

AMENDMENT REQUEST

Utah State Board of Education

The Utah State Charter School Board (SCSB) is charged with authorizing, monitoring, evaluating, and dismissing charters of public schools in Utah. Its work is under the direct supervision of the Utah State Board of Education (USBE) per Utah Code 53A-1a-501.5.

1. Charter School Renaissance Academy
2. Street Address 3435 North 1120 East Phone 768-4202
3. City Lehi County Utah County
4. This is a school located in an area: () Rural (X) Urban
5. Chief School Officer Mark Ursic Phone 768-4202 ext 5101
6. The Charter school is located in which school district? Alpine School District

7. List or attach all sponsors and/or founders of the charter school

<u>Rischelle & Shawn Mikkelson</u>	<u>Carolyn & Tregaron Bayly</u>	<u>Lynn & Steve Combs</u>
<u>Ava & David Jacklin</u>	<u>Trina & Kevin Brinkman</u>	<u>Michelle & Cory Estes</u>
<u>Tony & Emily Azar</u>	<u>Kris & Blake Christensen</u>	<u>Grant & Melody Flygare</u>
<u>Shauna & Steve Arneson</u>	<u>Leslie & Jason Cluff</u>	<u>Teri Griffin</u>
<u>Kristen Hawkins</u>	<u>Angie Lawrence</u>	<u>Patrick & Susanna Malon</u>
<u>Robert & Karen Murdock</u>	<u>Deirdre & Jared Nelson</u>	<u>Mindy & Kevin Orgill</u>
<u>Shauna & Brian Peterson</u>	<u>Kristen & Mark Preston</u>	<u>Janice & Rich Rusick</u>
<u>Andrew & Shauna Smith</u>	<u>Mathew & Michal Wride</u>	

8. List or attach all duly elected, current board directors of the school

Dorene Turner

JoDee Harding

Raquel Timpson

Cyndy Garrison

Branton Richter

9. Requested amendment to charter.

Dear members of the Utah State Charter school Board:

Attached you will find proposed changes to our Charter which we feel will more accurately represent the wonderful things that are happening at Renaissance Academy (RA).

After more than 4 years in operation we felt that Renaissance Academy's mission should be clarified to more closely reflect the goals of our school. We wanted it to be something that our parents could easily identify, learn and continue to support. You will find our improved Mission on page 2 and 9.

Throughout section 3 you will find updates to the following:

Our Language Arts department has been fine-tuned and now includes various programs that have allowed us to strengthen our students' weaknesses as well as continue to challenge those who are thriving.

As we've grown in our World Language department we've come to the conclusion that, logistically speaking, we cannot offer all the language that we had originally planned. Instead we've chosen to focus our time and energy in maintaining 3 languages. However we would still like to have the opportunity to change one or more of our languages and/or expand to more languages when deemed possible or necessary.

We feel the best way to meet our students technology needs is to provide a computer lab instead of a computer in each classroom. Currently, Renaissance Academy has a Mac lab, a Windows lab as well as a traveling lab that can be checked out to a classroom. All of our labs contain enough computers for a standard class.

Changes that are suggested to Section 6 are for the following reasons:

In our search for capable individuals to help the Board we found that an Advisory Council was not the best way to utilize our talented parents. Instead we've decided to use them on various committees where they are able to be of greater support. Therefore Renaissance Academy will no longer have an Advisory Council.

With the loss of our Principal, we as a Board felt that this was the best time to make some changes in our Administrative team. After studying Board models from Brian Carpenter and Marci Cornell-Feist, we've concluded that Renaissance Academy would greatly benefit from having an Executive Director/CEO, someone who would be able to attend to our school needs for Sustainable funding, community relations and strong leadership. This model would also allow us to keep our Principal(s) focused in the classroom where they would be able to better support our teachers as well as our students. Our Charter will now reflect many of the responsibilities of our Executive Director and Principals and a new proposed Organization Chart is included. We consider this chart a fluid

document which will continue to change and evolve in response to the recommendations of our executive director and current school needs.

We're also revised our Bylaws. They are more streamlined and we've worked through some things that needed to be clarified. The biggest changes you will find is that the Board of Directors will now be comprised of both parents and community members. The majority of the Board positions will be held by parents. We've also increased our term to 3years and allow our Directors to serve two consecutive terms if desired.

We noticed a few mistakes on our Articles of Incorporation and went ahead and fixed them.

Lastly, we were unable to find an original electronic copy of our Charter. We had to scan in a copy using recognition software. Unfortunately, this caused us to lose the formatting of any original charts as well as the original resumes found in attachment F.

Sincerely,
Renaissance Academy
Board of Directors

10. a. Summary description of charter school

Renaissance Academy exists to provide an educational institution where students can develop a life-long love of learning through playing, wondering, exploring, and serving. The Utah core curriculum combined with curricula in world language and culture, art and music, and experiential learning is our foundation. Outstanding faculty, rigorous academics, and dedicated families build students who are linguists, engineers, and humanitarians. Renaissance Academy helps students invest in their own future by setting high expectations, ensuring student accountability, and providing opportunities to learn in all areas of their lives. Families of students form the structure of our environment by volunteering in classrooms; by serving on committees; by contributing time, effort, and money; and by acting as examples of the humanitarian spirit we seek to embody in our students.

b. How many students will the charter school serve and what grades?

Kindergarten-----78
First-sixth-----78 per grade 468
7th grade-----78
8th grade-----78
9th grade-----78
Total of 780

c. The Charter School's current grade configuration is:

Renaissance currently (2010-2011) can enroll up to 780 students.

Kindergarten- 78 student

First-sixth-----78 students in each grade

7th grade-----78 students

8th grade-----78 students

9th grade-----78 students

d. Does the grade configuration align with the local school district configuration?

This grade configuration aligns with Alpine School District.

e. Percentage of minority students at the Charter School:

Renaissance currently has 677 students enrolled with an ethnic breakdown as follows

Asian 3%

Black 1%

Hispanic 5%

Pacific Islander <1%

Caucasian 90%

f. Percentage of special education students at charter school:

We have 8% of our student population in special education.

33 with an IEP: 5%

19 for speech: 3%

11. What makes this school unique or needed?

Combining the spirit of enlightenment from the Renaissance era and the modern information age, Renaissance Academy curriculum will wrap the Utah State Core in the dynamic learning environments of experiential learning and world language and culture instruction. We will integrate academically rigorous curriculum with proven inquiry based learning systems so that students can engage their natural curiosity to learn languages, find wonder in the Arts and Music, explore the Sciences, and grow in service to their community.

We will develop an embracing environment by welcoming students from differing social, economic, religious, and academic backgrounds and celebrating the rich diversity of those cultures. Our goal is to create a safe, cooperative environment where mutual respect and trust are openly practiced using discipline policies consistent with the Love and Logic model. We will help students and parents understand our expectations of respect, behavior, and boundaries.

Families of students will be an essential component of the educational process by serving as classroom volunteers, committee members, and the leadership of Renaissance Academy. Families will initiate communication with students, faculty, and staff. The schoolhouse will assist families to reinforce student learning outside of school.

Faculty, the most important element of the student school experience, will be supported and nurtured by the Renaissance culture. RA will provide development opportunities, resources, and other support to help teacher's meet individual students' academic needs.

In our Renaissance culture, an enriched learning environment that nurtures life-long love of learning and adventure will evolve.

12. Is the schools' curriculum fully aligned with the Utah State Core Curriculum? If not, in what areas does the school deviate from the Core?

Renaissance Academy's curriculum is fully aligned with Utah State Core Curriculum. Renaissance Academy received the 2008 Utah High Performing Schools Recognition from the Utah State Office of Education. This award is given for demonstrating high levels of student achievement above the State average. Renaissance Academy also received its provisional accreditation status from the NWAC during the 2009-2010 year.

13. How will the school address the needs of students with disabilities who will need Special Education services?

Renaissance Academy has established and maintains a strong special education department with aims of integration and individual success. We maintain a safe and conducive environment for learning. Our Special Education Director evaluates special educational needs biannually with input from the IEP team to provide adequate and appropriate staffing for this program. The Director will enforce the review of state safety procedures in the various curricular areas annually, with any improvements needed being addressed at in-service meetings. Mild to moderately disabled students will participate in standardized testing, such as the SAT, to evaluate potential and achievement as often as determined by the IEP team. The IEP team will give attention to the selection of those who qualify for the UAA annually. 100% of students, teachers, and parent volunteers will be aware of the school's safety procedures.

14. Please provide a copy of current school year budget and projected budget with amendments.
A current school year budget is attached as Appendix A.

15. Provide a copy of your most recent UPASS state academic information.
Our CRT and AYP information is attached as Appendix B.

16. Who performs the financial accounting for the school (by name) and what are his/her credentials for accounting?

Our schoolhouse Business Manager who is responsible for our financial accounting is Patti Davis. She is supported in her responsibilities by Charter Solutions as well as by our Executive Director Mark Ursic. Please see Appendix C for their resumes.

17. Please provide the name and title of district personnel you contacted to inform them of your amendment request, as well as the date of contact.

As per Superintendent Henshaw's request the application was emailed to his office on April 19, 2010.

Dorene Turner—Board Chair

Charter School Board Representative Signature

April 20, 2011

Date

Mark Ursic—Executive Director

Charter School Principal/Director

April 20, 2011

Date

Appendix A

Renaissance Academy's current school year budget.

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
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REVENUES

<u>1000 REVENUES FROM LOCAL SOURCES</u>				
1200	Local Governmental Units Other Than LEAs			
1310	Tuition From Pupils or Parents		6,645	10,236
1320	Tuition from Other LEAs Within the State			
1330	Tuition From Other LEAs Outside the State			
1410	Transportation Fees From Pupils or Parents			
1420	Transportation Fees From Other LEAs Within the State			
1430	Transportation Fees From Other LEAs Outside the State			
1500	Earnings on Investments	14,600	905	4,050
1610	Sales to Students (CNP)		1,116	43,000
1620	Sales to Adults (CNP)			
1630	Other Revenues CNP			
1700	Student Activities	78,168	92,066	6,890
1900	Other Revenues From Local Sources		6,859	20,000
1910	Rentals			
1920	Contributions and Donations from Private Sources/Foundation	9,639		6,512
1930				
1940	Textbooks (Sales and Rentals)			
1950	Other Revenues From Other School Districts			
1960	Other Revenues from Other Local Governments			
1980	Refunds of Prior Year Expenditures	61,500		5,348
1990	Miscellaneous	7,160		10,000
TOTAL REVENUES FROM LOCAL SOURCES		171,067	106,475	121,804

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL		ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
3000 REVENUES FROM STATE SOURCES					
Minimum School Programs (From District Summary-Final)					
Regular Basic Programs					
3010	Regular School Program K-12	1,212,524	1,519,682	1,519,682	1,577,511
3020	Professional Staff	29,806	44,072	44,072	63,100
3025	Administrative Costs	63,400		66,700	
Restricted Basic Programs					
3105	Special Education -- Add-On	95,349	113,388	113,388	116,223
3110	Special Education -- Self-Contained	2,577	5,154	5,154	2,577
3115	Pre-School Handicapped				
3120	Extended Year Program -- Severely Disabled	2,651	1,725		
3125	Special Education -- State Programs		87	87	
3155	Career & Technology Ed -- Add-On				
3160	Career & Technology Ed -- Set-Aside				
3230	Class Size Reduction (State Funds)	140,131	145,749	145,749	148,018
TOTAL BASIC SCHOOL PROGRAM GENERATED					
		1,546,438	1,829,857	1,894,832	1,907,429
Other Minimum School Programs					
3211	Gifted and Talented	2,495	2,156	2,160	2,143
3212	Advanced Placement				
3213	Concurrent Enrollment				
3215	At-Risk -- Student Program	4,233	4,135	4,135	4,222
3218	At-Risk -- Homeless and Minority	230	178	178	
3219	At-Risk -- MESA				
3220	At-Risk -- Gang Prevention				
3221	At-Risk -- Youth-in-Custody				
3255	Quality Teaching Block Grant	79,453			
3260	Local Discretionary Block Grant	12,792			
3270	Interventions for Student Success Block Grant	14,424	12,080	12,116	11,943
3405	Social Security and Retirement	322,319	163,514	95,651	200,383
3415	Pupil Transportation				
3423	Out-of-State Tuition				
3466	Highly Impacted Schools				
3471	Guarantee on Transportation Levy				
3520	School Land Trust Program	29,700	26,537	26,537	23,688
3521	Electronic High School				
3555	Voted Leeway	1,063,526		1,165,517	
3560	Board Leeway				
3805	K-3 Reading Achievement	25,791	22,025	22,518	13,124
3522	Job Enhancement				
3867	Charter School Local Replacement		962,481		1,035,000
TOTAL MINIMUM SCHOOL PROGRAM GENERATED					
		3,101,401	3,022,963	3,223,644	3,197,932
TOTAL STATE SUPPORT AMOUNT *					
		3,101,401	3,022,963	3,223,644	3,197,932
Other State Sources					
3650	Capital Outlay Foundation				
3700	Other Revenues From State Sources (Non-MSP)	2,956	873	2,570	
3770	School Lunch				
3866	Charter School Startup (New in FY06)				
3800	Supplemental / Other Bills		269,707		271,349
3900	Revenues From Other State Agencies				
TOTAL REVENUES FROM STATE SOURCES					
		3,104,357	3,293,543	3,226,214	3,469,281

* Actual Total State Support Amount should correspond with amount reported on the District Summary-Final for the year

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
4000 REVENUES FROM FEDERAL SOURCES				
4571 Lunch Reimbursement				
4572 Lunch Reimbursement (Free & Reduced Meals)				
4200 Unrestricted Federal Revenue Through State				
4300 Restricted Revenue Direct From Federal				
4500 Restricted Federal Through State				
4520 Programs for the Disabled (IDEA)	85,199	84,349	83,608	84,200
4574 Breakfast Reimbursement				
4590 Donated Commodities (CNP)				
4600 Other Restricted Federal Through State	186,482			
4700 Federal Received Through Other Agencies				
4800 No Child Left Behind (NCLB)	29,651	52,253	51,609	52,085
4661 ARRA Programs		228,414	177,126	
TOTAL REVENUES FROM FEDERAL SOURCES	301,332	365,016	312,343	136,285
TOTAL REVENUES	3,576,756	3,765,034	3,660,361	3,706,254

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
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EXPENDITURES

