AMENDMENT REQUEST

Utah State Charter School Board

Utah Charter Academies (UCA) and Executive Director at American Preparatory Academy hereby request an amendment to the American Preparatory School Charter Satellite Application amended April 7, 2011. We received the support of the State Charter School Board to expand our enrollment at our second Draper campus (APA-SLC#4) at their meeting on September 13, 2012. They instructed us to provide evidence of a compelling need for Rule Waiver to the State Board of Education. We respectfully submit these Amendment requests, including all required attachments and supporting documentation:

1. Charter School(s): APA - Salt Lake County #4 (APA-SLC#4)

2.&3. UCA has identified a physical location for the second Draper campus (APA-SLC#4), in close proximity to the existing Draper campus:

APA - SLC#4
300 W. 12000 South
Draper, UT 84020

APA - Draper
12892 S. Pony Express Road
Draper, UT 84020
PHONE: 801-553-8500

4. This is a school located in an area: ( ) Rural (X) Urban

5. Chief School Officer: Rick Peterson, UCA Chair Phone: 801-831-1331

6. The Charter school is located in which school district? Canyons School District

7. ATTACHMENT 1: FOUNDERS

8. ATTACHMENT 2: GOVERNING BOARD MEMBERS

9. ATTACHMENT 3: REQUESTED AMENDMENT TO CHARTER (check all that apply).

X Waiver from Board Rule(s): R277-482-7 C. Charter School Timelines and Approval Processes, Approved Charter School Expansion (see also Attachments 3A and 3B)

____ Change to charter agreement

X Expansion/Reduction of grades served or number of students:

From 570 students, grades K-9 to 975 students, grades K-9.

Will this expansion require a new facility or a structural addition to an existing facility?

X YES

10. a) Summary description of charter school:

Utah Charter Academies (UCA) is a non-profit organization that currently operates three charter schools. The first charter school UCA opened was APA-Draper in 2003. The Draper campus is beginning its 10th year of providing students with a rigorous academic education as well as character development education. The APA-SLC#4 campus has been approved in the Canyons District with an anticipated opening for the 2013-14 school year. The school is currently approved to serve 570 students in grades K-9.

b) How many students does the charter school serve and what grades?
SY 12-13: 0
Anticipated SY 13-14: 975, K-9

c) Does the charter school's grade configuration align with the local school district configuration? YES

d)-f) The APA-3rd Satellite campus student body has not been formed.

	Canyons District
# of Students	33,031
% of Ethnic Minority	25%
% of Econ. Disadv.	30%
% of SPED	10%
% of ELL	6%

g) Additional information: APA proposes the following change to the charter:

After careful review and thoughtful deliberation, UCA requests a waiver to increase the enrollment at the second Draper campus (APA-SLC#4) from 570 to 975 students.

UCA recognizes the requirement of R277-482-7 and applies for a rule waiver based on the compelling needs identified by its extreme waitlist numbers and the financial expediency of completing the expansion simultaneous with the original construction.

UCA desires to respond to the growing need for APA classrooms, as evidenced by the more than 6,300 students currently on the APA-Draper waitlist and more than 10,400 students on APA waitlists district-wide. The expansion of the SLC#4 facility will provide three classes per grade level instead of two. APA's academic and character development programs have been effectively implemented in the three-class model at the APA-TAS campus and APS is prepared to replicate this success in the expanded SLC#4 campus.

Additionally, UCA proposes to move its secondary students (7th-9th grades) from the APA-Draper campus to APA-SLC#4 when it is opened in SY 2013-14. APA administrators and governing board members agree that APA-Draper's secondary students will be better served if they are housed together at the new campus rather than in separate K-9 facilities. This move will make additional K-6 classroom space available at the original APA-Draper campus. (An

amendment to modify the original APA-Draper campus to a three-class, K-6 school will be separately submitted pending the approval of this request.)

A prolonged building schedule is economically inefficient. APA constructed APA-TAS (The Accelerated School) campus in West Valley City for SY 2011-12. Recognizing the need for additional classroom space, APA completed an expansion to the existing building for SY 2012-13. There were additional costs associated with the expansion that could have been avoided had the entire construction been completed in the initial, startup year. APA's business manager has identified the costs projected to impact our classroom budgets should the expansion be delayed another year (see Attachment 3A). UCA wishes to avoid these considerable costs so that a greater share of our budget may be allocated to classroom needs.

Finally, APA's chief operating officer is confident in a completion schedule of early July 2013 (see Attachment 3B). UCA is assured that American Preparatory Schools' leadership is prepared to meet the needs of students and parents at our second Draper campus (SLC#4).

11. What makes this school unique or needed?

Student academic achievement is the primary goal of American Preparatory Academy. We believe that only when students master fundamentals and are fluent in the basic foundational knowledge of the major disciplines can they move on to effectively express their knowledge and master higher-level skills.

