cereal, pasta or rice	1/4 cup	1/4 cup	1/2 cup													
	Other																
AM / PM SNACK			CEDVIA	IO 017E				ber of Chil	1	Total	Purchase					dren Served	
(circle one)	Serve 2 of the 4 Categories Listed		SERVIN	IG SIZE		AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Unit:	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL	_
		Age 1-2	Age 3-5	Age 6-12	ADULTS		Planned	Quantities					Actual C	Quantities	Food P	repared - Total	
	1. Milk	1/2 cup	1/2 cup	1 cup													
	2. Meat/Alternate or Cheese	1/2 oz	1/2 oz	1 oz													
	3. Vegetable or Fruit or 100% Juice	1/2 cup	1/2 cup	3/4 cup													
	4. Grains and Breads		1/2 serving or 1/2 slice	1 serving or 1 slice													
	Cold dry cereal	1/4 cup or 1/3 oz	1/3 cup or 1/2 oz	3/4 cup or 1 oz													
	Cooked cereal, pasta or rice	1/4 cup	1/4 cup	1/2 cup													
	Other																

Site Name:				Date:				С	HILDC	ARE MI	ENU ANI	D PROD	OUCTIO	N REC	ORD			
Prepared by:											Purchase							
							PLAN	NED RE	CORD		Unit:			ACTUA	L REC	ORD		
MENUS	MEAL		SERVIN	IG SIZE							Can Size,							
	PATTERN					Plan	ned Num	ber of Chile	dren	Total	Gal, Doz		Actua	al Numbe	r of Child	ren Served		
						AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL		
											Each, etc.							
LUNCH/DINNER (circle one)	Serve ALL 4 Categories (5 items)	Age 1-2	Age 3-5	Age 6-12	ADULTS		Planned	Quantities					Actual C	Quantities	Food Pre	epared - Total		
Milk	1. Milk	1/2 cup	3/4 cup	1 cup														
	2. Meat/Meat Alternate or	1 oz	1 1/2 oz	2 oz														
	Cheese	1 02	1 1/2 02	2 02														
	Cottage Cheese 2 oz 3 oz 4 oz																	
	Egg (Large)	1/2	3/4	1														
	Peanut Butter	2 Tbs	3 Tbs	4 Tbs														
	Yogurt	1/2 cup	3/4 cup	1 cup														
	Cooked Dry Beans	1/4 cup	3/8 cup	1/2 cup														
	3. Vegetable/Fruit Any 2 different for a total of:	1/4 cup	1/2 cup	3/4 cup														
		1/8 cup	1/4 cup	1/4 cup														
		1/8 cup	1/4 cup	1/2 cup														
		1/2 serving	1/2 serving	1 serving or														
	4. Grains/Breads	or 1/2 slice	or 1/2 slice	1 slice														
	Cooked cereal, pasta or rice	1/4 cup	1/4 cup	1/2 cup														
	Other																	

e Name:			Date:				С	HILDC	ARE MI	ENU ANI	D PROD	DUCTIO	N REC	ORD					
epared by:											Purchase			4 OT114		000			
MENUS	MEAL		SERVIN	IG SIZE			PLAN	NED RE	CORD		Unit: Can Size,			ACTUA	AL REC	ORD			
	PATTERN					Plan	ned Num	ber of Chil	dren	Total	Gal, Doz		Actua	al Numbe	r of Child	ren Served			
						AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL			
DINNER	Serve ALL 4 Categories	Age 1-2	Ago 2 F	Age 6-12	ADUI TO		Planned	Quantities			Each, etc.		Actual C	Quantitios	Food Pr	epared - Total			
Milk	(5 items)				ADULIS								Actual C	zuariilies	1 00u F1	epareu - Totai			
IVIIIK	Milk Meat/Meat Alternate or Cheese	1/2 cup 1 oz	3/4 cup	1 cup 2 oz															
	Cottage Cheese	2 oz	3 oz	4 oz															
	Egg (Large)	1/2	3/4	1															
	Peanut Butter	2 Tbs	3 Tbs	4 Tbs															
	Yogurt	1/2 cup	3/4 cup	1 cup															
	Cooked Dry Beans	1/4 cup	3/8 cup	1/2 cup															
	3. Vegetable/Fruit Any 2 different for a total of:	1/4 cup	1/2 cup	3/4 cup															
		1/8 cup	1/4 cup	1/4 cup															
		1/8 cup	1/4 cup	1/2 cup															
	4. Grains/Breads	1/2 serving or 1/2 slice	1/2 serving or 1/2 slice	1 serving or 1 slice															
	Cooked cereal, pasta or rice	1/4 cup	1/4 cup	1/2 cup															
	Other																		