1000 INSTRUCTION					
131	Salaries - Teachers	1,442,836	1,519,781	1,416,148	1,471,749
132	Salaries - Substitute Teachers	12,311	21,650	24,665	10,000
161	Salaries - Teacher Aides and Paraprofessionals	175,364	165,500	165,355	146,996
100	Salaries - All Other				
	Total Salaries (100)	1,630,511	1,706,931	1,606,168	1,628,745
210	Retirement	77,695	53,845	32,155	113,900
220	Social Security	119,395	123,742	113,028	130,253
240	Insurance (Health/Dental/Life)	122,855	148,750	93,356	173,349
200	Other Benefits	13,753	12,297	6,478	9,276
	Total Benefits (200)	333,698	338,634	245,017	426,778
300	Purchased Professional and Technical Services	27,775	42,000	32,067	43,500
400	Purchased Property Services				
500	Other Purchased Services	1,857	26,357	43,504	3,000
561	Tuition to Other School Districts Within the State				
562	Tuition to Other School Districts Outside the State				
563	Tuition to Private Schools				
564	Tuition to Educational Service Agencies Within the State				
565	Tuition to Educational Service Agencies Outside the State				
566	Tuition to Charter Schools				
567	Tuition to School Districts for Voucher Payments				
569	Tuition--Other				
	Total Other Purchased Services (500)	1,857	26,357	43,504	3,000
600	Supplies	67,972	24,345	40,740	22,985
641	Textbooks	58,765	96,845	85,186	97,100
	Total Supplies (600)	126,737	121,190	125,926	120,085
700	Property (Instructional Equipment)	73,834	8,000	38,348	102,200
800	Other Objects	3,547	400	392	2,500
810	Dues and Fees				
	Total Other Objects (800)	3,547	400	392	2,500
TOTAL INSTRUCTION (1000)		2,197,959	2,243,512	2,091,422	2,326,808
2000 SUPPORT SERVICES					
2100 SUPPORT SERVICES - STUDENTS					
141	Salaries - Attendance and Social Work Personnel				
142	Salaries - Guidance Personnel				
143	Salaries - Health Services Personnel				
144	Salaries - Psychological Personnel				
152	Salaries - Secretarial and Clerical				
100	Salaries - All Other				
	Total Salaries (100)	-	-	-	-
210	Retirement				
220	Social Security				
240	Insurance (Health/Dental/Life)				
200	Other Benefits				
	Total Benefits (200)	-	-	-	-
300	Purchased Professional and Technical Services	30,261		40,983	
400	Purchased Property Services				
500	Other Purchased Services				
591	Services Purchased From Another District Within the State				
592	Services Purchased From Another District Outside the State				
	Total Other Purchased Services (500)	-	-	-	-
600	Supplies				258
700	Property				
800	Other Objects	750	8,104	8,103	
810	Dues and Fees				
	Total Other Objects (800)	750	8,104	8,103	-
TOTAL STUDENTS (2100)		31,011	8,104	49,086	258

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
2200 SUPPORT SERVICES - INSTRUCTIONAL STAFF				
115 Salaries - Supervisors & Directors				
133 Salaries - Sabbatical Leave				
145 Salaries - Media Personnel - Certificated				
152 Salaries - Secretarial and Clerical				
162 Salaries - Media Personnel - Noncertificated.				
100 Salaries - All Other				
Total Salaries (100)	-	-	-	-
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services		25,000		28,000
400 Purchased Property Services				
500 Other Purchased Services	250	448	682	
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	250	448	682	-
600 Supplies				
644 Library Books	2,624	9,000	9,198	9,000
650 Periodicals				
660 Audio Visual Materials				
Total Supplies (600)	2,624	9,000	9,198	9,000
700 Property				
800 Other Objects	9,054	8,650	10,505	
810 Dues and Fees				
Total Other Objects (800)	9,054	8,650	10,505	-
TOTAL INSTRUCTIONAL STAFF (2200)	11,928	43,098	20,385	37,000
2300 SUPPORT SERVICES - SCHOOL WIDE ADMINISTRATION				
110 Salaries - Board and Administration				
115 Salaries - Supervisors and Directors	71,944	72,000	74,700	
152 Salaries - Secretarial and Clerical				
100 Salaries - All Other				
Total Salaries (100)	71,944	72,000	74,700	-
210 Retirement	3,428	3,577	3,577	
220 Social Security	5,268	5,256	5,715	
240 Insurance (Health/Dental/Life)	5,421	1,128	-	
200 Other Benefits	607		144	
Total Benefits (200)	14,724	9,961	9,436	-
300 Purchased Professional and Technical Services	37,735	28,500	22,425	
400 Purchased Property Services	15,575		9,843	
500 Other Purchased Services	10,418	23,226	11,869	
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	10,418	23,226	11,869	-
600 Supplies	14,337		10,432	
700 Property				
800 Other Objects		5,100		
810 Dues and Fees	10,359		11,215	
Total Other Objects (800)	10,359	5,100	11,215	-
TOTAL SCHOOL-WIDE ADMINISTRATION (2300)	175,092	138,787	149,920	-

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL		ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
2400 SUPPORT SERVICES - SCHOOL ADMINISTRATION					
121	Salaries - Principals and Assistants	103,980	112,000	70,253	72,000
152	Salaries - Secretarial and Clerical	49,845	135,000	66,132	196,900
100	Salaries - All Other				
	Total Salaries (100)	153,825	247,000	136,385	268,900
210	Retirement	7,330	13,845	12,755	13,400
220	Social Security	11,264	15,759	10,106	15,324
240	Insurance (Health/Dental/Life)	11,590	17,500	10,180	20,394
200	Other Benefits	1,297	1,248	720	1,091
	Total Benefits (200)	31,481	48,352	33,761	50,209
300	Purchased Professional and Technical Services		4,704	18,308	15,000
400	Purchased Property Services				
500	Other Purchased Services				25,220
591	Services Purchased From Another District Within the State				
592	Services Purchased From Another District Outside the State				
	Total Other Purchased Services (500)	-	-	-	25,220
600	Supplies	502	10,500	274	
700	Property				
800	Other Objects		79,550		17,750
810	Dues and Fees				5,715
	Total Other Objects (800)	-	79,550	-	23,465
TOTAL SCHOOL ADMINISTRATION (2400)		185,808	390,106	188,728	382,794
2500 SUPPORT SERVICES - CENTRAL					
100	Salaries	40,250		68,417	
210	Retirement	1,918		1,820	
220	Social Security	2,947		5,234	
240	Insurance (Health/Dental/Life)	3,033		2,550	
200	Other Benefits	340			
	Total Benefits (200)	8,238	-	9,604	-
300	Purchased Professional and Technical Services				55,000
400	Purchased Property Services				
500	Other Purchased Services				
591	Services Purchased From Another District Within the State				
592	Services Purchased From Another District Outside the State				
	Total Other Purchased Services (500)	-	-	-	-
600	Supplies				
700	Property				
800	Other Objects				
810	Dues and Fees				
	Total Other Objects (800)	-	-	-	-
TOTAL CENTRAL (2500)		48,488	-	78,021	55,000
2600 SUPPORT SERVICES - OPERATION AND MAINTENANCE OF FACILITIES					
180	Salaries - Operation and Maintenance	43,725	48,000	48,628	44,621
100	Salaries - All Other				
	Total Salaries (100)	43,725	48,000	48,628	44,621
210	Retirement	2,083	4,724	5,279	6,700
220	Social Security	3,202	3,091	3,417	7,662
240	Insurance (Health/Dental/Life)	3,295	8,750	1,069	10,197
200	Other Benefits	369	170	431	196
	Total Benefits (200)	8,949	16,735	10,196	24,755
300	Purchased Professional and Technical Services				
400	Purchased Property Services	73,885	39,276	89,371	36,787
500	Other Purchased Services	16,493	19,271	19,271	21,907
591	Services Purchased From Another District Within the State				
592	Services Purchased From Another District Outside the State				
	Total Other Purchased Services (500)	16,493	19,271	19,271	21,907
600	Supplies	14,244	69,400	15,652	68,495
700	Property	3,424			500
800	Other Objects				
810	Dues and Fees				
	Total Other Objects (800)	-	-	-	-
TOTAL OPERATION AND MAINTENANCE OF FACILITIES (2600)		160,720	192,682	183,118	197,065

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
2700 SUPPORT SERVICES - STUDENT TRANSPORTATION				
152 Salaries - Secretarial and Clerical				
171 Salaries - Supervisors				
172 Salaries - Bus Drivers				
173 Salaries - Mechanics and Other Garage Employees				
174 Salaries - Other (Trainers, etc.)				
Total Salaries (100)	-	-	-	-
210 Retirement				
220 Social Security				
240 Insurance (Health / Accident / Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
400 Purchased Property Services				
511 Services from Other LEAs (In State)				
512 Services from Other LEAs (Out of State)				
513 Commercial	26,252		25,759	
514 Student Allowance				
515 Payments in Lieu of Transportation - Subsistence				
516 Payments of Mileage in Lieu of Bus (Dead Miles)				
521 Property Insurance				
522 Liability Insurance				
530 Communications (Telephone and Other)				
580 Travel / Per Diem				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	26,252	-	25,759	-
624 Motor Fuel				
625 Natural Gas				
626 Electricity				
600 Other Supplies				
Total Supplies (600)	-	-	-	-
730 Equipment				
732 School Buses				
Total Property (700)	-	-	-	-
890 Miscellaneous Expenditures				
891 Training				
Total Other Objects (800)	-	-	-	-
TOTAL STUDENT TRANSPORTATION (2700)	26,252	-	25,759	-

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
2900 OTHER SUPPORT SERVICES				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health / Accident / Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
TOTAL OTHER SUPPORT (2900)	-	-	-	-
TOTAL SUPPORT SERVICES (2000)	639,299	772,777	695,017	672,117
3100 FOOD SERVICES				
100 Salaries				43,000
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Non-Food Supplies				
630 Food				
Total Supplies (600)	-	-	-	-
700 Property				
780 Depreciation - Enterprise Funds				
Total Property (700)	-	-	-	-
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
TOTAL EXPENDITURES, 49 or 51 FOOD SERVICE FUND	-	-	-	43,000
3300 COMMUNITY SERVICES				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
TOTAL COMMUNITY SERVICES (3300)	-	-	-	-
4502 BUILDING ACQUISITION AND CONSTRUCTION				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
460 Construction and Remodeling				
Total Property (400)	-	-	-	9
500 Other Purchased Services				

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL		ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
600	Supplies - New Buildings				
641	Textbooks - New Buildings				
644	Library Books-New Libraries				
	Total Supplies (600)	-	-	-	-
710	Land and Improvements				
720	Buildings	864,327			
731	Machinery				
732	School Buses				
733	Furniture and Fixtures				
734	Technology Equipment				
735	Non-Bus Vehicles				
739	Other Equipment				
	Total Property (700)	864,327	-	-	-
800	Other Objects	1,500			
	Total Other Objects (800)	1,500	-	-	-
TOTAL BUILDING ACQUISITION AND CONSTRUCTION - (4500)		865,827	-	-	-
5000 DEBT SERVICE					
830	Interest	538,153	530,000	529,228	517,013
840	Redemption of Principal	120,000	140,000	135,000	145,000
845	Debt Issuance Costs on Refunding				
890	Miscellaneous Expenditures			1,250	
TOTAL EXPENDITURES, 31 DEBT SERVICE FUND		658,153	670,000	665,478	662,013
TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS					
		-	-	-	-
TOTAL EXPENSES		4,361,238	3,686,289	3,451,917	3,703,938

OTHER FINANCING

5000 OTHER FINANCING SOURCES (USES)					
5110	Face Amount of Bonds Issued				
5120	Premium or (Discount) on Bonds Issued				
5300	Proceeds From Sale of Capital Assets				
5400	Loan Proceeds				
5500	Capital Lease Proceeds				
5900	Other Financing Sources (Uses) (Add Explanation)				
6000 OTHER ITEMS					
6100	Capital Contributions				
6300	Special Items				
6400	Extraordinary Items				
TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS		-	-	-	-

ANNUAL FINANCIAL REPORT

1D Renaissance Academy CHARTER SCHOOL	ACTUAL FY 2009	FINAL BUDGET FY 2010	ACTUAL FY 2010	ORIGINAL BUDGET FY 2011
--	---------------------------	-------------------------------------	---------------------------	--

SUMMARY - Charter School

REVENUES BY SOURCE				
1000 Total Local	171,067	106,475	121,804	100,688
3000 Total State	3,104,357	3,293,543	3,226,214	3,469,281
4000 Total Federal	301,332	365,016	312,343	136,285
TOTAL REVENUES	3,576,756	3,765,034	3,660,361	3,706,254
EXPENDITURES BY OBJECT				
100 Salaries	1,940,255	2,073,931	1,934,298	1,985,266
200 Employee Benefits	397,090	413,682	308,014	501,742
300 Purchased Professional and Technical Services	95,771	100,204	113,783	141,500
400 Purchased Property Services	89,460	39,276	99,214	36,787
500 Other Purchased Services	55,270	69,302	101,085	50,127
600 Supplies	158,444	210,090	161,482	197,838
700 Property	941,585	8,000	38,348	102,700
800 Other Objects	683,363	771,804	695,693	687,978
TOTAL EXPENDITURES	4,361,238	3,686,289	3,451,917	3,703,938
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(784,482)	78,745	208,444	2,316
OTHER FINANCING SOURCES (USES) AND OTHER ITEMS	-	-	-	-
NET CHANGE IN FUND BALANCE	(784,482)	78,745	208,444	2,316
FUND BALANCE - BEGINNING (From Prior Year)	2,266,302	1,481,820	1,481,820	1,690,264
Adjustments to Beginning Fund Balance (Attach Detail)				
FUND BALANCE - ENDING	1,481,820	1,560,565	1,690,264	1,692,580

<u>Explanation (5900 and Adjustment to Beginning Fund Balance)</u>				

Appendix B

Renaissance Academy's CRT:

Language Arts

Math

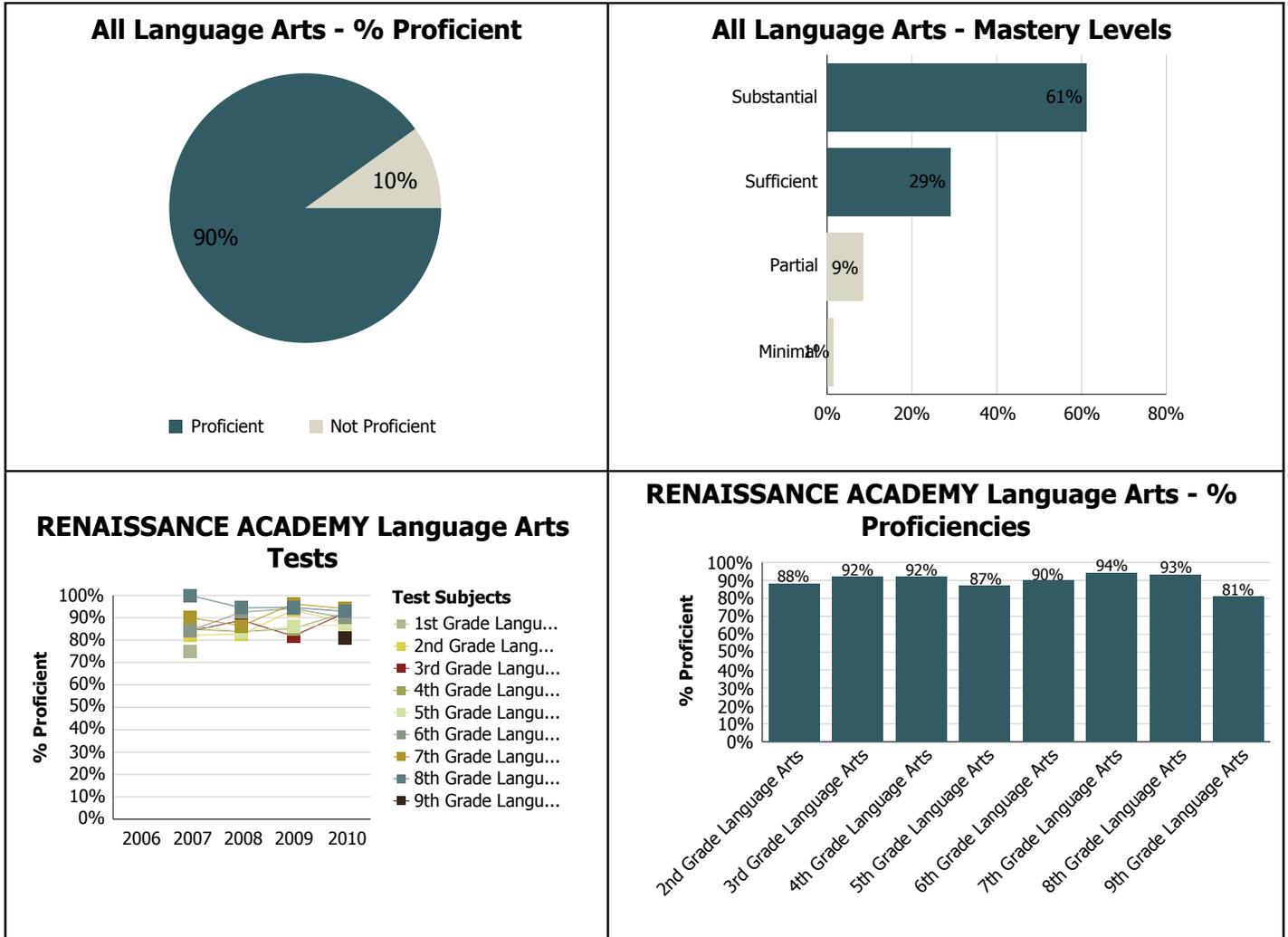
Science

Overall report

AYP

2010 CRT Subject Results for RENAISSANCE ACADEMY

Gender: All	SES: All	ELL: All
Ethnicity: All	SWD: All	Mobile: All



[2010 CRT by Test Details](#)

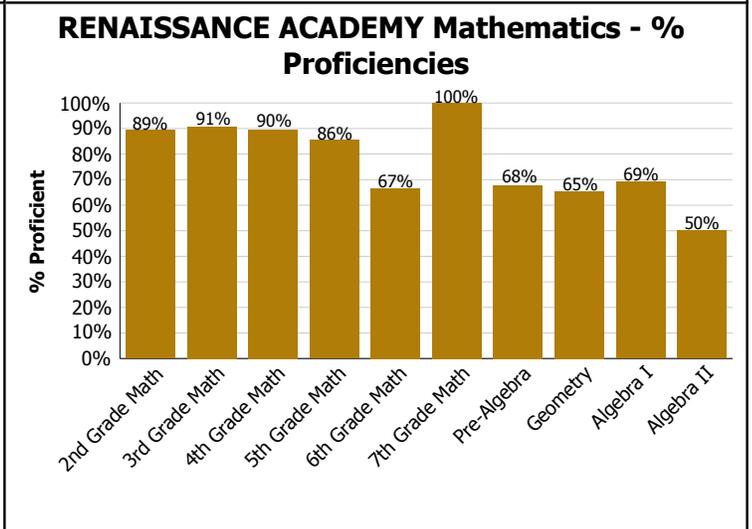
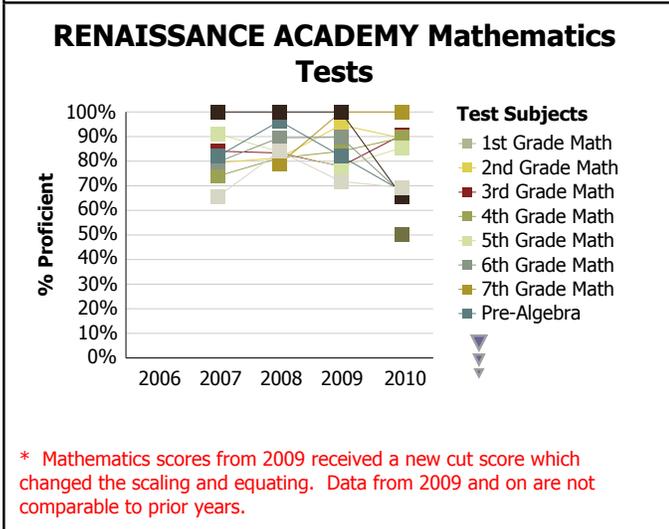
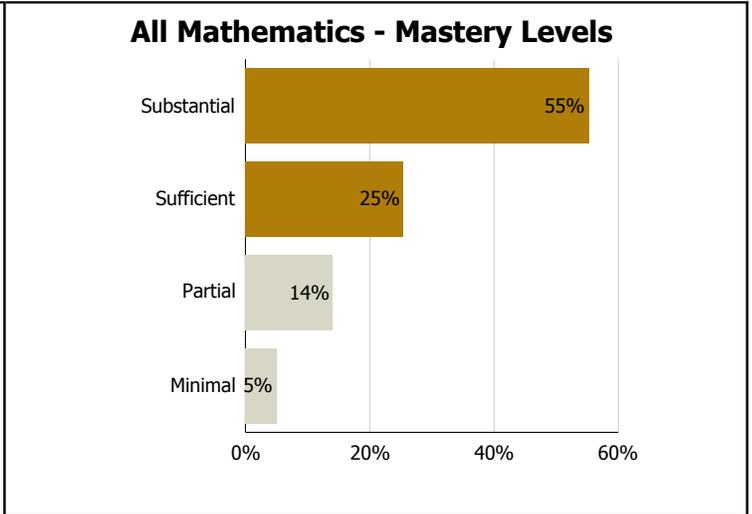
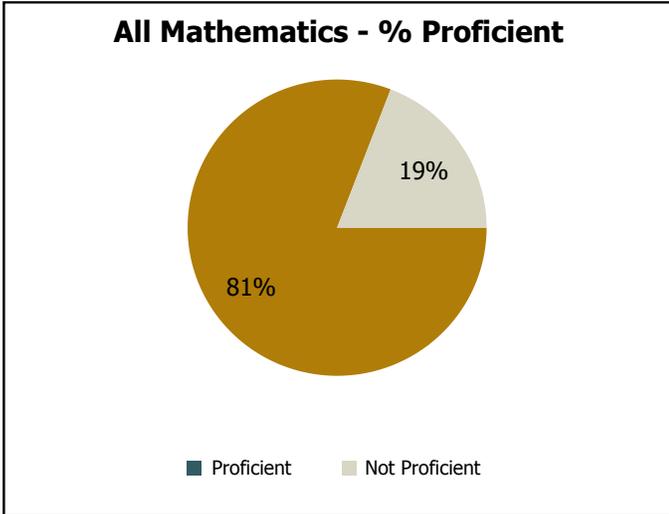
[CRT by Teacher](#)

[2010 Language Arts Mastery Level Details](#)

CRT Detailed Longitudinal

2010 CRT Subject Results for RENAISSANCE ACADEMY

Gender: All	SES: All	ELL: All
Ethnicity: All	SWD: All	Mobile: All



[2010 CRT by Test Details](#)

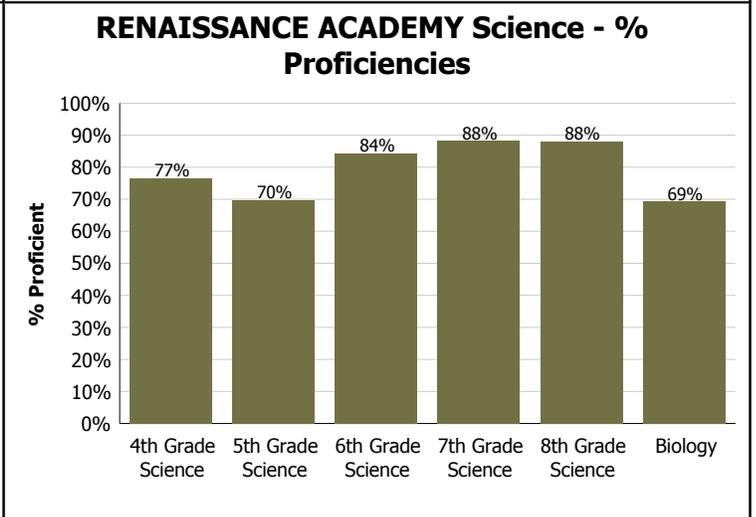
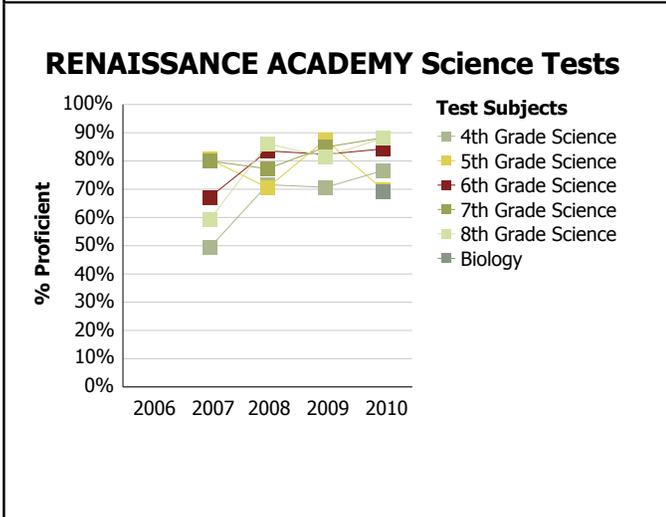
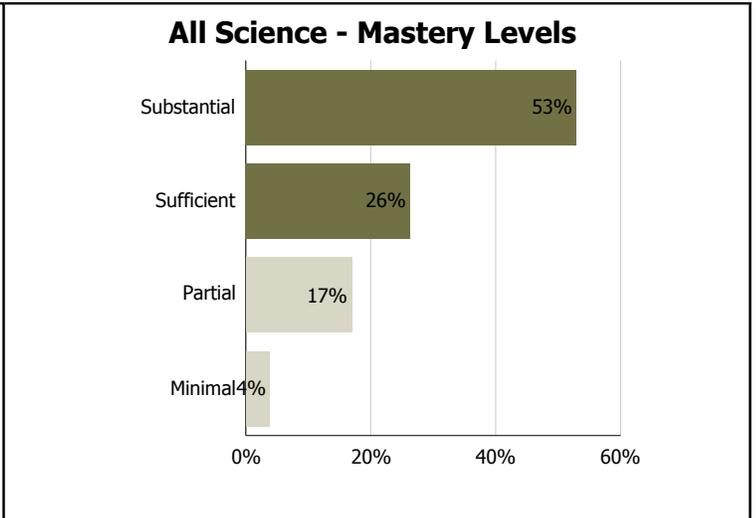
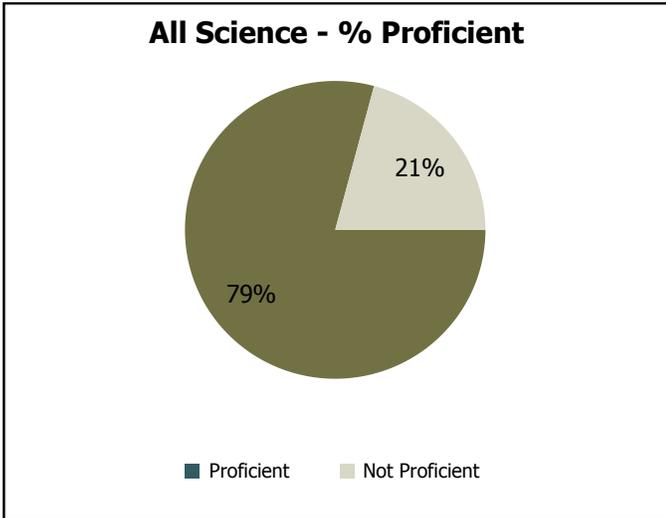
[CRT by Teacher](#)

[2010 Mathematics Mastery Level Details](#)

CRT Detailed Longitudinal

2010 CRT Subject Results for RENAISSANCE ACADEMY

Gender: All	SES: All	ELL: All
Ethnicity: All	SWD: All	Mobile: All



[2010 CRT by Test Details](#)

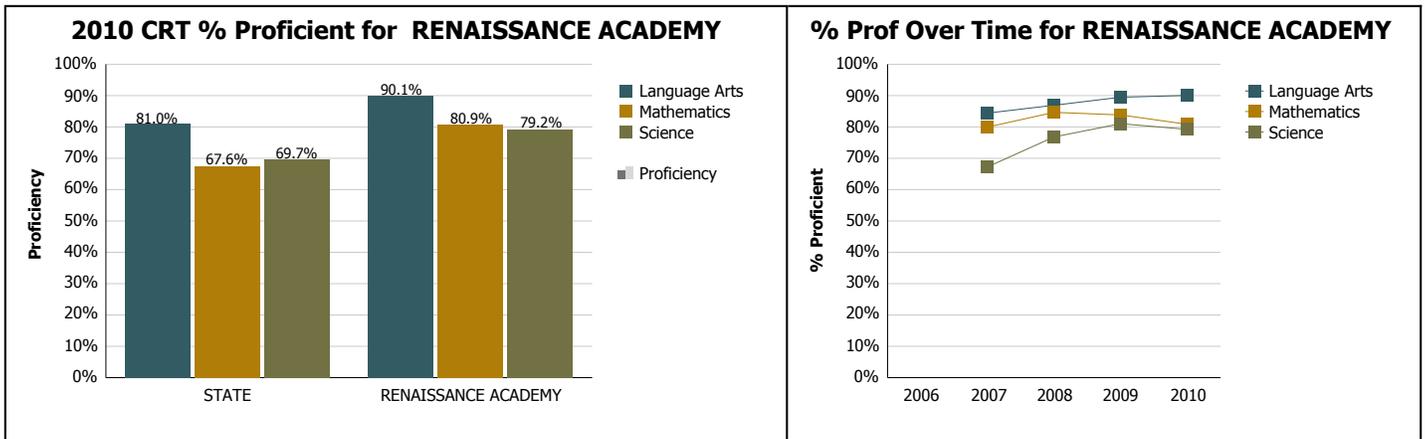
[CRT by Teacher](#)

[2010 Science Mastery Level Details](#)

CRT Detailed Longitudinal

CRT Results for RENAISSANCE ACADEMY

Gender: All	SES: All	ELL: All
Ethnicity: All	SWD: All	Mobile: All



Progress Scores

	2006	2007	2008	2009	2010
Language Arts		209	212	212	214
Mathematics		187	228	186	194
Science		189	221	215	210

Percent Proficiency

	2006	2007	2008	2009	2010
Language Arts		84%	87%	89%	90%
* Mathematics		80%	85%	84%	81%
Science		67%	77%	81%	79%

* Mathematics scores from 2009 received a new cut score which changed the scaling and equating. Data from 2009 and on are not comparable to prior years.