Therefore, the foundation of our instruction focuses on mastery of fundamentals. We define mastery as the ability to demonstrate knowledge and skills repeatedly and accurately. This requires repeated instruction in the subject matter, increasing degree of challenge and considerable practice. As our students master the fundamentals, our instruction focuses on sequential building of conceptual knowledge and promoting independent expression of knowledge. APA students demonstrate individual internalization of conceptual knowledge through extensive written work and verbal presentation. This focus on repetitive, sequential knowledge acquisition, combined with extensive expression of understanding, prepare APA students for advanced study at high school and collegiate levels.

These levels of instruction and knowledge attainment follow the classical education model of the Trivium – grammar, logic and rhetoric. American Preparatory Academy respects this well-founded, proven educational model and uses it in selecting and implementing the school's curriculum.

In order to establish an excellent institution and a loving, positive atmosphere at American Prep, we must build a foundation of virtuous character in our students and ourselves. We also believe that mental training goes hand-in-hand with the formation of a good character. We have firmly planted these ideals into our institution through a district-wide "Builders" theme and Ambassadors Program. All staff, parents, and students work together to "build" our great school on these four principles: Expectations, Effort, Enthusiasm, and Excellence.

12. Is the schools' curriculum fully aligned with the Utah Common Core? YES

13. How does the school address the needs of students with disabilities who need Special Education services?

    Part of APA's mission is to improve learning for all students. We provide a comprehensive curriculum of services as outlined in our students' IEPs. Each campus at APA employs a Special Education Director (certified in special education) to ensure all IEP services are delivered and to assist teachers in implementing APA's referral process for students who may need special education services.

14. ATTACHMENT 4: CURRENT YEAR (FY13) APPROVED SCHOOL BUDGET AND NEXT YEAR (FY14) PROJECTED SCHOOL BUDGET

15. ATTACHMENT 5: 2008-2012 DISTRICT PROGRESS AND PROFICIENCY DATA

16. ATTACHMENT 6: RESUME OF BUSINESS MANAGER

17. Provide the name and title of district personnel to whom you provided a copy of your entire amendment request, as well as the date of contact.

    Dr. David S. Doty, Canyons School District Superintendent September 6, 2012

Rick Peterson, UCA Governing Board Chairman — Date 10/10/12

Carolyn Sharette, APA Executive Director — Date 10/8/2012

ATTACHMENT 1:

APA-SLC#4 Satellite Founders

We have not yet determined who the founders of the APA-SLC#4 campus will be. However, we request that our founders list be comprised of a combination of parents who assist in the start-up process and founding staff members. We will not grant founders status to any category of individuals if it is in violation of federal charter school program guidelines, nor will we exceed the maximum percent of students allowed with the founder's preference. We intend to utilize federal start-up grant funding for this school.

ATTACHMENT 2: GOVERNING BOARD MEMBERS

Rick C. Peterson, Chairman
770 Alan Point Circle
Draper, UT 84020
Home Phone: (801) 619-0212
Email: peoplebuilders4@gmail.com

Clay Hatch
Email: cdhatch52@comcast.net

Bradley Findlay
bradley.findlay@med.ge.com

Jared Bennett
jared.bennett@usdoj.gov

Stacy McNeill
smcneill@btjd.com

ATTACHMENT 3: CHANGES TO CHARTER AGREEMENT

After careful review and thoughtful deliberation, UCA requests a waiver to increase the enrollment at the second Draper campus (APA-SLC#4) from 570 to 975 students.

UCA recognizes the requirement of R277-482-7 and applies for a rule waiver based on the compelling needs identified by its extreme waitlist numbers and the financial expediency of completing the expansion simultaneous with the original construction.

UCA desires to respond to the growing need for APA classrooms, as evidenced by the more than 6,300 students currently on the APA-Draper waitlist and more than 10,400 students on APA waitlists district-wide. The expansion of the SLC#4 facility will provide three classes per grade level instead of two. APA's academic and character development programs have been effectively implemented in the three-class model at the APA-TAS campus and APS is prepared to replicate this success in the expanded SLC#4 campus.

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A prolonged building schedule is economically inefficient. APA constructed APA-TAS (The Accelerated School) campus in West Valley City for SY 2011-12. Recognizing the need for additional classroom space, APA completed an expansion to the existing building for SY 2012-13. There were additional costs associated with the expansion that could have been avoided had the entire construction been completed in the initial, startup year. APA's business manager has identified the costs projected to impact our classroom budgets should the expansion be delayed another year (see Attachment 3A). UCA wishes to avoid these considerable costs so that a greater share of our budget may be allocated to classroom needs.

Finally, APA's chief operating officer is confident in a completion schedule of early July 2013 (see Attachment 3B). UCA is assured that American Preparatory Schools' leadership is prepared to meet the needs of students and parents at our second Draper campus (SLC#4).