Site Name:				Date:				С	HILDC	ARE ME	ENU ANI	D PROD	DUCTIO	N REC	ORD	
Prepared by:							PLAN	NED RE	CORD		Purchase Unit:			ACTUA	L RECO	RD
MENUS	MEAL PATTERN		SERVIN	G SIZE		Plan	ned Num	ber of Chil	dren	Total	Can Size, Gal, Doz		Actua	al Numbei	r of Childre	n Served
						AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL
PM / EVE SNACK	Serve 2 of the 4 Categories Listed	A = 4.0	A = = 2 5	A == C 40	4 D.I II TO		Planned	Quantities			Each, etc.					
(circle one)	Categories Listed Age 1-2 Age 3-5 Age 6-12 ADULTS 1. Milk 1/2 cup 1/2 cup 1 cup 2. Meat/Alternate or Cheese 1/2 oz 1/2 oz 1 oz															
	2. Meat/Alternate or Cheese	1/2 oz	1/2 oz	1 oz												
	3. Vegetable or Fruit or 100% Juice	1/2 cup	1/2 cup	3/4 cup												
	4. Grains and Breads	1/2 serving or 1/2 slice	1/2 serving or 1/2 slice	1 serving or 1 slice	1 serving or 1 slice											
	Cold dry cereal	1/4 cup or 1/3 oz	1/3 cup or 1/2 oz	3/4 cup or 1 oz												
	Cooked cereal, pasta or rice	1/4 cup	1/4 cup	1/2 cup												
<u> </u>	Other															

Site Name:						Date:					MANU	AL SPU	CHILD	CARE N	IENU AI	ND PRO	DDUC	TION R	ECORD)
Prepared by: MENUS	MEAL			SF	RVIN	IG SIZE					PLAN	NED RE	CORD		Purchase Unit: Can Size,		ACT	JAL RE	CORD	
MENTO	PATTERN		*SEF	RVINGS			ASE	UNIT		Plan	ned Num	ber of Chil	dren	Total	Gal, Doz	Act	ual Num	ber of Ch	nildren Se	erved
Cycle #										AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound Each, etc.	AGE 1-2	AGE 3-	5 AGE 6-	12 ADULTS	S TOTAL
BREAKFAST	Serve ALL 3 Categories	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities				Actual	Quantit	ies Food	Prepared	d - Total
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16								Gallon					
	Vegetable or Fruit or 100% Juice	1/4 cup		1/2 cup		1/2 cup														
	3. Grains/Breads	1/2 serving or 1/2 slice	32	1/2 serving or 1/2 slice	32	1 serving or 1 slice	16	1 serving or 1 slice							Pound					
	Cold dry cereal	1/4 cup or 1/3 oz		1/3 cup or 1/2 oz		3/4 cup or 1 oz														
	Cooked cereal, pasta, or rice	1/4 cup		1/4 cup		1/2 cup														
	Other									Plan	ned Num	ber of Chil	dren	Total	Purchase	Acti	ual Num	her of Ch	nildren Se	erved
AM / PM SNACK	Serve 2 of the 4			SE	RVIN	IG SIZE				AGE 1-2	AGE 3-5	1	ADULTS	Planned	Unit:	AGE 1-2			12 ADULTS	
(circle one)	Categories Listed		*SEF	RVINGS	PER	PURCH	ASE	UNIT					0							\perp
		Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities				Actual	Quantit	ies Food	Prepared	d - Total
	1. Milk	1/2 cup	32	1/2 cup	32	1 cup	16								Gallon					
	2. Meat/Alternate or Cheese	1/2 oz		1/2 oz		1 oz														
	3. Vegetable or Fruit or 100% Juice	1/2 cup		1/2 cup		3/4 cup														
	4. Grains and Breads	1/2 serving or 1/2 slice		1/2 serving or 1/2 slice		1 serving or 1 slice		1 serving or 1 slice							Pound					
	Cold dry cereal	1/4 cup or 1/3 oz		1/3 cup or 1/2 oz		3/4 cup or 1 oz														
	Cooked cereal, pasta, or rice	1/4 cup		1/4 cup		1/2 cup														
	Other																			

Instructions for completing form is at the bottom of the PM/EVE SNACK form.