- [2010 CRT by Percentage and Number Proficient](#)
- [CRT by Teacher](#)
- CRT Performance Ranking
- CRT Detailed Longitudinal

Optional Grade Level Filter:
 Select desired grade(s) and then click on the Submit button at the top right of report



Federal Adequate Yearly Progress (AYP) Summary Report 2009-10

District :	
Name : RENAISSANCE ACADEMY	Grade Span : 3-8
Number : 1D	
Did district make AYP?	
Yes*	



2010 - 11

Group	Language Arts					Mathematics				
	Participation	Academic Achievement	Safe Harbor		Group OK?	Participation	Academic Achievement	Safe Harbor		Group OK?
			10 % Rule	Additional ² Indicator				10 % Rule	Additional ² Indicator	
Whole LEA	Yes	Yes			Yes	Yes	Yes			Yes
Asian	NA	Yes			Yes	NA	Yes			Yes
African American	NA	NA			Yes	NA	NA			Yes
American Indian										
Caucasian	Yes	Yes			Yes	Yes	Yes			Yes
Hispanic	NA	Yes			Yes	NA	Yes			Yes
Pacific Islander	NA	NA			Yes	NA	NA			Yes
Economically Disadvantaged	Yes	Yes			Yes	Yes	Yes			Yes
Limited English Proficient										
Students with Disabilities	NA	Yes*			Yes*	NA	Yes			Yes

Did the district and every group make AYP in the content area?	Grade Span	Language Arts	Mathematics
	3-8	Yes*	Yes
Did the district make AYP? Yes*	10-12		
		Language Arts	Mathematics
Is the district in Program Improvement? No	Year in Program Improvement		

1 To determine Adequate Yearly Progress (AYP) as required by the U.S. No Child Left Behind Act of 2001 (Pub. L. 107-110, NCLB)
 2 Grad Rate is used as the additional indicator for all High School Student Groups. For all other reports attendance is used for the additional indicator.
 3 GOAL = The percent of students who need to score at the proficient level which is defined as reaching level 3 or level 4 on the Core CRT Assessment.
 4 If Yes - refer to <http://www.schools.utah.gov/Eval/Results.asp> for details
 5 These subgroups passed using the Same Student Safe Harbor calculation

KEY
 Yes Group meets the requirement
 No Group does not meet the requirement
 Yes* Group within width of confidence interval of meeting requirement
 NA Group too small to be required to meet standard
 Shaded Cell Group not required to meet this requirement



Federal Adequate Yearly Progress (AYP) Summary Report 2009-10

District :	
Name :	RENAISSANCE ACADEMY
Number :	1D
Grade Span :	3-8
Did district make AYP?	
Yes*	



2010 - 11

Group	Language Arts (GOAL ³ = 83%)							Mathematics (GOAL ³ = 45%)							Attendance Graduation Rate	
	Participation		2010 Test Scores		2009 Test Scores		Group OK?	Participation		2010 Test Scores		2009 Test Scores		Group OK?	Rate %	Rate %
	N	%	N	%	N	%		N	%	N	%	N	%			
Whole LEA	392	100	390	91	373	89	Yes	386	100	383	81	368	82	Yes	96	
Asian	16	N<40	16	100	11	91	Yes	16	N<40	16	88	11	91	Yes	N<40	
African American	5	N<40	5	N<10	7	N<10	Yes	5	N<40	5	N<10	6	N<10	Yes	N<40	
American Indian															N<40	
Caucasian	341	100	339	91	330	89	Yes	335	100	332	82	327	82	Yes	96	
Hispanic	28	N<40	28	89	23	87	Yes	28	N<40	28	68	22	73	Yes	N<40	
Pacific Islander	2	N<40	2	N<10	2	N<10	Yes	2	N<40	2	N<10	2	N<10	Yes	N<40	
Economically Disadvantaged	50	100	49	90	52	92	Yes	50	100	49	78	52	79	Yes	96	
Limited English Proficient															N<40	
Students with Disabilities	39	N<40	38	71	31	81	Yes*	35	N<40	34	68	28	71	Yes	N<40	

Did the district and every group make AYP in the content area?

Grade Span	Language Arts	Mathematics
3-8	Yes*	Yes
10-12		

Did the district make AYP? **Yes***

Is the district in Program Improvement? ⁴ **No** Year in Program Improvement

1 To determine Adequate Yearly Progress (AYP) as required by the U.S. No Child Left Behind Act of 2001 (Pub. L. 107-110, NCLB)
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Federal Adequate Yearly Progress (AYP) Summary Report 2009-10

District :	
Name :	RENAISSANCE ACADEMY
Number :	1D
Grade Span :	3-8
Did district make AYP?	
Yes*	



2010 - 11

Group	Language Arts (GOAL ³ =83.0%)				Mathematics (GOAL ³ = 45.0%)				Additional Indicator	
	Participation %		Academic Achievement		Participation %		Academic Achievement		Attendance Rate	
	District	State	District	State	District	State	District	State	District	State
All Students	100	100	91	80	100	100	81	73	96	95
Asian	N<40	100	100	84	N<40	100	88	78	N<40	97
African American	N<40	100	N<10	64	N<40	100	N<10	50	N<40	95
American Indian		100		59		100		48	N<40	93
Caucasian	100	100	91	84	100	100	82	78	96	95
Hispanic	N<40	100	89	63	N<40	100	68	52	N<40	95
Pacific Islander	N<40	100	N<10	73	N<40	100	N<10	63	N<40	95
Economically Disadvantaged	100	100	90	70	100	100	78	62	96	94
Limited English Proficient		100		54		100		46	N<40	96
Students with Disabilities	N<40	100	71	51	N<40	100	68	48	N<40	93

of LEP students exempted from AYP calculations: 0

1 To determine Adequate Yearly Progress (AYP) as required by the U.S. No Child Left Behind Act of 2001 (Pub. L. 107-110, NCLB)
 2 Grad Rate is used as the additional indicator for all High School Student Groups. For all other reports attendance is used for the additional indicator.
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Federal Adequate Yearly Progress (AYP) Summary Report 2009-10

District :	
Name :	RENAISSANCE ACADEMY
Number :	1D Grade Span : 3-8
Did district make AYP?	
Yes*	



2010 - 11

Count of NCLB Classes Reported to the Clearinghouse, For Poverty Quartiles, Taught by Highly Qualified Educators for School Year 2009-2010

	Not Highly Qualified	Highly Qualified	Total Classes Warehse	Percent Not HQ	Percent Highly Qualified
RENAISSANCE ACADEMY	29	59	88	32.95%	67.05%
Elementary	0	0	0		
1st Poverty Quartile	0	0	0		
4th Poverty Quartile	0	0	0		
Other Poverty Quartiles	0	0	0		
Secondary	29	59	88	32.95%	67.05%
1st Poverty Quartile	29	59	88	32.95%	67.05%
4th Poverty Quartile	0	0	0		
Other Poverty Quartiles	0	0	0		

** This report does not reflect assignments reported to CACTUS
 ** 4th Poverty Quartile is the quartile with the highest poverty percentage

1 To determine Adequate Yearly Progress (AYP) as required by the U.S. No Child Left Behind Act of 2001 (Pub. L. 107-110, NCLB)
 2 Grad Rate is used as the additional indicator for all High School Student Groups. For all other reports attendance is used for the additional indicator.
 3 GOAL = The percent of students who need to score at the proficient level which is defined as reaching level 3 or level 4 on the Core CRT Assessment.
 4 If Yes - refer to <http://www.schools.utah.gov/Eval/Results.asp> for details
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Appendix C

Mark Ursic – Resume

Patti Davis – Resume

Lincoln Fillmore – Resume

MARK URSIC

EXECUTIVE PROFILE

Senior Operations Officer

A dynamic operations executive with a proven ability to lead companies to increased profits. Exceptional communication and negotiation skills proven by a track record of successful contract negotiation and project management experience. Fluent in Spanish.

PROFESSIONAL EXPERIENCE

RENAISSANCE ACADEMY 2010-Current
Executive Director

Hired as the chief executive of this K-9 charter school in Lehi, Utah--to bring senior management level leadership to the organization. Responsibilities include: strategic planning, legal compliance, financial oversight, community relations, administrative supervision and staff development.

QUINN GROUP INC.—CATERPILLAR DEALERSHIP 2006-2010
Manager-Real Estate Operations

With 22 locations from Monterey to San Juan Capistrano, Quinn is the largest Caterpillar dealer in California. Comprised of four divisions, the organization serves its customers with construction equipment, power generation, lift truck and construction rental solutions. Responsibilities include: management of a 25-property industrial/retail portfolio totaling 1.5MM square feet, strategic facility planning/construction, conducting market evaluations to develop acquisition/disposal strategies, lease negotiation, development of operating and capital expense budgets, develop policies and procedures to improve operational efficiency.

- Managed development of a Master Plan to redevelop a 45-acre industrial parcel in City of Industry for new 350,000 square foot corporate headquarters.
- Successfully negotiated a difficult due diligence process for property purchase on 5 freeway in Sylmar for new branch location. Worked with engineers, attorneys, brokers and principals to successfully address multiple challenges/concerns to ensure suitability prior to close.
- Supervised the entitlement, design development, permitting and bidding for Sylmar branch store.
- Supervised the construction of a new facility in Orange County, California.
- Managed development of a corporate Environmental Management System—to ensure companywide compliance with all applicable environmental regulations.

MARRIOTT INTERNATIONAL-MANAGEMENT SERVICES DIVISION 2002-2006
Operations Director, California

Recruited by divisional senior management to provide financial, operational and contractual guidance for all Northern California facilities contracts. Charged to analyze each account's operations and produce site-specific strategies to maximize the productivity and profitability of each account.

- Conducted cost/benefit analysis on outsourced services (i.e. mechanical services, landscape contracts etc.) to determine profitability of bringing additional services in-house.
- Examined staffing and management organization to eliminate redundancy and inefficient infrastructure to reduce the cost of operations.
- Provided on-site managers with operations and finance training.

KEENEY CONSTRUCTION & DEVELOPMENT INC. 1999 to 2002
Director of Operations, Riverside CA

Challenged to redesign this experienced company's business model, including all operational, financial, and administrative functions to re-position the firm for increased revenue and profit. Full P&L accountability for field operations, accounting and legal matters. Developed company strategic business plan repositioning the company for increased profits.

- Planned strategic acquisition of structural concrete company increasing annual revenue by 34%.
- Developed project cost allocation program that provided 25% more accurate work-in progress estimates, than previous methods.

- Created labor and material audit procedures that eliminated fraudulent charges to the company, resulting in annual cost saving to the firm of \$250,000.
- Led company dispute negotiations. Succeeded in obtaining payment of 91% of disputed receivables.

MARRIOTT INTERNATIONAL-MANAGEMENT SERVICES DIVISION 1995 to 1999

Director of Facilities Management / California Baptist University, Riverside, CA

Represented Marriott Management Services (MMS) as company liaison and contract manager for this 82-acre private university. MMS was contracted to provide all facilities management functions and construction management services. Responsibilities included: full P&L responsibility for occupancy expenses, management of student/ investment housing properties, managed leasing activities for three satellite instructional facilities.

- Maintained 98% occupancy rate at all university residential investment properties.
- Exceeded all annual targets set by Marriott for contractual profitability.
- Negotiated a three-year contract extension with the university for maintenance services.
- Developed work order tracking protocol that decreased mechanical service response time by 47%.
- Chaired the University Resources Committee. Which actively researched the relationship of infrastructure capacity in relation to the growth of the student body.

Project Manager, Thousand Oaks, CA

Consulted with Marriott accounts at various educational institutions around the country to create more cost effective operations. Clients included: the United States Olympic Training Center, Seton Hall University and Colorado College.

- Developed a financial strategy for Olympic Training Center management that resulted in an 11% increase in profitability.
- Instructed unit managers in annual budget preparation, cost tracking, and operational scheduling.
- Surveyed potential new client acquisitions. Provided analysis of property conditions, staffing requirements and a review of purchasing practices to develop bidding recommendations.

Department Manager / California Lutheran University, Thousand Oaks, CA

Managed all outsourced maintenance functions for facilities management department. Challenged by client to find significant cost savings for the university to assist in a campus wide budget shortfall.

- Performed time in motion studies to determine the most efficient work schedules for employees.
- Reduced departmental staff by 10% thereby cutting payroll expenditures by 20%.
- Maintained an average quality assurance score of 92% in spite of university's budget reductions.

EDUCATION

BRIGHAM YOUNG UNIVERSITY / PROVO, UTAH

Bachelor of Science- Facilities Management / Clyde School of Engineering

Minor- Business Administration / Marriott School of Management

AWARDS

QUINN GROUP INC-Top 200 managers are evaluated annually on the engagement of their direct reports. Ranked in the top 10% of managers in 2007, 2008, 2009, 2010.

MARRIOTT MANAGEMENT SERVICES- **Gold Award of Excellence** (1997, 1998, 1999) -Highest company honor, awarded annually for superior management acumen and customer satisfaction.

Patti Davis

398 East 3200 North, Lehi, UT 84043
(801) 362-0709, cpdavis398@hotmail.com

QUALIFICATIONS

Highly organized and detail focused with 17 years experience and an excellent track record of accurately and efficiently supporting overall financial activities.

- Comprehensive knowledge of financial principles, A/P, A/R, payroll, general ledger postings, invoicing, and regulatory compliance guidelines.
- Expertise in developing and delivering monthly, quarterly and annual financial statements and balance sheets for management within strict guidelines.
- Keen ability to analyze cost control, providing timely and frequent financial information that supports management goals and objectives.
- Excellent technology skills; quickly incorporate proprietary applications and new methodologies.

PROFESSIONAL EXPERIENCE

Renaissance Academy - Lehi, UT

Business Manager

Aug 2008 to present

Office Manager

Feb 2007 to Aug 2008

Volunteer (Office)

Dec 2006 to Feb 2007

- Repeatedly promoted during 3-year tenure with Renaissance Academy.
- Currently responsible for performing and managing all financial activities for charter school with more than \$3M in annual revenue.
- Provide accounting/financial leadership and support including financial statements and management reports.
- Develop, document and implement numerous office procedures including the preparation and submission of various extensive State and Federal required reports.
- Supervise office staff and support a significant increase in productivity by streamlining office processes.

Eldredge & Nicholson, Architects- Salt Lake City, UT

Office Manager

Oct 2001 to Aug 2008

- Provide accounting and bookkeeping services that reduced inaccuracies and provided management with complete and updated financial information.
- Served as skilled business professional with a versatile administrative support skill set developed through experience as an office manager, secretary, administrative assistant and receptionist.
- Quickly became a trusted associate to firm principals and earned a reputation for maintaining a positive attitude and producing high-quality work.

EDUCATIONAL BACKGROUND

Technical Training: MS Office, Peachtree Accounting Programs, Deltek Accounting Programs

USOE Certified Building and Procurement Official

2010

Utah Valley University

1982-1983

Executive Secretary Program

LINCOLN FILLMORE

EXPERIENCE

2007 to Present Charter Solutions Sandy, UT

President

Having worked in all facets of school operation—classroom, administration, and business—I started an independent company that helps charter schools save money on non-instructional operations so they can invest more in classrooms. I help charter schools operate more efficiently by using shared resources and leveraging expertise for the benefit of all schools.