ATTACHMENT 3A: BUSINESS MANAGER'S LETTER

AMERICAN PREPARATORY ACADEMY

3636 West 3100 South
West Valley City, UT 84119
Phone: (801) 839-3613
Fax: (801) 839-3626

October 5, 2012

Utah State Board of Education
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200

Dear Chair Roberts and Members of the Board,

I have spoken with our builder and have received an explanation of the incremental cost associated with building this campus in two phases. First, the building to house 570 students would consist of 46.000 sf and would be built at a cost of $125 per sf and the subsequent addition would be built at the same cost. If the larger building were built, the total cost of construction would be reduced to $100 per sf as the builder would enjoy economies of scale. Thus the incremental cost for construction would be $1,150,000 on the initial phase and would be $2,075,000 over the cost of the entire project.

Additionally, the larger project would require the purchase of an additional 3 acres of property which would need to be purchased and left vacant for approximately two years while approval was sought for the expansion (both state approval and financing approval). This would require the expenditure of $78,000 in interest on the vacant land.

Our total incremental hard costs in delaying this project are $2,153,000 or $107,650 in additional annual interest associated with bonds, which would come out of classroom budgets.

Sincerely,

Phil Collins
Business Manager
American Preparatory Schools
(385) 351-3090 ext. 207

ATTACHMENT 3B: CHIEF OPERATING OFFICER'S LETTER

AMERICAN PREPARATORY ACADEMY

3636 West 3100 South
West Valley City, UT 84119
Phone: (801) 839-3613
Fax: (801) 839-3626

October 7, 2012

Utah State Board of Education
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200

Dear Chair Roberts and Members of the Board,

UCA will fulfill its commitment to exercise its approved Charter SLC#4 in time for the 2013-2014 school year with a suitable building that will be constructed and delivered by July 1, 2013. The UCA Board has developed an agreement to enter into a lease with Charter Starter 1, LLC to secure the approved land and build an 84,726 square foot 2-story building on 5-6 acres located at approximately 300 West 12000 South in Draper Utah. This lease is currently being finalized and will be reviewed by the Charter School Section. This site is 1.2 miles north of our existing Draper Campus and will take some pressure off the wait list, which currently stands at roughly 6,000 students.

The design/management/subcontractor team who will be building this school has built several schools and many businesses along the Wasatch Front. They have a deep and thorough understanding of our mission and needs, and have proven they are capable of delivering a high quality building on a tighter schedule than this school will have.

UCA is confident in the ability of our building team to deliver a quality school that is ready to deliver academic success for every incoming student when the 2013-2014 school year begins.

Sincerely,

Tim Evancich

Tim Evancich
Chief Operating Officer, CSBO
American Preparatory Schools
801-661-0714

ATTACHMENT 4: CURRENT YEAR (FY13) APPROVED SCHOOL BUDGET AND NEXT YEAR (FY14) PROJECTED SCHOOL BUDGET

74 American Preparatory Academy CHARTER SCHOOL	Budget FY 2013	Budget FY 2014

REVENUES

1000 REVENUES FROM LOCAL SOURCES			
1200	Local Governmental Units Other Than LEAs		
1310	Tuition From Pupils or Parents		
1320	Tuition from Other LEAs Within the State		
1330	Tuition From Other LEAs Outside the State		
1410	Transportation Fees From Pupils or Parents		
1420	Transportation Fees From Other LEAs Within the State		
1430	Transportation Fees From Other LEAs Outside the State		
1500	Earnings on Investments	97,528	99,709
1610	Sales to Students (CNP)		
1620	Sales to Adults (CNP)		
1630	Other Revenues CNP		
1700	Student Activities		
1900	Other Revenues From Local Sources		
1910	Rentals		
1920	Contributions and Donations from Private Sources/Foundation		
1110	Charter Share of Property Tax		
1940	Textbooks (Sales and Rentals)		
1950	Other Revenues From Other School Districts		
1960	Other Revenues from Other Local Governments		
1980	Refunds of Prior Year Expenditures		
1990	Miscellaneous	260,929	306,732
TOTAL REVENUES FROM LOCAL SOURCES		**358,458**	**406,441**
3000 REVENUES FROM STATE SOURCES			
	Minimum School Programs (From District Summary-Final)		
	Regular Basic Programs		
3010	Regular School Program K-12	6,165,137	8,785,783
3020	Professional Staff	246,648	359,058
3025	Administrative Costs	237,000	345,013
	Restricted Basic Programs		
3105	Special Education -- Add-On	758,123	1,108,195
3110	Special Education -- Self-Contained	17,383	25,306
3115	Pre-School Handicapped		
3120	Extended Year Program -- Severely Disabled	8,046	11,713
3125	Special Education -- State Programs		
3155	Career & Technology Ed -- Add-On	(0)	(0)
3160	Career & Technology Ed -- Set-Aside		
3230	Class Size Reduction (State Funds)	515,688	750,713
	TOTAL BASIC SCHOOL PROGRAM GENERATED	**7,948,026**	**11,385,782**
	Other Minimum School Programs		
3330	Enhance for Accelerated Stud Prog (3211-Gifted & Talented)	9,652	14,050
3212	Advanced Placement		
3213	Concurrent Enrollment		
3336	At-Risk Enhancement (3215-At-Risk - Student Program)	57,133	83,172