Site Name:						Date:					MANU	AL SPU	CHILD	CARE N	/IENU AI	ND PRO	DUCT	ION R	ECOR	D
Prepared by:											PLAN	NED RE	CORD		Purchase Unit:		ACTU	JAL RE	CORE)
MENUS	MEAL PATTERN		*855	SE RVINGS		G SIZE	A Q E I	INIT		Plan	nod Num	ber of Chil	dron	T-4-1	Can Size,	Λotu	al Numb	per of Ch	oildron S	Convod
	PATIERN		SER	VINGS	FER	FUNCH	ASE	JINIT				AGE 6-12		Total Planned	Gal, Doz					TS TOTAL
										AGE 1-2	AGE 3-5	AGE 0-12	ADULTS 0	Planned	Pound Each, etc.	AGE 1-2	AGE 3-5	AGE 6-	12 ADUL	15 TOTAL
LUNCH/DINNER (circle one)	Serve ALL 4 Categories (5 items)	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities				Actual (Quantiti	es Food	Prepare	ed - Total
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16								Gallon					
	2. Meat/Meat Alternate or Cheese	1 oz		1 1/2 oz		2 oz														
	Cottage Cheese	2 oz		3 oz		4 oz														
	Egg (Large)	1/2		3/4		1														
	Peanut Butter	2 Tbs		3 Tbs		4 Tbs														
	Yogurt	1/2 cup		3/4 cup		1 cup														
	Cooked Dry Beans	1/4 cup		3/8 cup		1/2 cup														
	3. Vegetable/Fruit Any 2 different for a total of:	1/4 cup	Total	1/2 cup	Total	3/4 cup	Total													
		1/8 cup		1/4 cup		1/4 cup														
		1/8 cup		1/4 cup		1/2 cup														
	4. Grains/Breads	1/2 serving or 1/2 slice	32	1/2 serving or 1/2 slice		1 serving or 1 slice	16	1 serving or 1 slice							Pound					
	Cooked cereal, pasta, or rice	1/4 cup		1/4 cup		1/2 cup														
	Other																			

Instructions for completing form is at the bottom of the PM/EVE SNACK form.

Site Name:						Date:					MANU	AL SPU	CHILD	CARE N	IENU AI	ND PRO	DDUCT	ON RE	CORD	
Prepared by:															Purchase					
											PLAN	NED RE	CORD		Unit:		ACTU	AL REC	ORD	
MENUS	MEAL			SE	RVIN	IG SIZE									Can Size,					
	PATTERN		*SER	RVINGS	PER	PURCH	ASE	UNIT		Plan	ned Num	ber of Chil	dren	Total	Gal, Doz	Acti	ual Numb	er of Child	dren Ser	ved
										AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	TOTAL
															Each, etc.					
PM / EVE SNACK (circle one)	Serve 2 of the 4 Categories Listed	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities								
	1. Milk	1/2 cup		1/2 cup		1 cup									Gallon					
	2. Meat/Alternate or Cheese	1/2 oz		1/2 oz		1 oz									Pound					
	3. Vegetable or Fruit or 100% Juice	1/2 cup		1/2 cup		3/4 cup														
	4. Grains and Breads	1/2 serving or 1/2 slice		1/2 serving or 1/2 slice		1 serving or 1 slice		1 serving or 1 slice							Pound					
					_															
	Cold dry cereal	1/4 cup or 1/3 oz		1/3 cup or 1/2 oz		3/4 cup or 1 oz														
	Cooked cereal, pasta, or rice	1/4 cup		1/4 cup		1/2 cup														
In a transition of	Other																			

Instructions:

- 1. Enter the site name and name of preparer in corresponding areas. Enter date when actually used.
- 2. Column 1 under Menus-write the menu cycle # if using cycle menus
- 2. Column 1 under Menus-write the menu for each meal service planned across from each food type planned.
- 3. Column 2- write in the specific foods used to meet the meal pattern requirments for each component.
- 4. Columns 3, 5, 7, & 9- write in the serving size used for each meal component and each age group. Center may plan & serve more than the minimum required amounts per age group, but not less.
- 5. Purchase Unit: enter the size of the purchase unit used for each meal component, i.e., #10 can, Lb. Doz, Gal, 29 oz can, etc.
- 6. Columns 4, 6, 8, & 10 (with the asterisk)- Use the Simplified or USDA Food Buying Guide (column 3)-for each food item & each serving size, enter the corresponding "servings per purchase unit" The "servings per unit" tells you how many, i.e., 1/8 cup -1/2 cup or 1/2 oz-2 oz servings that can be obtained from a #10 can, 30 oz. can, Lb, Gal, etc.
- 7. Planned record:
 - 1. Planned Number of Children- write in the number of children, by age group, and adults who will be receiving full portions. Add all age groups together for a Total number planned.
 - 2. Planned Quantities The number of children for each age group, divided by the Servings Per Purchase Unit (column with the asterisk*) equals how much of the Purchase Unit will need to be bought.