2005 to 2007 Navigator Pointe Academy West Jordan, UT

Business Manager

I entered the charter school industry after several years in private education. As business manager, I oversaw financial and human resource functions, and ensured regulatory compliance with governmental and authorizing agencies. Experience as a teacher and principal was valuable in this position because it helped me focus on the overall goal of student achievement within the academic program. All financial or business office decisions must be made with an eye on the school's vision and mission.

2000 to 2005 Challenger School Sandy, UT

Teacher and Principal

After teaching for two years I was promoted to principal, first at Challenger's campus in Orem, Utah, then after another two years to its flagship campus in Sandy. This position involved management of all aspects to create a outstanding school with excellent teachers. This included management of human resources, budgets, payroll, inventory, physical facilities maintenance, and information technology, working in concert with departments at the region office. I managed the school's operating budget and maximized human and physical resources to improve the financial picture in conjunction with increased enrollment. Beyond empirical data, a school is the measure of its students and its teachers. I won the confidence of both through effective management, training, and organization.

EDUCATION

1995-1999 University of Utah Salt Lake City, UT

Bachelor of Science in Mass Communication.

PUBLIC SERVICE

- Board of Directors: Utah Association of Public Charter Schools
- Board of Directors: Utah Virtual Academy
- Board of Directors: Parents for Choice in Education
- Public Address Announcer: Orem Owlz

Renaissance Academy
Applicant - Renaissance Academy, Inc.

Population Mission Statement (use (inly this space):

~~Renaissance Academy seeks to be an academically rigorous center of World language, arts, math and sciences. We will use a 'beyond our borders' perspective designed to create global citizens. encourage students to venture beyond personal expectations of themselves, finding greater capacity for learning and motivation to act on what is learned. Renaissance Academy will utilize both traditional and innovative experiential learning methods in encouraging the mind of each young scholar to actively participate in achieving academic success and a well-roundedness that will enable them to make a great contribution in his/her sphere of influence now, building a foundation for a life-long love of learning. pursuits of merit.~~

1. Continue to improve student learning:

Renaissance Academy will stand out from other K-9 schools by offering instruction in languages such as ~~Arabic, Spanish, French, American Sign Language,~~ and Mandarin Chinese (see number 4 below). Our selection of and focus on the less commonly taught languages of Chinese and ~~Arabic American Sign Language~~ will provide an unusual opportunity ~~foref~~ learning that may be further fostered ~~through relationships with institutions of by programs in our neighboring Utah schools~~ of higher education in the community such as Brigham Young University (BYU), ~~which is the NFLI's a designated language Fflagship school for Chinese, and home of the National Middle East Language Resource Center. the local Lone Peak High School and USU which have ASL programs.~~

The Fine Arts will be studied ~~using programs such as through the~~ Meet the ~~Masters-Masters~~program, which ~~emphasizesing~~ the great artists of history and the ~~Kodaly Philosophy,Pitch Program~~ which gives a foundation for music theory and notation. ~~We will also incorporate any other programs that we feel will continue to support our Fine Arts philosophy. Basic Piano, Suzuki violin and Classical Guitar lessons offered in pull-out groups will also support our philosophy.~~ In addition, annual theatrical efforts will be encouraged school wide.

Looking to the National Science Educational Standards, and providing opportunity for hands-on experiences and inquiry learning, will enable individuals to make informed and responsible decisions, not only in science but also in other areas of life. Research shows that a science program which emphasizes processes and hands-on experiences enhances language arts and mathematical skills and develops critical thinking and problem-solving skills. Research also confirms that students retain information better when they are actively involved in the scientific process. ~~Exploration in the sciences will include absorption of established scientific knowledge and creation of hands-on projects that correlate with the guidelines set forth in the Utah State Core Curriculum.This involvement will be facilitated in part by the use of Foss Science Kits and other hands on science tools, so that the term~~

~~'science experiment' is not associated only with an An annual science fair, will also be encouraged but a familiar part of their daily and weekly routine.~~

2. Encourage the use of different and innovative teaching methods:

The International Baccalaureate Program, providing middle schoolers ~~students~~ with the Middle Years Program (MYP). The International Baccalaureate Organization (IBO) recognizes that middle school aged students are at an important age of transition, of personal, social, physical and intellectual development. Influenced by their years of primary schooling, they are entering a phase where their social and cultural experiences have a determining impact on their sense of identity and their capacity to relate to others. The MYP is devised to help students develop the knowledge, attitudes and skills they need to participate actively and responsibly in a changing and increasingly interrelated world. The program aims to enable students to:

~~A classroom teacher or specialist will be designated as the director in each of our core curriculum areas listed in section 4 (Math, Fine Arts, Foreign Language, etc.). Each of these Curriculum Directors will be designated by our school Director/principal and will be accountable to report to him/her and the Board of Directors upon invitation on any improvements that need to be made. These Curriculum Directors will be accountable to answer any questions or concerns, drawing from local, state and national resources to provide fellow teachers with guidelines for excellence in their area of focus, and can approach the director/principal with proposals for any needed professional development. In addition, we will accommodate school wide seminars given in the area of special education according to the recommendations of our Special Education Director. (Please see section on intent to hire Special Ed.) Our director/principal will serve as a guide for implementing an extensively collaborative learning environment. Teachers will have an opportunity to meet together often, and will choose and/or be assigned topics for research and in service presentations. They will be encouraged to try new approaches based on what they are learning and evaluate the results. Renaissance Academy recognizes that teacher collaboration is the best source of staff development. As such, time and resources will be dedicated to support grade-level teams, which may include the building of professional learning communities. Teams will focus on embracing high levels of learning for each student. Members of the team are expected to collaborate and use results-oriented goals to mark their progress, clarify what students must learn, and monitor each student's learning. The teams will also provide systematic interventions, as well as extend and enrich learning when students have already mastered the intended outcomes. Members will also be expected to continually learn; therefore, structures will be created to ensure that staff members engage in professional development. Team leaders may be asked to participate on the School Improvement Team with administration to prioritize goals,~~

identify professional development needs, develop proposed team budgets, and implement a positive and collaborative working environment.

~~A Team Leader will be designated by our director/principal covering two grade levels at a time.~~

~~For example, one classroom teacher from the kindergarten and first grade staff will be the Team Leader K-1. (With the addition of the 9th grade one team leader will be established for that grade, so as to focus on the specifics of high school requirements being met.) These Team Leaders will be responsible to hold periodic team meetings to coordinate lesson plans, provide mentoring and report to the director/principal any concerns that affect the scholars under their stewardship.~~

Renaissance Academy will be a model of self-improvement. At all levels there will be an expectation of goal setting and self-evaluation. Each year the governing board will set goals and create a School Improvement Plan that will ensure the needs of students, parents, and faculty are met. The director/principal~~Executive Director, Principals(s) and~~ teachers will each be involved in semi-annual written and oral assessment of school, class, and self. We value constructive feedback and will encourage teachers to evaluate and offer suggestions for improvements in school policy, procedure, curriculum and programs.

4. Increase choice of learning opportunities for students:

Our emphasis on language will particularly stand out as we offer a choice to students of instruction in multiple world languages. Grades K-~~9~~5 will receive daily world language a half hour of Spanish instruction each day, taught by teachers through the rotation of a full-time Spanish teacher who meets the requirements for their language specific endorsement as administered through the USOE. ~~the World Language Endorsement under the USOE.~~ Grades 6-9 will be offered a selection of Spanish, French, American Sign Language, or Mandarin Chinese in the form of pull-out groups.

~~These courses will be staffed by part-time specialty teachers who meet the same requirements or apply for a SAEP, State-Approved Endorsement Program.~~

We plan to give increased opportunities for learning within our Fine Arts program by providing a maintained music theory program at all grade levels, Pitch, across the primary grades. Various forms of media will be used to support our visual arts program. We plan to support our young scholars' by providing for periodic recitals and/or art festivals, as well as encouraging participation in private educational organizations in the field of Fine Art. ~~We will use of a variety of media in our visual arts program with an unusual emphasis on art history for early grades, and periodic recitals and arts festivals to give strong support for these efforts and talents of our young scholars. In the~~

~~middle school years, given our smaller population than most secondary schools, we plan to continue this emphasis by offering instrumental instruction to pull-out groups and 9~~

~~working to establish a cooperative arrangement with other public and private educational organizations in the music field, such as local chamber orchestras.~~

Opportunities for increased scientific literacy involve our plan to have more hands-on experiences on and off-campus. As transportation is not readily available to charter schools, we will rely on our Parent Organization for fund-raising and organizing families to encourage field trips, periodic after-hour science workshops and attendance at local science fairs that will accentuate what is being done in class. Use of technology will be adequately provided for with ~~three~~ computers in ~~some~~ each classroom, ~~in addition to as well as a~~ computer laboratory of 25-30 PC systems which will be connected on a wireless network within the school. Space will be provided in the classroom for safe practices of experiments in each of the science disciplines. With the addition of the 9th grade in our second year, additional courses in more specified ~~and uncommonly taught~~ subjects will be offered depending on student interest, such as auto maintenance, graphics, and forensics will be offered through qualified paraprofessionals on a part time basis. We will model these programs after those offered at DaVinci Academy and the Beehive School of Science and Technology.

5. Establish new models of schools and new forms of accountability that emphasize measurement of learning outcomes and the creation of innovative measurement tools.

Renaissance Academy seeks to be a model school in the teaching of world foreign languages by careful design and implementation of our foreign world language program. Elements of this model include but are not limited to the following in recognizable steps as follows:

- ~~• -A World Language Program Director to oversee the development of the program, under the supervision of the Executive Director, and with accountability to the Board of Directors. Form a sub-committee to steer this program to meet with success according to what national and international standards are so far set. This sub-committee will consist of a cross section of founding board members, regular classroom teachers, the director/principal, and certified and proficient language specialists from each targeted language to address primary and secondary goals of fluency and programs of instruction.~~

- ~~• -A team of qualified and proficient language specialists from each targeted language, with a mix of native and non-native speakers. Establish dialogues and ongoing support by designating several model foreign language programs in local and national schools to investigate ways to avoid pitfalls and build on what is working well. Specified schools may include:~~

~~-Academy International in Colorado Springs offers French K-6 -North Davis Preparatory in Layton offers Spanish K-6 -LaSalle Language Academy in~~

~~Chicago offers French, Spanish, German and Italian in grades K-8 → Accommodate the attendance of our Language Staff members at a conference for Foreign Language instruction in order to gain informative insights and further contacts in their field.~~

- ~~• Effective correlation with the parent organization to support school-wide and classroom language activities and events. Investigate national standards and model programs as listed above to establish clear guidelines for daily scheduled time spent in study of foreign language and assessment 10 procedures.~~

- ~~• Thorough evaluation of Evaluate language choices with consideration for looking at teacher availability, coordination in scheduling, transdisciplinary methods, and feeding into nearby schools of higher education.~~

~~Projections for implementation can be found in our Effectiveness Goals and will be evaluated further by our Foreign Language Committee.~~

A separate facet of our educational plan that can be seen as conjunctive with special education, but needs to be addressed on its own is how we will meet the needs of English Language Learners. We plan to provide for our IEP team, ~~Curricular Directors~~, and other staff members as needed to be given training in the Sheltered Instruction Observation Protocol, SIOP, during the initial phase of the school year and continued as recommended by our SE Director. Principals such as recognition of stages of language proficiency, standards-based assessments, and cross-cultural competence are applicable to all learners, specifically ELL's. Another element of the SIOP Model that correlates well with the vision of Renaissance Academy is its strong peer evaluation system for teachers. Our SE Director and Curricular Directors will be given opportunity to teach what they learn in the SIOP trainings to fellow members of the faculty, principal/director and the Board of Trustees.

6. Provide greater opportunities for parental involvement in management decisions at the school level. (See also 53A-1a-508 (3) (h))

~~And lastly, We hope to foster a higher level of communication between home and school by use of an internet-using a network system which will be showing current progress as frequently updated by the our teachers. This will allow parents to see their student's current progress at any given time. and scheduled 'drop-in' times for~~ We will provide for parent-teacher ~~conferencing conferences more often than once a quarter at least once a semester. (so that report cards reflect results but are not the starting points of discussion).~~ The director of the school will mediate and administrate when problems cannot be resolved within the working relationship that the scholar-educator-guardian contract explains. For further discussion of parental involvement see Section 11 below.

7. Expand public school choice in areas where schools have been identified for improvement, corrective action or restructuring under the No Child Left behind Act:

Not Applicable

Section 4- Comprehensive Program of Instruction

Mission

Renaissance Academy seeks to be an academically rigorous center of World language, arts, math and sciences. We will use a 'beyond our borders' perspective designed to create global citizens. encourage students to venture beyond personal expectations of themselves, finding greater capacity for learning and motivation to act on what is learned. Renaissance Academy will utilize both traditional and innovative experiential learning methods in encouraging the mind of each young scholar to actively participate in achieving academic success and a well-roundedness that will enable them to make a great contribution in his/her sphere of influence now, building a foundation for a life-long love of learning. pursuits of merit.

Methods of Instruction

Methodologies utilized within the borders of our school, as discussed above, we may will include a combination of the following as well as any other programs which may be deemed beneficial in helping our students reach the desired language benchmarks:

The Spalding Method, a total language arts program. It provides explicit, sequential, multisensory instruction in spelling (including phonics and handwriting), writing, and listening/reading comprehension.

STAR Reading, a Tier 1 intervention used for students to increase their reading fluency and comprehension or UTIPS, innovative technological assessment tools to more thoroughly prepare for U-PASS testing.

Junior Great Books, a reading program that focuses on classic and modern literature and stresses critical reading critically by through frequent discussions and writing assignments on classic and modern literature.

So Simple, a combination of chant and cheer words which facilitates an automatic response to many of the most common sight words, while using the students' own sense of movement and music as a way to engage multiple intelligences in the classroom.

Easy Grammar / Daily Grams, an ideal program to introduce and gain an understanding of language usage skills. This program gives students a solid background in grammar, language acquisition and writing. Shirley English, a program which covers well the essential grammar and writing practices necessary in a language arts education.

Read Naturally, a computer technology intervention for students that are at risk or below benchmark according to our DIBELS assessment. Students

will read passages multiple times, and encounter comprehension questions, along with passage summaries.

Write Traits -6 Traits of Writing, which works to develop students' understandings and to build a framework for their writing. Students will have an opportunity to evaluate and improve their own work as they work through the 6 trait process.

Curricula

Language Arts are to be taught with the foundation of the Utah State Core Curriculum Objectives. It is believed by our founders that all four facets of learning our primary language need to be rigorously addressed: 1) grammar/spelling, 2) composition, 3) reading, and 4) speech.