3218	At-Risk -- Homeless and Minority		
3219	At-Risk -- MESA		
3220	At-Risk -- Gang Prevention		
3221	At-Risk -- Youth-in-Custody		
3255	Quality Teaching Block Grant		
3260	Local Discretionary Block Grant		
3270	Interventions for Student Success Block Grant	70,347	102,408
3405	Social Security and Retirement		
3415	Pupil Transportation		
3423	Out-of-State Tuition		
3466	Highly Impacted Schools		
3471	Guarantee on Transportation Levy		
3520	School Land Trust Program	47,787	88,657
3521	Electronic High School and/or Public Education Online	1,208	1,758
3555	Voted Leeway		
3560	Board Leeway		
3805	K-3 Reading Achievement	63,078	91,825
3522	Job Enhancement		
3867	Charter School Local Replacement	3,998,190	5,820,366
	TOTAL MINIMUM SCHOOL PROGRAM GENERATED	**12,195,421**	**17,588,020**
	TOTAL STATE SUPPORT AMOUNT *	**12,195,421**	**17,588,020**
	Other State Sources		
3650	Capital Outlay Foundation		
3700	Other Revenues From State Sources (Non-MSP)	-	-
3770	School Lunch	49,540	57,864
3866	Charter School Startup (New in FY06)	200,007	206,007
3800	Supplemental / Other Bills	706,119	1,026,910
3900	Revenues From Other State Agencies		
TOTAL REVENUES FROM STATE SOURCES		**13,151,086**	**18,878,800**

* Actual Total State Support Amount should correspond with amount reported on the District Summary-Final for the yea

4000 REVENUES FROM FEDERAL SOURCES			
4571	Lunch Reimbursement	91,042	95,274
4572	Lunch Reimbursement (Free & Reduced Meals)	444,852	582,061
4200	Unrestricted Federal Revenue Through State		
4300	Restricted Revenue Direct From Federal	41,091	43,433
4500	Restricted Federal Through State		
4520	Programs for the Disabled (IDEA)	326,850	423,276
4574	Breakfast Reimbursement		
4590	Donated Commodities (CNP)		
4600	Other Restricted Federal Through State		
4700	Federal Received Through Other Agencies		
4800	No Child Left Behind (NCLB)	522,342	552,823
4661	ARRA Programs	-	6,620
TOTAL REVENUES FROM FEDERAL SOURCES		**1,426,177**	**1,703,487**
TOTAL REVENUES		**14,935,721**	**20,988,729**

EXPENDITURES

1000 INSTRUCTION			
131	Salaries - Teachers	3,500,505	5,155,685
132	Salaries - Substitute Teachers	79,055	142,035
161	Salaries - Teacher Aides and Paraprofessionals	1,019,960	1,471,275
100	Salaries - All Other		
	Total Salaries (100)	**4,599,520**	**6,768,994**

210	Retirement	55,850	74,224
220	Social Security	331,197	508,975
240	Insurance (Health/Dental/Life)	300,171	425,797
200	Other Benefits	140,054	214,350
	Total Benefits (200)	**827,271**	**1,223,346**
300	Purchased Professional and Technical Services	13,544	20,679
400	Purchased Property Services		
500	Other Purchased Services	15,292	26,751
561	Tuition to Other School Districts Within the State		
562	Tuition to Other School Districts Outside the State		
563	Tuition to Private Schools		
564	Tuition to Educational Service Agencies Within the State		
565	Tuition to Educational Service Agencies Outside the State		
566	Tuition to Charter Schools		
567	Tuition to School Districts for Voucher Payments		
569	Tuition--Other		
	Total Other Purchased Services (500)	**15,292**	**26,751**
600	Supplies	143,054	200,422
641	Textbooks	330,382	430,382
	Total Supplies (600)	**473,436**	**630,803**
700	Property (Instructional Equipment)	8,241	12,292
800	Other Objects		
810	Dues and Fees	32,682	48,086
	Total Other Objects (800)	**32,682**	**48,086**
TOTAL INSTRUCTION (1000)		**5,969,986**	**8,730,952**
2000 SUPPORT SERVICES			
2100 SUPPORT SERVICES - STUDENTS			
141	Salaries - Attendance and Social Work Personnel		
142	Salaries - Guidance Personnel		
143	Salaries - Health Services Personnel		
144	Salaries - Psychological Personnel		
152	Salaries - Secretarial and Clerical		
100	Salaries - All Other	305,087	456,184
	Total Salaries (100)	**305,087**	**456,184**
210	Retirement	8,365	9,201
220	Social Security	23,042	34,821
240	Insurance (Health/Dental/Life)	18,652	18,652
200	Other Benefits	12,577	17,057
	Total Benefits (200)	**62,636**	**79,731**
300	Purchased Professional and Technical Services		
400	Purchased Property Services		
500	Other Purchased Services		
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	-	-
600	Supplies	80,157	98,676
700	Property		
800	Other Objects		
810	Dues and Fees	3,073	5,036
	Total Other Objects (800)	**3,073**	**5,036**
TOTAL STUDENTS (2100)		**450,953**	**639,627**
2200 SUPPORT SERVICES - INSTRUCTIONAL STAFF			
115	Salaries - Supervisors & Directors		
133	Salaries - Sabbatical Leave		
145	Salaries - Media Personnel - Certificated		
152	Salaries - Secretarial and Clerical		
162	Salaries - Media Personnel - Noncertificated.		
100	Salaries - All Other	116,694	176,867