 As the calculation is done for each age group & food item, write the amounts in each column & corresponding row.

Total Planned - add the amounts across calculated for each food item and enter total in Total Planned column.

This figures tells you HOW MUCH of each Purchase Unit (Gal, Lb, #10 can, etc.) that needs to be purchased & prepared for the number of children/adults planned.

Always round ι	ip to assure sufficient pure	chased & t	to plan	for a few	secon	ds. Cente	r may _l	olan two		Plan	ned Num	ber of Chil	dren	Total	Purchase
different purcha	ase unit sizes to meet the	program r	equire	ements & r	educe	waste.				AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Unit
See example b	elow. Center would need	to purchas		7	15	17		39	[
BREAKFAST	Serve ALL 3 Categories	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities			
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16			0.21	0.70	1.06		1.97	Gal

- 8. Actual Record write in the actual number of children by age & adults (who ate full portions); total number served
- 9. Actual Quantities Food Prepared Total. After the meal is served, handwrite the TOTAL amount of food prepared for each food component. "If is isn't written it didn't happen"! Meal prodution should be completed as close to the end of the meal service as possible but no later than two hours of each meal service.

Site Name:						Date:					MANU	AL SPU	CHILD	CARE	MENU A	ND PRO	DUCT	ION R	ECOF	₹D
Prepared by:															Purchase					
MENUS	MEAL			SE	RVIN	G SIZE					PLAN	NED RE	CORD		Unit: Can Size,		ACTU	AL RE	ECOR	D
	PATTERN		*SEF	RVINGS			ASE	UNIT		Plan	ned Num	ber of Chil	dren	Total	Gal, Doz	Actu	al Numb	er of Ch	nildren	Served
CYCLE#										AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Pound	AGE 1-2	AGE 3-5	AGE 6-	12 ADU	ILTS TOTAL
			1	T	1			T							Each, etc.					
BREAKFAST	Serve ALL 3 Categories	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities	T			Actual	Quantitie	es Food	Prepa	red - Total
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16								Gallon					
	Vegetable or Fruit or 100% Juice	1/4 cup		1/2 cup		1/2 cup														
		1/2 serving		1/2 serving		1 serving or		1 serving												
	3. Grains/Breads	or 1/2 slice 1/4 cup or		or 1/2 slice 1/3 cup or	32	1 slice 3/4 cup or		or 1 slice							Pound					
	Cold dry cereal	1/4 cup of 1/3 oz		1/3 cup of		1 oz														
	Other																			,
AM / DM CNIACI/				I.				ı		Plan	ned Num	ber of Chil	dren	Total	Purchase	Actu	al Numb	er of Cl	nildren	Served
AM / PM SNACK	Serve 2 of the 4			SE	RVIN	G SIZE				AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Unit:	AGE 1-2	AGE 3-5	AGE 6-	12 ADU	ILTS TOTAL
(circle one)	Categories Listed		*SEF	RVINGS	PER	PURCH.	ASE	UNIT												
		Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities				Actual	Quantitie	es Food	Prepa	red - Total
	1. Milk	1/2 cup		1/2 cup		1 cup									Gallon					
	2. Meat/Alternate or Cheese	1/2 oz		1/2 oz		1 oz														
	3. Vegetable or Fruit or 100%			1/2 02																
	Juice	1/2 cup		1/2 cup		3/4 cup		4 conden												
	4. Grains and Breads	1/2 serving or 1/2 slice		1/2 serving or 1/2 slice		1 serving or 1 slice		1 serving or 1 slice							Pound					
	Other																			
LUNCH/DINNER										Plan	ned Num	ber of Chil	dren	Total	Purchase	Actu	ıal Numb	er of Cl	nildren	Served
(circle one)	Serve All 4 Categories			SE	RVIN	G SIZE				AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Unit:	AGE 1-2	AGE 3-5	AGE 6-	12 ADU	ILTS TOTAL
	(5 Items)		*SEF	RVINGS	PER	PURCH.	ASE	UNIT	•											
		Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities				Actual	Quantitie	s Food	Prepa	red - Total
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16								Gallon					
	2. Meat/Meat Alternate or Cheese	1 oz		1 1/2 oz		2 oz														
		1/2 oz		1 oz		1 oz														
		1/2 oz		1/2 oz		1 oz										ļ				
	3. Vegetable/Fruit Any 2 different for a total of:	1/4 cup	total	1/2 cup	total	3/4 cup	total													
	, =																			
		1/8 cup		1/4 cup		1/4 cup	-								Lb					
		1/8 cup		1/4 cup		1/2 cup									Lb					
	4. Grains/Breads	1/2 serving or 1/2 slice		1/2 serving or 1/2 slice		1 serving or 1 slice		1 serving or 1 slice							Lb					
	Other:																			

