Charter School Visits

Purpose: The purpose of this State Charter School Board program is to encourage operational charter schools to open its doors to legislators, community members, business partners, elected officials, and school districts, to share best practices and create partnerships. Charter LEAs interested in sharing a best practice or creating a partnership with the attendees are encouraged to apply. This program is not for school activities or student recruitment.

Deadline: Applications will be accepted and reviewed monthly up through December 2012.

Award: Up to $2,000 per LEA (estimated 25 awards)

Proposed date and time of event: _____
NOTE: event must be completed, including the submission of immediate evaluation and reimbursement request, by May 31, 2013.

Attendees: Names and titles of invited attendees (attach a separate sheet)

Activities: Overview of activities tied to school best practice and proposed partnerships (may attach a separate sheet, limited to 2 pages): _____

_____

_____

Budget: Awards may be used for marketing materials (up to 15% of budget – e.g., invitations, postage, brochures), supplies (up to 15% of budget – e.g., pens, notepads, copies, name tags), staffing (up to 20% of budget – e.g., substitutes for participating teachers or school staff, extended hours for security and janitorial services), food & facility (up to 50% of funds – e.g., snacks, rental of table cloths and tables). Attach a detailed budget, including a budget narrative.

Assurances: Check each assurance upon Board review

- ☐ LEA agrees to submit an immediate evaluation (1 page minimum) of the event within one month of event date and a long-term evaluation (2 page minimum) at 6-months following event date.
- ☐ LEA agrees to submit reimbursement request form with receipts within one month of event date.
- ☐ LEA may reapply for another award following completion of the previous award. Subsequent request must address a different best practice or proposed partnership.
- ☐ LEA understands subsequent awards may be based on quality of previous project and timeliness of required submissions (i.e., immediate evaluation, long-term evaluation, and reimbursement request)

_____ _____

Board signature Project director signature