	Total Salaries (100)	**116,694**	**176,867**
210	Retirement	833	858
220	Social Security	9,451	14,122
240	Insurance (Health/Dental/Life)	848	848
200	Other Benefits	4,349	6,227
	Total Benefits (200)	**15,481**	**22,055**
300	Purchased Professional and Technical Services		
400	Purchased Property Services		
500	Other Purchased Services		
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	-	-
600	Supplies	15,505	22,758
644	Library Books		
650	Periodicals		
660	Audio Visual Materials		
	Total Supplies (600)	**15,505**	**22,758**
700	Property		
800	Other Objects	207	403
810	Dues and Fees		
	Total Other Objects (800)	**207**	**403**
TOTAL INSTRUCTIONAL STAFF (2200)		**147,886**	**222,083**
2300 SUPPORT SERVICES - SCHOOL WIDE ADMINISTRATION			
110	Salaries - Board and Administration		
115	Salaries - Supervisors and Directors		
152	Salaries - Secretarial and Clerical		
100	Salaries - All Other		
	Total Salaries (100)	-	-
210	Retirement		
220	Social Security		
240	Insurance (Health/Dental/Life)		
200	Other Benefits		
	Total Benefits (200)	-	-
300	Purchased Professional and Technical Services	2,336,820	3,396,770
400	Purchased Property Services		
500	Other Purchased Services	3,867	6,071
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	**3,867**	**6,071**
600	Supplies	197	309
700	Property		
800	Other Objects		
810	Dues and Fees		
	Total Other Objects (800)	-	-
TOTAL SCHOOL-WIDE ADMINISTRATION (2300)		**2,340,883**	**3,403,150**
2400 SUPPORT SERVICES - SCHOOL ADMINISTRATION			
121	Salaries - Principals and Assistants		
152	Salaries - Secretarial and Clerical	449,929	691,665
100	Salaries - All Other		
	Total Salaries (100)	**449,929**	**691,665**
210	Retirement	15,506	24,487
220	Social Security	35,946	55,086
240	Insurance (Health/Dental/Life)	53,457	79,985
200	Other Benefits	43,234	64,284
	Total Benefits (200)	**148,142**	**223,841**
300	Purchased Professional and Technical Services	9,182	13,776
400	Purchased Property Services		
500	Other Purchased Services		

591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	-	-
600	Supplies	147,429	229,332
700	Property	-	-
800	Other Objects		
810	Dues and Fees	3,815	5,063
	Total Other Objects (800)	**3,815**	**5,063**
TOTAL SCHOOL ADMINISTRATION (2400)		**758,497**	**1,163,676**
2500 SUPPORT SERVICES - CENTRAL			
100	Salaries	176,401	231,857
210	Retirement	6,288	7,976
220	Social Security	13,171	17,131
240	Insurance (Health/Dental/Life)	13,715	13,715
200	Other Benefits	4,402	5,609
	Total Benefits (200)	**37,576**	**44,431**
300	Purchased Professional and Technical Services	64,982	79,982
400	Purchased Property Services		
500	Other Purchased Services	48,645	62,313
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	**48,645**	**62,313**
600	Supplies	14,428	19,932
700	Property		
800	Other Objects		
810	Dues and Fees	8,877	10,573
	Total Other Objects (800)	**8,877**	**10,573**
TOTAL CENTRAL (2500)		**350,908**	**449,088**
2600 SUPPORT SERVICES - OPERATION AND MAINTENANCE OF FACILITIES			
180	Salaries - Operation and Maintenance	320,184	460,981
100	Salaries - All Other		
	Total Salaries (100)	**320,184**	**460,981**
210	Retirement	10,057	14,772
220	Social Security	24,257	35,362
240	Insurance (Health/Dental/Life)	30,681	39,105
200	Other Benefits	8,320	14,442
	Total Benefits (200)	**73,316**	**103,681**
300	Purchased Professional and Technical Services	186,431	221,431
400	Purchased Property Services	1,527,162	2,311,206
500	Other Purchased Services		
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	-	-
600	Supplies	142,105	185,801
700	Property	9,841	12,841
800	Other Objects		
810	Dues and Fees		
	Total Other Objects (800)	-	-
TOTAL OPERATION AND MAINTENANCE OF FACILITIES (2600)		**2,259,039**	**3,295,941**
2700 SUPPORT SERVICES - STUDENT TRANSPORTATION			
152	Salaries - Secretarial and Clerical		
171	Salaries - Supervisors		
172	Salaries - Bus Drivers	253,788	261,402
173	Salaries - Mechanics and Other Garage Employees		
174	Salaries - Other (Trainers, etc.)		
	Total Salaries (100)	**253,788**	**261,402**
210	Retirement	3,565	4,393