Site Name:						Date:					MANU	AL SPU	CHILD	CARE I	MENU AI	ND PR	ODUCT	ION R	ECORD	
Prepared by: MENUS	MEAL			SE	RVIN	IG SIZE					PLAN	NED RE	CORD		Purchase Unit: Can Size,		ACT	JAL RE	CORD	
	PATTERN		*SEF	RVINGS			ASE	UNIT		Plar	ned Num	ber of Chil	dren	Total	Gal, Doz	Act	tual Num	ber of Ch	nildren Sei	ved
										AGE 1-2	1	AGE 6-12		Planned	Pound	AGE 1-2	2 AGE 3-	AGE 6-	12 ADULTS	TOTA
															Each, etc.					
PM / EVE SNACK (circle one)	Serve 2 of the 4 Categories Listed	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities					•	1	1	l
	1. Milk	1/2 cup		1/2 cup		1 cup									Gallon					
	2. Meat/Alternate or Cheese	1/2 oz		1/2 oz		1 oz														
	3. Vegetable or Fruit or 100% Juice	1/2 cup		1/2 cup																
	4. Grains and Breads	1/2 serving or 1/2 slice		1/2 serving or 1/2 slice		1 serving or 1 slice		1 serving or 1 slice							Pound					
	Cold dry cereal	1/4 cup or 1/3 oz		1/3 cup or 1/2 oz		3/4 cup or 1 oz														
	Cooked cereal, pasta, or rice	1/4 cup		1/4 cup		1/2 cup														
	Other																			

Instructions:

- 1. Enter the site name and name of preparer in corresponding areas. Enter date when actually used.
- 2. Column 1 under Menus-write the menu cycle # if using cycle menus.
- 2. Column 1 under Menus-write the menu for each meal service planned across from each food type planned.
- 3. Column 2- write in the specific foods used to meet the meal pattern requirments for each component.
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- 7. Planned record:
 - 1. Planned Number of Children- write in the number of children, by age group, and adults who will be receiving full portions. Add all age groups together for a Total number planned.
 - 2. Planned Quantities The number of children for each age group, divided by the Servings Per Purchase Unit (column with the asterisk*) equals how much of the Purchase Unit will need to be bought.

 As the calculation is done for each age group & food item, write the amounts in each column & corresponding row.

Total Planned - add the amounts across calculated for each food item and enter total in Total Planned column.

This figures tells you HOW MUCH of each Purchase Unit (Gal, Lb, #10 can, etc.) that needs to be purchased & prepared for the number of children/adults planned.

Always round u	ip to assure sufficient purc	chased & t	to plan	for a few	secon	ds. Center	r may _ا	olan two		Pian	nea mum	ber of Chile	aren	Total	Purchase
different purcha	ase unit sizes to meet the	program r	equire	ments & r	educe	waste.				AGE 1-2	AGE 3-5	AGE 6-12	ADULTS	Planned	Unit
See example b	elow. Center would need	to purchas		7	15	17		39							
BREAKFAST	Serve ALL 3 Categories	Age 1-2	*	Age 3-5	*	Age 6-12	*	ADULTS	*		Planned	Quantities			
Milk	1. Milk	1/2 cup	32	3/4 cup	21.3	1 cup	16			0.21	0.70	1.06		1.97	Gal

- 8. Actual Record write in the actual number of children & adults (who ate full portions); total number served
- 9. Actual Quantities Food Prepared Total. After the meal is served, handwrite the TOTAL amount of food prepared for each food component. "If is isn't written it didn't happen"!

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