With regards to the first facet of grammar and spelling, we direct our staff to the following programs, which may include but are not limited to, The Spalding Method textbook, The Writing Road to Reading and the Daily and Easy Grammar Texts. Shirley English textbooks, Guided Spelling and Words Their Way. In writing, we look to the Write Traits-6 Traits of Writing program and other coordinated craft lessons, as created by the grade level lesson plans and teams workbooks such as the Writer's Express and coordination with the thematic lesson plans of each grade level team. ~~And ffor~~ reading, we intend to employ a phonics based program with supplemental materials from the Junior Great Books, along with other quality literature as suggested by the grade level team. such as Success for All and/or Open Court Reading alongside the Thomas Jefferson Model which emphasizes comprehension through study of classic literature. These will be implemented by classroom teachers, reading specialists and some use of educational software to aid in this first priority of education, which is literacy- so that we can exceed the goals established by Utah State Office of Education.

Second Language Acquisition will be emphasized during the younger years when minds are more pliable, as is done in many other parts of the world. This will model appreciation for the positive aspects of our local and world cultures. It has been the consensus lately of experts that second language acquisition is at its best when done in the primary years. Multiple studies have also been done to support the idea of second language acquisition increasing mental capacity or IQ, and providing a deeper understanding of the components and structure of the individual's primary language. Therefore, at Renaissance Academy ~~Spanish will be taught by a specialized full time teacher, allowing 30 minutes each day for this language instruction to the school's 14~~

~~student body. Further, French, American Sign Language, and Mandarin Chinese will serve as additional offerings to pull out groups during the middle school years. we will provide for daily World Language instruction to its students which will be taught by qualified native and/or non-native professionals~~

~~The Fine Arts will be studied through the Meet the Masters program, emphasizing the great artists of history and the Pitch Program which gives a foundation for music theory and notation.~~

~~Basic Piano, Suzuki violin and Classical Guitar lessons offered in pull-out groups will also support our philosophy. The Fine Arts may be studied through, but is not limited to, the Meet the Master program and the Kodaly method. Annual theatrical efforts will be encouraged school wide.~~

~~For grades 1-9, Renaissance Academy will use the following model. It is subject to change if the Board deems it necessary. The school day will be Monday through Thursday from 8:00 am to 3:00 pm. begin at 8:30 a.m. and end at 2:45 p.m., Monday through Friday. Friday will be considered our early out day and the schedule will be 8:00 am to 12:15 pm. There will be 2 supervised recesses in the day as well as a 30- minute break for lunch.~~

~~Middle school students will be given adequate passing time. Students grade 6-9 will be given 15 minutes a day for passing. There will be a Our morning and afternoon session of Kindergarten classes will meet from 8:00am to 11:00am Monday through Thursday and 8:00am to 9:55am on Fridays. Our afternoon Kindergarten classes will meet from 12:00pm to 3:00pm Monday through Thursday and 10:20am to 12:15pm on Fridays. The morning session will last from 8:30 am to 11:20 am.~~

~~The afternoon session hours will be from 11:55 am to 2:45 pm.~~

Board of Trustees

~~Upon approval of the charter, the founding board of Renaissance Academy, Inc. will become the Board of Trustees for the new school. Initially there will be five members of the Board; however as per the bylaws this may be it may be expanded to a total of nine eleven members if needed. At such time as a If a position on the Board is deemed available, due to resignation or term expiration, the Board will then receive applications from individuals desiring to fill the now elections will be held in order to fill the available position. The applications will be considered and the position will be filled by majority vote of existing Board Members.~~

~~The Board of Trustees-Directors will have also have two non-voting advisory members consisting of the director/principal serve as an advisor. and a representative from the A member of the Parent Organization may serve as an advisor at the discretion of the Board. These members may be excluded from Executive Sessions of the Board. at the Board's discretion.~~

~~The Board seats will be threetwo-year positions. and will rotate out on opposite years (two positions becoming available each year). This will be accomplished by having two seats serve for an initial period of three years for the first term of office thus setting up the alternating change of members. There will be no limit to the number of terms Aa board member~~

may choose to serve two consecutive terms if re-elected by the Board before having to vacate their position.

Responsibilities of the Board include:

- Defining Renaissance School Board policy
- Appointing the Director/Principal/Executive Director and other key administrators
- Assisting in hiring the faculty and staff (the Director/Principal/Executive Director and other key faculty will be approved by the Board of Trustees)
- Overseeing of school finances and purchases
- Overseeing of school facility management
- Defining operational school policy
- Approving school volunteers
- Ensuring that required assessments are held
- Assisting in district and state reporting

Advisory Council

~~The Advisory Council consists of volunteers who are specialist advisors, having expertise in particular fields such as law, education, business and government. These individuals may offer professional advice to the Board of Trustees and perform assignments to accomplish specific objectives of the charter.~~

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~~Responsibilities include:~~

- ~~• Contributing professional, experienced opinions to the Board of Trustees~~
- ~~• Offering oversight to the Board of Trustees regarding policy decisions~~
- ~~• Offering assistance to the School Board to accomplish objectives~~

~~Principal/Director The Director/Principal will be responsible for managing the school's day to day operations. The Director/Principal will be the principle administrator for the school, and will be guided by the policies defined by the Board of Trustees. The Director/Principal will be the key figure head for the school and will be the example to follow in upholding school values and standards at all times.~~

~~Responsibilities include:~~

- ~~• Promotion and oversight of the Renaissance school curriculum~~
- ~~• Policy changes and recommendations to the Board of Trustees~~
- ~~• Oversight assistance of school finances~~
- ~~• Spokesperson for the school as regards public relations~~
- ~~• School personnel changes and recommendations to the Board of Trustees~~

Executive Director

The Executive Director will report directly to the Board of Directors of Renaissance Academy. His/her primary focus will be the business aspect of the school's operations. He/she will be a liaison between the board and the school's administrative team.

Responsibilities will include the following as well as any other responsibilities that may be delegated by the board:

- Legal Compliance
- Reporting
- Financial Oversight
- Sustainable Funding
- Community / Public Relations
- Strategic planning
- Administrative oversight

Principal(s)

The Principal(s) will report to the Executive Director and/or the Board of Directors. The Principal(s) main focus will be placed on the Academic parts of our school. Responsibilities will include the following as well as any other responsibilities that may be delegated by the Board and/or the Executive Director.

- Faculty / Staff Support
- Professional Development
- Evaluations
- Discipline
- Curriculum Reviews
- Testing
- Academic Programs Management
- Students and families

Parent Organization

The Parent Organization is comprised of parents whose children are registered to attend the school.

Responsibilities include:

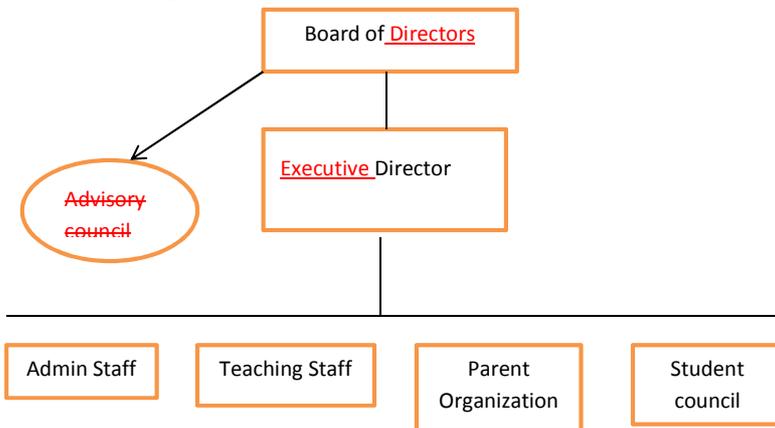
- Coordinate volunteers for classroom help, field trips, assemblies, etc.
- Assist in child's classroom with learning projects, 1 on 1 instruction and practice
- ~~Lead or participate in an enhancement subject—art, physical movement, computers, music, etc.~~
- ~~Extend learning by helping to arrange experiences in the community~~
- ~~Serve on an advisory or decision making committee~~
- Increase financial resources available ~~to-at~~ the school, including assisting in fundraising.
- Participate in information sharing strategies - calling parents, newsletters, etc.
- Offer courses for parents - parenting skills, communication skills, etc.
- Organizing elections to fill vacancies
- Organizing annual "uniform exchange"

← ~~Assist in fundraising~~

Student Council

The Student Council will be open ~~to to any~~ Middle School students of Renaissance Academy. ~~Members will be elected by their peers. At the beginning of the school year, members of the student council will elect one representative from grades 4-9.~~ These representatives will meet once a month with a coordinator who is a member of the Parent Organization. ~~The Board of Trustees will appoint this administrator each year.~~ The student council will be directed by the Middle School Principal ~~Director/Principle~~ and may be asked to fulfill specific assignments with the assistance of the coordinator.

Renaissance Academy Form of Governance and Flow of Information



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Discipline Procedures

Under most circumstances the following is carried out:

1st level - warning from teacher or supervisor
2nd level - teacher discipline, parent notified
3rd level - mandatory teacher, parent, child conference. Discipline may include:

- After school study hall
- Parent attends school with child for one day
- Suspension dependent on the infraction

4th level - principal discipline

~~5th~~ ~~6th~~ level - mandatory principal, parent, teacher, child conference
~~6th~~ ~~7th~~ level - temporary suspension for less than five days (student, parent teacher, principal conference required)
~~7th~~ ~~8th~~ level - long term suspension (more than five days), due process

Section 10- Procedures to review complaints of parents regarding the operation of the school. These procedures should include a description of how complaints of parents of students served under Section 504 or IDEA will be handled. See <http://www.usoe.k12.ut.us/sars/rules/NewGrules.pdf> for guidance in preparing this section. 53A-1a-508(3) (g)

Parents will voice complaints with the person(s) involved. If it is not resolved a parent may file a complaint with the ~~director/principal~~. ~~If the director/principal~~ Principal. If it is not resolved, a parent may file a complaint with the Executive Director. If the Executive Director fails to resolve it and the parent deems it necessary, the complaint may be elevated for discussion to by the governing board at their next monthly meeting.

Complaints

If there are state or district policies governing the handling of complaints, they shall take precedence over school procedures. Otherwise, the following shall apply:

If parents have a complaint or disagreement concerning the school, the following procedure will guarantee that the problem will be heard:

1. First, arrange a meeting with the person against whom the claim is directed. Most disputes are resolved at this level.
2. If the parent prefers, a meeting may be arranged directly with the ~~director/principal~~ Principal.

The ~~director/principal~~ Principal is there to help mediate disagreements.

3. If the parent still feels that the problem has not been properly addressed, he/she may appeal to the ~~governing board~~ Executive Director. The appeal will not be heard unless step #2 has been accomplished and only if the Board chooses to hear the appeal. The case should be stated in writing with specifics.

4. If the parent still feels that the problem has not been properly addressed, he/she may appeal to the governing board. The appeal will not be heard unless step #2 and #3 has been accomplished and only if the Board chooses to hear the appeal. The case should be stated in writing with specifics.

Section 16- The school's plan for providing administrative and supervisory services.

Renaissance Academy's ~~director/principal~~ Executive Director is responsible for the day-to-day management of the school including general staff and teachers. He/she is also responsible for student welfare (i.e. Discipline) and performance. As part of student performance responsibilities, he/she will ensure Renaissance Academy's compliance with Utah State U-PASS requirements. He/she will also make recommendations to the Board of Trustees for all hiring, terminating, disciplining, and employee raises. The Executive Director ~~director/principal~~ will ~~complete~~ ensure evaluations are completed for employees and serve as their instructional leader. He/she will ensure ~~fulfill~~ the duties of a curriculum coordinator are fulfilled (if a separate coordinator is not on staff). The Executive Director ~~director/principal~~ will oversee the completion of necessary state and federal reports and may assign these duties to the Board or secretarial staff.

Under the supervision of the Executive Director ~~director/principal~~, a custodian will be responsible for physical plant, custodial, and grounds maintenance. A staff will be provided and/or contracts made to assist the custodian in his duties.

A secretarial staff will be maintained to assist administrative and teaching staff as needed.

Section 17- The school's fiscal procedures. These may include policies around the governing board's budget process, limits on appropriations, monthly budget reports, the school's policy on making appropriations in excess of estimated revenue, expendable revenue, policy around undistributed reserves, policies around interfund transfers, and policies around emergency expenditures. 53A-1a-308(3)(q)

Fiscal Policies:

Renaissance Academy will adopt fiscal policies and procedures to safeguard assets, provide compliance with state and federal laws and regulations, and produce timely and accurate financial information. Generally these policies will be as follows:

A. Renaissance Academy will follow all the relevant laws and regulations that govern Utah charter schools. Additionally, any state or federal government laws and/or regulations from private sources that relate to grant funding will be adopted as the grant funding is received.

B. To provide accurate and auditable records of all financial transactions, Renaissance Academy will maintain all books, records, and accounts in conformity with Generally Accepted Accounting Principles (GAAP), which include Generally Accepted Governmental Auditing Standards.

C. The State Office of Education guidelines for Budgeting, Accounting, and Auditing for Utah Schools will be applied in administering and reporting school revenue and expenditures.

D. The ~~Executive Director~~director/principal, with the help of the Board, shall be responsible for preparing and submitting all financial and school reports to the state. This will include, but is not limited to, the State Accountability Report, Financial Audit Report and the Financial and Enrollment Report as required by the State Office of Education.

E. Renaissance Academy will retain an accounting firm to provide monthly accounting needs. This will include, but is not limited to payroll, monthly reports, quarterly taxes, and tax returns.

F. The ~~Executive Director~~director/principal and treasurer of the Board prepares an annual operating budget of revenues and expenses, a cash flow projection, and a capital budget. These budgets and projections are reviewed by and approved by the Board of Trustees, and may be modified, as necessary.

G. The Board of Trustees shall have the authority to approve and will record in its minutes:

a. approval of the annual operating budgets, b. incurrence of debt, mortgages, c. investments and/or purchase or sale of property, d. opening up or closing checking or savings accounts, e. selection of a certified public accountant, and f. other activities associated with the operations of the Charter School.

H. Financial statements displaying budget vs. actual results will be prepared by the school's accountant and reviewed by the ~~Executive Director~~director/principal and treasurer of the Board each month.

The treasurer of the Board will present a budget update to the Board at each monthly/quarterly board meeting.

I. The Board of Trustees will arrange for an independent certified public accounting firm to conduct an audit of the Charter School's financial statements annually.

Fiscal Procedures:

The following procedures will govern the appropriation of funds approved in the annual budget.

A. The President and/or the Chief Financial Officer/Treasurer of the Board of Trustees and the ~~Executive Director~~director/principal are the only individuals with signatory authority and are responsible for authorizing all cash transactions. Individual checks greater than \$250 will require dual signatures prior to check issuance.

B. Petty cash payments are made from a fund not to exceed ~~\$300~~150, and should be for cash advances, local expense reimbursement and small-dollar vendor purchases, provided proper documentation is furnished with each request. No individual payment shall be greater than \$75. The ~~Executive~~Director

~~Director~~ ~~director/principal~~ will manage these funds and will provide a monthly statement to the accountant Business Manager to replenish these monies as needed.

ATTACHMENT C
ARTICLES OF INCORPORATION AND BYLAWS

ARTICLES OF INCORPORATION
FOR
Renaissance Academy
(A Utah Nonprofit Corporation)

ARTICLE I NAME

The name of the corporation is Renaissance Academy, a nonprofit corporation.