220	Social Security	10,423	10,736
240	Insurance (Health / Accident / Life)	10,817	10,817
200	Other Benefits	7,693	8,146
	Total Benefits (200)	**32,499**	**34,091**
400	Purchased Property Services		
511	Services from Other LEAs (In State)	3,563	3,563
512	Services from Other LEAs (Out of State)		
513	Commercial	19,235	19,235
514	Student Allowance		
515	Payments in Lieu of Transportation - Subsistence	24,284	38,458
516	Payments of Mileage in Lieu of Bus (Dead Miles)		
521	Property Insurance		
522	Liability Insurance		
530	Communications (Telephone and Other)		
580	Travel / Per Diem		
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	**47,081**	**61,256**
624	Motor Fuel	23,551	23,551
625	Natural Gas		
626	Electricity		
600	Other Supplies		
	Total Supplies (600)	**23,551**	**23,551**
730	Equipment		
732	School Buses		
	Total Property (700)	-	-
890	Miscellaneous Expenditures	153	153
891	Training		
	Total Other Objects (800)	**153**	**153**
TOTAL STUDENT TRANSPORTATION (2700)		**357,072**	**380,453**
2900 OTHER SUPPORT SERVICES			
100	Salaries		
210	Retirement		
220	Social Security		
240	Insurance (Health / Accident / Life)		
200	Other Benefits		
	Total Benefits (200)	-	-
300	Purchased Professional and Technical Services		
400	Purchased Property Services		
500	Other Purchased Services		
591	Services Purchased From Another District Within the State		
592	Services Purchased From Another District Outside the State		
	Total Other Purchased Services (500)	-	-
600	Supplies		
700	Property		
800	Other Objects	-	-
810	Dues and Fees		
	Total Other Objects (800)	-	-
TOTAL OTHER SUPPORT (2900)		-	-
TOTAL SUPPORT SERVICES (2000)		**6,665,239**	**9,554,018**
3100 FOOD SERVICES			
100	Salaries	63,741	68,549
210	Retirement	2,094	2,157
220	Social Security	4,861	5,237
240	Insurance (Health/Dental/Life)	2,536	1,732
200	Other Benefits	1,815	1,891
	Total Benefits (200)	**11,307**	**11,018**

300	Purchased Professional and Technical Services		
400	Purchased Property Services		
500	Other Purchased Services		
600	Non-Food Supplies	1,099	1,188
630	Food	485,807	482,751
	Total Supplies (600)	**486,906**	**483,939**
700	Property		
780	Depreciation - Enterprise Funds		
	Total Property (700)	-	-
800	Other Objects	40	44
810	Dues and Fees		
	Total Other Objects (800)	**40**	**44**
TOTAL EXPENDITURES, 49 or 51 FOOD SERVICE FUND		**561,994**	**563,549**
3300 COMMUNITY SERVICES			
100	Salaries	75,259	91,892
210	Retirement	226	232
220	Social Security	4,514	5,729
240	Insurance (Health/Dental/Life)	125	125
200	Other Benefits	1,400	1,721
	Total Benefits (200)	**6,265**	**7,807**
300	Purchased Professional and Technical Services	521	521
400	Purchased Property Services		
500	Other Purchased Services		
600	Supplies	1,527	1,952
700	Property		
800	Other Objects	436	892
810	Dues and Fees	-	-
	Total Other Objects (800)	**436**	**892**
TOTAL COMMUNITY SERVICES (3300)		**84,007**	**103,064**
4502 BUILDING ACQUISITION AND CONSTRUCTION			
100	Salaries		
210	Retirement		
220	Social Security		
240	Insurance (Health/Dental/Life)		
200	Other Benefits		
	Total Benefits (200)	-	-
300	Purchased Professional and Technical Services		
400	Purchased Property Services		
460	Construction and Remodeling		
	Total Property (400)	-	-
500	Other Purchased Services		
600	Supplies - New Buildings		
641	Textbooks - New Buildings		
644	Library Books-New Libraries		
	Total Supplies (600)	-	-
710	Land and Improvements		
720	Buildings		
731	Machinery		
732	School Buses		
733	Furniture and Fixtures	300,000	300,000
734	Technology Equipment		
735	Non-Bus Vehicles		
739	Other Equipment		
	Total Property (700)	**300,000**	**300,000**
800	Other Objects		
	Total Other Objects (800)	-	-

