

Agenda

Charter School Director's Meeting

November 12, 2013

11:00 a.m. – 12:40 p.m.

Online only

NOTE: All handouts are available at <http://www.schools.utah.gov/charterschools/Training/Directors-Meetings.aspx>. Licensed educators wishing to earn relicensure points must register with OnTrack.

Welcome

- 11:00 a.m. Assessment – SAGE update
 John Jesse, Director, Assessment Section
 john.jesse@schools.utah.gov (801) 538-7811
- 11:20 a.m. Special Education update – Post HS services
 Glenna Gallo, Director, Special Education Section
 glenna.gallo@schools.utah.gov (801) 538-7757
- 11:40 a.m. Law & Legislation update – Establishing firm boundaries
 Heidi Alder, Investigator, UPPAC
 heidi.alder@schools.utah.gov (801) 538-7832
- 12:00 noon Superintendent's Update
 Dr. Martell Menlove, Superintendent
 martell.menlove@schools.utah.gov (801) 538-7510
- 12:20 p.m. Student membership and Fall enrollment audits
 Jennifer Yates-Givens, Research Analyst, School Finance Section
 jennifer.yates-givens@schools.utah.gov (801) 538-7674
- 12:40 p.m. Information Technology update
 Jerry Winkler, Director, Information Technology Section
 jerry.winkler@schools.utah.gov (801) 538-7842

REMINDERS:

- Check out our School Resources Forms and Required Reports web page at <http://www.schools.utah.gov/charterschools/School-Resources/Forms-and-Required-Reports.aspx> for a more complete list of required reports (we update it regularly)
- CACTUS pull for educator salary adjustments, professional staff costs, and classroom supplies and materials November 15
- NWAC Annual Update – Due November 15
- Letter of Authorizations written letters and fees (for teachers that started at the beginning of the school year) – Due November 15
- School LAND Trust Committee Membership Form (2013-2014); Principal Assurance Form, and Final Report (2012-2013) – Due November 15
- Monthly financial & enrollment report for October (planning year and first operational year schools only) – Due November 20
- Audited Financial Statements – Due November 29
- Immunization Status Report – Due November 30
- Title I DMI December 1
- UTREx file upload for December 1 Child Count enrollment report (SCRAM) December 10
- Monthly financial & enrollment report for November (planning year and first operational year schools only) – Due December 20