ARTICLE II TERM

The term of the existence of this corporation shall be perpetual, subject to dissolution as authorized by law.

ARTICLE III PURPOSE

The corporation is organized exclusively for educational and charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE IV MEMBERSHIP

The corporation shall have a single class of membership which shall be for perpetual term, subject to the provisions of the bylaws. Each membership shall not be assignable or transferable, and such membership shall be subject to the fees, dues, assessments, and qualifications set forth in the bylaws, or as otherwise provided by the board of trustees.
NONSTOCK BASIS:

~~Renaissance South Ridge~~ Academy is organized on a non-stock basis. This Corporation shall not issue shares of stock.

NONDISCRIMINATION

Charter School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

ARTICLE VI POWERS

This corporation shall have all powers provided for nonprofit corporations under Title 16, Chapter 6 of the Utah Code (the Utah Nonprofit Corporation and Cooperative Association Act).

ARTICLE VII TRUSTEES

The corporate powers shall be exercised by a governing board which shall be known as the Board of Trustees, which shall consist of not more than eleven, and not less than three, individuals. The members having voting rights shall elect the trustees. The term of office of a trustee shall be ~~two~~three years. Subject to the foregoing limitation, upon any vacancy in the Board of Trustees, the replacement member(s) shall be duly appointed by the remaining existing Board of Trustees, and approved by a majority of the members.

The initial Board of Trustees shall consist of the following:

NAME Deidre Dott Nelson, President .
ADDRESS 440 Silverleaf Dr Alpine, UT 84004
Kris Christensen, Vice-President
11313 N 5500 W Highland, UT 84003
Stephen N. Pitcher, Treasurer
70 E 600 N Alpine, UT 84004
Trina Brinkman, Secretary
5794 W. Kaitlyn Ci, Highland, UT 84003
Rischelle Mikkelson, Trustee

ARTICLE VIII INCORPORATOR

The name and address of the person appointed to act as the incorporating trustee of this corporation are:

Deidre Dott Nelson
440 Silverleaf Dr
Alpine, UT 84004

ARTICLE IX PRINCIPAL OFFICE

The address of the initial principal office of the corporation is:

440 Silverleaf Dr
Alpine, UT 84004

ARTICLE X BYLAWS

The Board of Trustees may adopt bylaws for the regulation of the internal affairs of the corporation. If bylaws are adopted, they shall not be in conflict with the Charter nor the Articles of Incorporation and such bylaws may be amended from time to time or repealed by a two-thirds (2/3rds) vote of the members of the Board of Trustees.

ARTICLE VIII DISSOLUTION

Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious and/or scientific purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

ARTICLE IX AMENDMENT

These Articles of Incorporation may be amended in any particular, as provided by the laws of the state of Utah, subject only to the reservation that no amendment may be made that would change the purposes of this corporation so as to include purposes that would not be exclusively

charitable or educational within the meaning of the Internal Revenue laws of the United States or that would permit funds or property of the corporation to inure to the benefit of an individual, entity or person or private interest in the activities of this corporation beyond the powers provided in these Articles of Incorporation. In the event that any provision of these Articles of Incorporation or any amendment hereinafter adopted shall be adjudged ultra-vires, or otherwise invalid, the remaining provisions, powers and conditions herein expressed shall be deemed unaffected and in full force and effect, so far as the same may be separable.

ARTICLE X REGISTERED OFFICE AND AGENT

The address of the corporation's initial registered office and the name of its original registered agent at such address are:

In witness whereof, on the 24th day of April, 2005, the undersigned hereby declare under penalties of perjury that the statements herein contained are true and correct to the best of their knowledge, information and belief.

Trustee name, President
Trustee name, Secretary

BYLAWS OF Renaissance Academy, Inc., A Utah Nonprofit Corporation

ARTICLE 1 OFFICE:~~S~~

The corporation's principal office shall be fixed and located at such place within the boundaries of the County of Utah County, as the Board of Directors ("Board") shall determine. The Board is granted full power and authority to change the principal office from one location to another.

ARTICLE 2 PURPOSES:

The specific and general purposes of the corporation are described in the Articles of Incorporation.

ARTICLE 3 NO MEMBERS:

~~Section 3.1 No Members~~ The Corporation shall have no members. Any action, which would otherwise; by law require approval by a majority of all members or approval by the members shall require only approval of the Board. All rights, which would otherwise by law vest in the members, shall vest in the board.

ARTICLE 4 DIRECTORS:

Section 4.A~~+~~ General Powers Subject to the limitations of the Utah not-for-profit corporation law, the corporation's Articles of Incorporation and these Bylaws, the activities and affairs of the corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the corporation's activities to any person(s), ~~management company~~ organization or committees, however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. No assignment, referral or delegation of authority by the Board or anyone acting under such delegation shall preclude the Board from exercising full authority over the conduct of the corporation's activities, and the Board may, subject to contractual obligations as may exist, rescind any such assignment, referral or delegation at any time.

Section 4.B: Director Qualifications

4. B.1. The board shall be comprised of both Renaissance Academy parents and/or persons of interest.

4. B.2. A Renaissance Academy parent is defined as a parent or guardian of at least one Renaissance Academy student who has been enrolled for at least one (1) year. They must also have met the minimum criteria as outlined in the Parent Participation agreement.

4. B.3. Not more than 49 % of the Directors shall be a person of interest. A person of interest is defined as a person who is not a Renaissance Academy parent.

4. B.4. A Director shall not be a relative of an employee of Renaissance Academy. A relative is defined as: father, mother, husband, wife, son, daughter, sister, brother, uncle, aunt, nephew, niece, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.

Section 4.C~~2~~ Specific Powers

4. C.1 Without prejudice to its general powers, but subject to the same limitations set forth above, the Board shall have the following powers in

addition to any other powers enumerated in these Bylaws and permitted by law:

4. C.1.a. To select and remove all of the officers, agents and employees of the corporation; to prescribe powers and duties for them which are not inconsistent with law, the corporations Articles of Incorporation or these Bylaws; and to fix their compensation;

4. C.1.b. To conduct, manage and control the affairs and activities of the corporation and to make such rules and regulations therefore which are not inconsistent with the law, the corporation's Articles of Incorporation or these Bylaws, as it deems best;

4. C.1.c. To adopt, make and use a corporate seal and to alter the form of the seal from time to time, as it deems best;

4. C.1.d. To borrow money and incur indebtedness for the purpose of the corporation, and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation's and other evidences of debt and securities therefore;

4. C.1.e. To act as trustee under any trust incidental to the principal object of the corporation, ~~and~~ receive, hold, administer, exchange and expend funds and property subject to such trust;

4. C.1.f. To acquire by purchase, exchange, lease, gift, devise, bequest, or otherwise, and to hold, improve, lease, sublease, mortgage, transfer in trust, encumber, convey or otherwise dispose of real and personal property;

4. C.1.g. To assume any obligations, enter into any contracts or other instruments, and do any and all other things incidental or expedient to the attainment of any corporate purpose; ~~and~~

4. C.1.h. To carry out such other duties as are described in the Charter.

Section 4.~~D~~3 Number, Election and Term of Directors

4. D.1.Number

4. D.1.a. The authorized number of Directors shall be no less than ~~three (3)~~ five (5) and no greater than ~~nine (9)~~ eleven (11) ~~until changed by amendment of these Bylaws.~~

~~b. Upon approval of the charter, the founding board of Renaissance Academy, Inc. will become the Board of Trustees for the new school. Initially there will be five members of the Board, however as per the bylaws this may be expanded to a total of nine members if needed. At such time as a position on the Board is available due to resignation or term expiration, the Board will then receive applications from individuals desiring to fill the now available position. The applications will be considered and the position will be filled by majority vote of existing Board Members.~~(moved to section 4.E.3. Term)

4. D.1.b.e. The Board of Trustees will also have two non voting advisory members consisting of the director/principal and a representative from the Parent Organization. The school's Executive Director shall serve as an advisor to the board. At the board's discretion, a member of the Family Engagement Committee Presidency may also serve as an advisor to the board.

4. D.2.Elections. Elections to the Board of Directors will take place in the following format:

d. The Board seats will be two year positions and will rotate out on opposite years (two positions becoming available each year). This will be accomplished by having two seats serve for an initial period of three years for the first term of office thus setting up the alternating change of members. The Board will appoint members to fill the following positions on the board: President, Vice President, Secretary, and Treasurer. (Moved to section 5.A Officers)

4. D.2.a. Elections will be held each year in April.

4. D.2.b. Board elections may be coordinated by the Board Development Committee or any other committee the Board may establish for that purpose.

4. D.2.c. Notice of elections is given and receipt of applications and/or nominations to the board are accepted beginning four (4) weeks prior to the Board election.

4. D.2.d. Each candidate must meet the qualifications stated in Section 4.B.

4. D.2.e. The Committee shall compile and submit a list of candidates, their application, any documentation as well as committee recommendations for Board review.

4. D.2.f. The Board may interview any candidate to ascertain their qualifications.

4. D.2.g. For each available position, the committee shall provide to each board member a ballot showing all candidates eligible for that position.

4. D.2.h. Closed ballot voting shall be used.

4. D.2.i. The candidate(s) who receives the majority of the closed ballot votes will be elected to the board. In the event of a tie, votes will be recast on ballots listing only the tied candidates and the Board chair will be removed from the vote.

4. E.3. Term

4. E.3.a. A Director's term will commence at the June board meeting.

4. E.3.b. A Director's term shall be set at three (3) years.

4. E.3.c. A Director may choose to serve two consecutive terms by submitting a "request of continuance" six weeks prior to the April election meeting. If that member receives a majority of the vote at the April meeting, he or she will be re-elected to the Board.

4. E.3.d. At the end of his or her term(s), the Director's position will be vacated and he/she shall have one year interim of non-board service before electing to run for another term.

4. E.3.e. In the event that the board needs to fill a vacancy, the newly elected Director will serve until the annual meeting, at which point they will need to be re-elected in order to begin their first term in June.

Section 4.F4 Resignation and Removal

4. F.1. Resignation

~~4. F.1.a. Any Director may resign effective upon giving written notice to the Board, unless the notice specifies a later effective time. If the their position on the Board at any time by submitting a "request for resignation" is effective at a future time, a successor may be selected (by the existing president) before such time, to take ofSee when the resignation becomes effective.~~

~~4. F.1.b. A request for end of term resignation shall be submitted six weeks prior to the April election meeting. The Director would then continue to serve until their term ends, at the June board meeting.~~

~~4. F.1.c. It is recommended that no more than two (2) board elected members be released from their duties at any given election or in any given year.~~

4. F.2. Removal

A Director may be removed, at any time with and without cause by a 2/3 vote majority of the Directors then in office.

Section 4.5 Vacancies

4. G.1. a. A Board vacancy or vacancies mayshall be deemed to exist if any Director dies, resigns, ~~or~~ is removed, or if the Board desires the authorized number of Directors to be is increased, within the authorized limit.

4. G.2b. The Board may declare vacant the office of any Director who has been convicted of a felony.

~~c. A vacancy on the Board shall be filled in the same manner of selection as that used to select the Director whose office is vacant, provided that vacancies to be filled by election by Directors may be filled by a vote of the majority of the remaining Directors, although less than a quorum. Each Director so elected shall hold office until a successor has been appointed and qualified. (This section is better explained in section 4.G.4.)~~

4. G.3d. No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

4. G.4. If The Board ascertains there is a need to fill the position(s) it shall take the following steps to fill the vacancy:

4. G.4.a. notification will be posted via the school website as well as any other method that the Board of Directors may deem appropriate within 2 weeks.

4. G.4.b. The steps listed in 4.D.2.d through 4.D.2.i will be followed.

4. G.4.f. Duties of the newly-elected Director(s) will begin immediately upon election.

4. G.5. Non-April election may take place to fill vacancies at the discretion of the Board of Directors.

Section 4.~~H6~~ Place/Notice of Meetings of the Board

4. H.1. Place of Meeting. Meetings of the Board may be held at the principal office of the corporation or at any other place that has been designated in the notice of the meeting by ~~the Board.~~ resolution of the Board. ~~Appropriate notices of the meeting complying with Utah law shall be posted. The public, any board member or officer of the corporation shall place any desired item on the agenda of any board meeting by notifying in writing, no later than 5 business days prior to the scheduled board meeting, a description shall be delivered to the then acting secretary of the corporation.~~

4. H.2. Notice of meetings

4. H.2.a. In accordance with Utah law, notice of the agenda, date, time and place of each meeting shall be posted at Renaissance Academy, at the physical location of said meeting, on the Utah Public Meeting Notice website and on the Renaissance Academy official website not less than twenty four (24) hours in advance.

4. H.2.b. In the case of an emergency that requires the immediate official action of the Board, the best notice practicable shall be given by the member(s) calling the meeting.

4. H.3. Regular Meetings

4. H.3.a. Meetings shall be held at various times throughout the year as the Board determines.

4. H.3.b. Board meetings shall be conducted in accordance with the most recently published edition of Robert's Rules of Order.

4. H.4. Closed Meetings. The Board may meet in a session that is closed to the public. A closed session requires a quorum of the Board to be present. Closed sessions may be held whenever deemed necessary by the Board and in accordance with applicable laws and regulations.

Section 4.~~H.5.7~~ Annual Meetings:- The Board shall hold an annual meeting in April for the purposes of organization, selection of Directors and officers, and the transaction of other business.

~~Section 4.8 Quarterly Meetings Quarterly meetings of the Board shall be held on such dates and at such times and places as may be from time to time fixed and notified by the Board.~~

Section 4.~~H.6.9~~ Special Meetings

4.H.6.a. Special meetings of the Board for any purpose(s) may be called at any time by the ~~Chairman of the Board~~ Chair, the Vice Chair, the Secretary or the treasurer, if there is such an officer, the President, or the Secretary.

4. H.6.b. Special meetings of the Board may be held after each Director has received notice by mail, telecopy, e-mail ~~or~~ telephone or in person.

4. H.6.c. Oral notice shall be deemed received at the time it is communicated, in person, by telephone or ~~electronically/wireless~~, to the recipient or to a person in contact with at the office of the recipient whom the person giving the notice has reason to believe will promptly

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communicate it to the receiver. If electronic means are used then the person issuing the notice must also receive a confirmation of receipt.

Section 4.I:~~10~~ Quorum

4. I.1. A majority and Voting One half (½) of the authorized number of Directors plus one (1) of the authorized Directors then in the office shall constitute a quorum.

~~The Board shall attempt to reach a general consensus on all actions before the Board; provided, however, that every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present is an act of the Board.~~

4. I.2. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, as long as if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 4.J: Voting

4. J.1. Standard Voting: The affirmative vote of a majority of the directors present at a meeting where a quorum is present shall be deemed sufficient to make a decision on behalf of the general members except where otherwise noted in these bylaws.

4. J.2. Absentee voting: Absentee voting is not allowed.

4. J.3. Split voting. In the event of a split vote, the Board chair will be removed from the vote.

4. J.4. Removal from vote: Any director may remove themselves from a vote due to conflict of interest as defined in section 7.D, absence or lack of preparation.