	TOTAL BUILDING ACQUISITION AND CONSTRUCTION - (4500)	300,000	300,000
5000 DEBT SERVICE			
830	Interest	264,760	263,276
840	Redemption of Principal		
845	Debt Issuance Costs on Refunding		
890	Miscellaneous Expenditures	3,330	3,330
	TOTAL EXPENDITURES, 31 DEBT SERVICE FUND	268,090	266,606
	TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS	-	-
	TOTAL EXPENSES	########## #	########## #

OTHER FINANCING

5000 OTHER FINANCING SOURCES (USES)			
5110	Face Amount of Bonds Issued		
5120	Premium or (Discount) on Bonds Issued		
5300	Proceeds From Sale of Capital Assets		
5400	Loan Proceeds		
5500	Capital Lease Proceeds		
5900	Other Financing Sources (Uses) (Add Explanation)		
6000 OTHER ITEMS			
6100	Capital Contributions	(210,000)	(210,000)
6300	Special Items		
6400	Extraordinary Items		
	TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS	(210,000)	(210,000)

SUMMARY - Charter School

REVENUES BY SOURCE			
1000	Total Local	358,458	406,441
3000	Total State	13,151,086	18,878,800
4000	Total Federal	1,426,177	1,703,487
	TOTAL REVENUES	14,935,721	20,988,729
EXPENDITURES BY OBJECT			
100	Salaries	6,360,602	9,208,391
200	Employee Benefits	1,214,493	1,750,002
300	Purchased Professional and Technical Services	2,611,479	3,733,158
400	Purchased Property Services	1,527,162	2,311,206
500	Other Purchased Services	114,885	156,392
600	Supplies	1,385,241	1,697,052
700	Property	318,082	325,133
800	Other Objects	317,373	336,856
	TOTAL EXPENDITURES	13,849,317	19,518,189
	EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,086,405	1,470,540
	OTHER FINANCING SOURCES (USES) AND OTHER ITEMS	(210,000)	(210,000)

NET CHANGE IN FUND BALANCE	876,405	1,260,540
FUND BALANCE - BEGINNING (From Prior Year)	716,472	1,592,877
Adjustments to Beginning Fund Balance (Attach Detail)		
FUND BALANCE - ENDING	1,592,877	2,853,417

Explanation (5900 and Adjustment to Beginning Fund Balance)

EOF

ATTACHMENT 5: 2008-2012 DISTRICT PROGRESS AND PROFICIENCY DATA

DRAPER	Year	Progress	Proficiency
Language Arts	2008	218	94%
	2009	222	95%
	2010	215	95%
	2011	218	94%
	2012	215	90%
Mathematics	2008	213	88%
	2009	191	86%
	2010	217	89%
	2011	224	93%
	2012	216	90%
Science	2008	226	86%
	2009	220	83%
	2010	208	81%
	2011	229	91%
	2012	209	88%

SNA	Year	Progress	Proficiency
Language Arts	2010	199	65%
	2011	191	68%
	2012	209	73%
Math	2010	154	49%
	2011	197	59%
	2012	170	54%
Science	2010	156	42%
	2011	184	45%
	2012	159	51%

TAS	Year	Progress	Proficiency
Language Arts	2012	192	71%
Math	2012	161	53%
Science	2012	193	47%

ATTACHMENT 6: RESUME OF BUSINESS MANAGER

PHILIP E. COLLINS

SUMMARY OF QUALIFICATIONS

26 YEARS ACCOUNTING SUPERVISORY EXPERIENCE INCLUDING 17 YEARS EXPERIENCE AS DIRECTOR OF ACCOUNTING OR CONTROLLER.

- Full charge Controller with responsibility for all financial reporting.
- Accounted for multi-million $$ inventory and sales transactions.
- Controller of 200 retail outlets generating $300 million.
- Director of Finance & Operations for a Manufacturing, Distribution and Sales organization.
- Implemented automated manufacturing, inventory and accounting systems.
- Developed and implemented an automated sales and accounting system.
- Cost Accounting for multi-million $$ Manufacturing entity.

ACCOMPLISHMENTS

- **Implemented Accounting and Audit Controls** which enabled Organization to publish **Accurate** and **Complete Financial Statements. Developed the financial plan and budgeting practices.**
- **Redefined the role of the Finance Departments** from that of a traditional "enemy" to the Sales and Operations Groups **to that of a support group** which could be used to help all departments within the organization **achieve their goals**.
- **Negotiated** new contracts with vendors and customers that substantially **alleviated a negative cash flow** situation and allowed for the prompt collection of outstanding A/R.
- **Reorganized billing** and **invoicing procedures accommodating 100% workload increase** with a **30% reduction of staff personnel.**
- **Expedited** retail operations **sales reporting** reducing lag time **by 3 - 6 days and staff by 6 persons.**
- **Chairperson** American Petroleum Institute, **Petroleum Industry Data Exchange** - Petrox Committee.

EMPLOYMENT HISTORY

American Preparatory Schools
Business Manager – Finance and Administration 2010 - Present

Responsible for all accounting and operating functions.

E Excel International
Director – Finance and Administration Controller 2004 – 2010

Responsible for all accounting and operating functions including:

- Financial Statement Preparation and Presentation
- Budget formulation, implementation and reporting
- Supervision of Audits
- Inventory Control

Implemented MRP system for tracking production and inventory transactions. Implemented a purchase order system and related controls. Implemented a budget and management responsibility program. Designed a cash flow forecasting model and implemented cash controls improving cash flows by some $1.0 million. Reduced inventory and significantly increased inventory turns. Designed and implemented a management bonus program based on fiscal and operational responsibility. Helped to design and implement a customer recruitment and retention program which increased both recruiting and retention by over 100%.

Printelligent – Salt Lake City, Utah
Director – Finance and Administration 2002 - 2004

Responsible for all accounting and operating functions including:

- Financial Statement Preparation and Presentation
- Budget formulation, implementation and reporting
- Banking Relationships including Funding of Expansion
- Supervision of Audits
- Inventory Control
- Human Resources

Brought professional accounting management and associated control and information distribution to this organization. Implemented integrated financial systems to effectively control general ledger, accounts receivable, accounts payable and purchasing as well as light manufacturing and inventory control. These efforts allowed for a smooth and successful expansion the business to three major metropolitan areas of the United States. Reduced average AR collection from 70 days to 35 days. Reduced average invoice delay days from 14 to 2. Provided owners and management with accurate and timely financial reports for the first time in the company's history. Implemented a budget and involved senior management in the budgeting process, effectively giving them ownership of their functional responsibilities. Secured lines of operating credit and lease lines of credit in excess of $1.3 million.

Curtis Computer Products, Inc. – Provo, Utah
Sr. Director – Finance, Administration and Operations – Controller 2000 – 2001

Responsible for all accounting and operating functions including:

- Financial Statement Preparation and Presentation
- Budget formulation, implementation and reporting
- Banking Relationships
- Supervision of Audits
- Inventory Control
- Human Resources
- Business Development
- Product Development
- Marketing
- Information Systems
- Manufacturing & Purchasing
- Customer Service

Redefined the role of the Financial Department in this organization allowing it serve as a tool to help the various Operations and Sales Departments achieve their goals and thereby strengthen the entire organization without adversely affecting accounting controls. As Director of Finance and Operations, educated the organization as to the need for fiscal control and individual responsibility for the continued growth and success of the company. Evaluated market potential within product groups and redefined those groups to better fit within selected channels of distribution. Implemented a web presence and expanded that presence to include the marketing of selected products.

Alpine Health Industries – Orem, Utah
Controller 1997 – 2000

Responsible for all accounting functions including:

- Financial Statement Preparation and Presentation
- Budget formulation, implementation and reporting
- Contract negotiation with Vendors
- Development of product cost
- Banking Relationships
- Supervision of Audits
- Inventory Control

Established Accounting procedures and controls that enabled this manufacturing organization to correctly and accurately measure its operational performance. Developed a product costing method which enabled operating and sales personnel to correctly assess the cost of production and correctly apply margins assuring profitable sales. Negotiated with suppliers to establish credit previously denied and to extend terms which would allow organization to remain viable. Established inventory controls which reduced inventory loss by over $250 thousand. Trained department personnel and instilled self-confidence and self-actualization; eliminating costly personnel turnover. Regained for the organization the confidence of lending institutions and outside independent auditors.

Sinclair Oil Corporation - Salt Lake City, Utah
Assistant Corporate Controller/Retail Controller 1990 - 1997

Directed financial operations accounting for and reconciling all refined oil product sales. Concurrently provided controller services for 200 retail outlets. Established operational accounting procedures. Designed, developed and streamlined accounting systems and automated procedures reducing staff. Reorganized billing and invoicing procedures, accommodating a 100% increase in workload while reducing staff by 20% and increasing cash flow by 4 days. Initiated "Product Movement System" providing accounting reports for tax, marketing and supply control. Implemented Retail Accounting System responsible for reducing reporting lag time by 3 to 6 days while gathering daily operating information from 200 retail outlets. Directed accounting operations, hiring, training and supervision of accountants and clerical personnel. Performed all accounting functions for Billing, Sales Accounting, Exchange Accounting, Pipeline Accounting, Retail Accounting and Exploration and Production Accounting.

Manager Billing/Retail Accounting 1987 - 1990
Supervisor – Billing and Invoicing 1984 - 1986

US Steel - Orem, Utah
Accounting Supervisor 1981 – 1984

Performed supervisory services for billing, invoicing and accounts payable. Performed extensive manufacturing cost accounting and associated analysis.

COMPUTER

IBM AS/400	MAS90	EXCEL	JD EDWARDS
WORD	FRX Financial Reporting	POWER POINT	QUICKBOOKS PRO
Great Plains	FAS		

EDUCATION

Southern Utah University - Cedar City, Utah
Bachelor of Science - Accounting