Section 4.K:~~11~~ Waiver of Notices

Notice of a meeting need not be given to any Director who signs a waiver of notice, gives a written consent to the holding of the meeting, votes for the an approval of the minutes of the meeting, whether before or after the meeting, or who attends the meeting without protesting the lack of notice prior to the meeting thereto or at its commencement of the lack of notice. All such waivers, consents and approvals shall will be filed as with the corporate records or made a part of the minutes of the meetings.

Section 4.L:~~12~~ Adjournment

A majority of the Directors present, at a meeting, whether or not a quorum is present, may adjourn the any Director's meeting to another time and place. Notice of the time and place of an If a meeting is adjourned meeting need not be given to absent Directors if the time and place be fixed at the meeting adjourned, except when the meeting is adjourned for longer for more than twenty-four (24) hours, in which case notice of the such adjournment shall be given as specified in these Bylaws. to another time or place shall be given, prior to the time scheduled for the continuation of the meeting, to the Directors who were not present at the time of the adjournment.

Section 4.~~13~~-M: Rights of Inspection

Every Director has the absolute right to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation provided such inspection is conducted at a reasonable time after reasonable notice, and provided that such right of inspection and copying is subject to the corporation's obligations to maintain the confidentiality of certain books, records and documents under any applicable federal, state or local law.

Section 4.15-N: Fees and Compensation

Directors shall not receive compensation for their services; however, the Board may approve the reimbursement of a Director's actual and necessary expenses incurred in the conduct of the corporation's business. The corporation shall carry liability insurance covering the Directors and officers of the corporation as described ~~in~~ the Charter. ~~on the conduct of the corporation's business.~~

Section 4.0:16 Standard of Care

4.0.1.a. Director shall perform all duties of a Director in good faith, in a manner such Director believes to be in the best interests of the corporation and with such care, including the duty to make reasonable inquiries, as an ordinarily prudent person in a like situation would use under similar circumstances.

4.0.2b. In performing the duties of a Director, a Director may rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by:

4.0.2.a1. One or more officers or employees of the corporation whom the Director believes to be reliable and competent in the matters presented;

4.0.2.b. Legal counsel, independent accountants or other persons as to matters that the Director believes to be within such person's professional or expert competence; or

4.0.2.c.3- A committee of the Board upon which the Director does not serve as to matters within a designated authority, provided the Director believes that the committee merits confidence and the Director acts in good faith, after reasonable inquiry when the need therefore is indicated by the circumstances, and without knowledge that would cause such reliance to be unwarranted.

ARTICLE 5 OFFICERS

Section 5.A1 Officers

The principal officers of the corporation shall consist of a Chair, a Vice Chair, a be President, Secretary, and a Treasurer. The corporation may also have other officers and assistants to the officers as the Board deems advisable. at the discretion of the Board, one or more Vice Presidents, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be elected or appointed. Any number of offices may be held by the same person except as noted in 5.B.3.

~~President Subject to such powers, the President is the general manager and chief executive officer of the corporation and has, subject to the control of the Board, general supervision, direction and control of the business and officers of the corporation. The President shall preside at all~~

~~meetings of the Board. The President has the general management powers and duties usually vested in the office of the President and general manager of a corporation as well as such other powers and duties as the Board may prescribe from time to time.~~

5. A.1 Chair. The Chair shall:

5. A.1.a Preside at and conduct all board meetings, unless otherwise delegated

5. A.1.b Approve all meeting agendas

5. A.1.c be responsible, along with his/her fellow directors, for the oversight of all business affairs relating to the corporation

5. A.1.D Exercise and perform such other powers and duties as may be assigned to them from time to time by the Board.

5. A.2 Vice Chair. The Vice Chair shall:Presidents

5. A.2.a. In the absence or disability of the Chair, or by delegation of the Chair President, the Vice President(s), if any are appointed shall, in order of their ranks as fixed by the Board or, if not ranked, the Vice President designated by the Board, perform all duties of the President and, when so acting, shall have all the powers of, and subject to all the restrictions upon, the President. The Vice President(s) shall have such other powers and perform all duties of the Chair.

5.A.2.b. Exercise and perform such other powers and duties as may be assigned to them from the Board may prescribe from time to time by the board.

Section 5.A.3. 9 Secretary. The Secretary shall:

~~5. A.3.a. Keep or cause to be kept, at the principal office or such other place as the Board may order direct, the following:;~~

5. A.3.a.1. Aa book of minutes of all meetings of the Board and its committees, including the following information for all such meetings:;

5. A.3.a.1.a the date, time and place of the meeting. holding; whether regular or special; if special, how authorized; the notice thereof given;

5. A.3.a.1.b the names of those members present and absent;;

5. A.3.a.1.c. The substance of all matters proposed, discussed, or decided by the public body which may include a summary of comments made by members of the public body;

5. A.3.a.1.d. A record, by individual member, of each vote taken by the public body;

5. A.3.a.1.e. The name of each person who is not a member of the public body; and after being recognized by the presiding member of the public body, provided testimony or comments to the public body;

5. A.3.a.1.f. The substance, in brief, of the testimony or comments provided by the public;

5. A.3.a.1.g. and any other information that is a record of the proceedings of the meeting that any member requests be entered in the minutes or recording. thereof.

~~The Secretary shall keep, or cause to be kept, at the principal office in the State of Florida,~~

5. A.3.a.2. the original or Aa copy of the corporation's Charter, Articles of Incorporation and Bylaws, as amended to date, and a

5. A.3.a.3. A register showing the names and contact information of all directors. and their respective addresses.

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~~The Secretary shall keep the seal of the corporation and shall affix the same on such papers and instruments as may be required in the regular course of business, but failure to affix it shall not affect the validity of any instrument.~~

~~5. A.3.b. The Secretary shall~~ Give, or cause to be given, notice of all meetings of the Board ~~and any committees thereof~~ as required by ~~these Bylaws or by law, to be given, and shall~~

~~5. A.3.c. Distribute or cause to be distributed~~ the minutes of meetings of the Board to all its members promptly after the meetings; ~~shall keep the seal of the corporation in safe custody; shall~~

~~5. A.3.d. See~~ that all reports, statements and other documents required by law are properly kept or filed, except to the extent the same are to be kept or filed by the Treasurer; ~~and shall~~

~~5. A.3.e. Have~~ such other powers ~~and to~~ perform such other duties as may be prescribed from time to time by the Board.

5. A.4. Treasurer: The treasurer shall:

~~e. The Secretary or President of the corporation shall keep and~~

5. A.4.a. Maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts and disbursements. The books of account shall at all times be open to inspection by any Director.

~~5. A.4.b.d. The Secretary or President shall d~~Deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositaries as may be designated from time to time by the Board.

~~5. A.4.c. The Secretary or President shall D~~isburse ~~or cause to be disbursed~~ the funds of the corporation as may be ordered by the Board. ~~7 5. A.4.d. and shall tender~~Render ~~or cause to be rendered~~ to the Directors, upon request, an account of all transactions ~~as Secretary or President and~~ of the financial condition of the corporation.

~~5. A.4.e. The Secretary or President shall P~~resent ~~or cause to be presented~~ an operating statement and report, ~~since the last preceding regular Board meeting,~~ to the Board at all regular meetings.

~~5. A.4.f. The Secretary or President shall h~~Have such powers and perform such other duties as may be prescribed from time to time by the Board.

5. A.4.g. Upon the time of his/her death, resignation, or removal from office, return to the corporation all books, papers, vouchers, money and other property belonging to the corporation which are in his/her possession or under his/her control.

Section 5.B:2 Election and Appointment

5. B.1. -The officers of the corporation shall be chosen by the Board at the annual meeting of the Board to be held in April following the election of Directors.

5. B.2. The Chair shall be elected by closed ballot vote, and shall serve as Chair-elect until the June board meeting. The previous Chair shall

fulfill the duties of the office in the interim, while providing training to the Chair-elect. Upon taking office, the Chair shall hold this office until his/her respective successor shall be duly appointed and commence the term of service, or until his/her death, resignation, or removal.

5. B.3. To qualify for election as Chair, a director shall have a minimum tenure of six (6) months service and shall have accepted a nomination by a director of the board. The director may hold any number of offices, excepting that neither the Secretary or Treasurer may serve concurrently as the Chair.

5. B.4. All other officers shall be appointed at the annual meeting of the Board, following the election of the Chair, and shall take office as soon as their training is deemed completed or by the June Board meeting.

5. B.5. All officers shall hold their offices until their respective successors shall be duly appointed in accordance with these bylaws, or until the officer's death, resignation, or removal.

~~by and shall serve at the pleasure of the Board, and shall hold their respective offices until their resignation, removal or other disqualification from service, or until their respective successors shall be elected.~~

~~Section 5.3 Subordinate Officers The Board may elect, and may empower the President to appoint, such other officers as the business of the corporation may require, each of whom shall hold office for such period, have such authority,~~

~~and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.~~

Section 5.C: Removal and Resignation⁴

5. C.1. Removal. Any officer-Director may be removed from office at any meeting of the Directors, either with or without cause, by the affirmative vote of 2/3 of the Directors then in office, whenever in their judgment the best interest of the Corporation will be served. Board at any time or, except for an officer chosen by the Board, by any officer upon whom the Board may confer such power of removal. Any such removal shall be without prejudice to the rights, if any, of an officer-Director under any contract of employment.

~~Section 5.55.C.e. Resignation. Any officer-Director may resign at any time by giving written notice to the Board. Any such resignation shall be effective upon its receipt by the Board or at a later date if specified in the notice, and shall may not prejudice the rights, if any, of the corporation under any contract to which the officer-Director is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein, the acceptance of such resignation shall not be necessary to make it effective.~~

Section 5.D:6 Vacancies

A vacancy in any office ~~because of~~ due to death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

ARTICLE 6 COMMITTEES

Section 6.~~A~~ Board Committees

The Board may, by resolution adopted by a majority of the Directors then in office, provided that a quorum is present, create one or more standing or ad hoc committees. ~~Each shall include consisting of~~ at least one but preferably two members of the Board, to serve at the pleasure request of the Board.

ARTICLE 7 OTHER PROVISIONS

Section 7.~~1-A~~: Validity of Instrument

Subject to the provision of applicable law, any note, mortgage, evidence of indebtedness, contract, conveyance or other written instrument and any assignment or endorsement thereof executed or entered into between the corporation and any other person, shall be valid and binding on the corporation when signed by the President-Chair or any Vice President-Chair and the Secretary or Treasurer of the corporation, unless the other person has actual knowledge that the signing officers has no authority to execute the same. Any such instruments may also be signed by any member of the Board ~~or a designated by one of the stated officers. In such, case the requirement for double signatures still stands. member of the Board.~~

Section 7.~~2-B~~: Construction and Definitions of Bylaws

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the Nonprofit Corporation Law of the State of Utah shall govern the construction of these Bylaws. Without limiting the generality of the foregoing, words in these Bylaws shall be read as the masculine or feminine gender, and as the singular or plural, as the context requires, and the word "person" includes both the corporation and a natural person. The captions and headings in these Bylaws are for convenience of reference only and are not intended to limit or define the scope or effect of any provision.

Section 7.~~C~~3 Fiscal Year

The fiscal year of ~~the corporation shall be set by the Board.~~ Renaissance Academy begins on July 1st and ends on June 30th of the following year.

Section 7.4-D: Conflict of Interest

7. D.1. Any Director, officer, key employeeshall not have any direct or indirect pecuniary, or committee member having an interest in a contract with Renaissance Academy, nor shall or other transaction presented to the Board or a committee thereof for authorization, approval, or ratification shall make a prompt, full and frank disclosure of his or her interest to the Board or committee prior to its acting on such contract or transaction. Such disclosure shall include all relevant and material facts known to such person about the corporation's interest. he/she furnish directly any labor, equipment, or supplies to Renaissance Academy, nor shall he/she be employed by the Board in any capacity for compensation. In the event a Director is employed by a corporation or business which furnishes goods or services to Renaissance Academy, the Director shall

abide by all current requirements stated in Utah Code 53A-1a-518. It is not the intent of this policy to prevent the Board from contracting with corporations or businesses because a Director is an employee of the firm, rather, the policy is designed to prevent placing a Director in a position where his/her interest in Renaissance Academy and his/her interest in their place of employment might conflict, and to avoid appearances of conflict of interest. Among the conflicts which the law specifically forbids are:

- 7. D.1.a. The prosecuting attorney or city attorney from serving on the Renaissance Academy Board of Directors.
- 7. D.1.b. A Director from serving as the school nurse;
- 7. D.1.c. A Director from being employed for compensation by the Board of Directors.
- 7. D.1.e. A Director from having, directly or indirectly, any pecuniary interest in any contract with the Board;
- 7. D.1.f. A Director from voting on a contract with that person as a teacher or instructor if she/he is related to that person as a father, mother, husband, wife, son, daughter, sister, brother, uncle, aunt, nephew, niece, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.
- 7. D.1.g. A Director from accepting a reward, gift, or reduction in price for favoring, recommending, or advocating the introduction, adoption, or use in the school, of a textbook, map, chart, or any other school supply;
- 7. D.1.h. A Director, for a period of one (1) year after leaving office, from accepting employment with the Board where such employment was authorized by the Board while he/she was a member;
- 7. D.1.i. A Director from soliciting, or using the authority or influence of his/her office, to secure employment with the Board;
- 7. D.1.j. A Director from voting, deliberating, participating in discussions, or otherwise using the authority or influence of his/her office to create a position with Renaissance Academy or to set the compensation for such position where he/she is considering, or is being considered for, employment in that position;
- 7. D.1.k. A Director from having interest in the contract for the purchase of property, supplies, or fire insurance by any county, township, municipal corporation, Board of Education, or public institution anywhere in the State of Utah if such contract exceeds \$150 unless the contract is led by competitive bidding.

7. D.2. Directors shall not accept any form of compensation from vendors that might influence their decision on the eventual purchase of equipment, supplies, or services. Furthermore, directors shall not accept any form of compensation from a vendor after a decision has been made to purchase equipment, supplies, or services from a vendor. In addition, directors shall not enter into a contractual arrangement with a vendor seeking to do business with Renaissance Academy, or a vendor with whom the Academy is doing business, whereby a director receives compensation in any form for services rendered.

Section 7.E5 Interpretation of Charter

In any instance in which the provisions of these Bylaws are in conflict with the provisions of the Charter, the provisions of these ~~Bylaws~~ Charter shall control.

ARTICLE 8 AMENDMENTS

Section 8.1 Bylaws These Bylaws may be adopted ~~or these Bylaws may be~~ amended or repealed by a majority vote of the Board and with approval of the Chartering Entity.

CERTIFICATE OF ADOPTION OF BYLAWS

I certify that I am the elected and acting ~~Secretary of Chair of~~ Renaissance Academy, INC., a Utah nonprofit corporation, and that the foregoing Bylaws constitute the Bylaws of such corporation as adopted by the Board of Directors.

Signature _____ Secretary

Print Name: Dorene D. Turner

Title: Board of Directors, Chair