



Put a check next to the course that appears on your transcript.

Complete the boxes only if "Other" is checked.

**1. Foundations of Literacy**

- BYU – T ED 620, Foundations of Literacy
- SUU - EDRG 6340, Foundations of Literacy
- UofU - T&L 6711, Foundations of Reading
- USU - TEAL 6320, Literacy & Cognition of Reading
- WSU - MEDUC 6360, Foundations of Literacy
- Westminster - MED 612, Foundations of Literacy
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**2. Content Area Literacy Instruction**

- BYU – T ED 603, Content-Area Literacy Instruction
- SUU - EDRG 6320, Advanced Content Area Literacy
- UofU - T&L 6126, Content Area Literacy Instruction
- USU – TEAL 6320, Content Area Reading & Writing
- WSU - MEDUC 6320, Content Area Literacy Instruction
- Westminster - MED 658, Reading & Writing in the Content Area
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**3. Reading Assessment & Instructional Interventions**

- BYU – T ED 625, Literacy Assessment & Interventions
- SUU - EDRG 6350, Reading Assessment & Instructional Interventions
- UofU - T&L 6131 or SP ED 6631, Assessment & Intervention for Reading Difficulties
- USU - TEAL 6350, Reading Assessment & Intervention
- WSU - MEDUC 6340, Reading Assessment & Instructional Interventions
- Westminster - MED 632, Assessment of Reading Processes
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**4. Understanding and Supporting Early Literacy Instruction (K-6)**

- BYU – T ED 622, Literacy Development & Instruction
- SUU - EDRG 6345, Advanced Early Literacy & Language Development
- UofU - T&L 6713, Early Literacy Theory & Instruction; 6717 Adolescent Literacy
- USU - TEAL 6230, Literacy Learning in Early Childhood; 6340 Adolescent Literacy Dev.
- WSU - MEDUC 6352, Early Literacy Instruction
- Westminster - MED 6367, Early Literacy Instruction
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**5. Reading Comprehension Instruction**

- BYU – T ED 623, Reading Comprehension Instruction
- SUU - EDRG 6380, Advanced Reading Comprehension
- UofU - T&L 6714, Comprehension Theory & Instruction
- USU - TEAL 6570, Advanced Comprehension
- WSU - MEDUC 6350, Reading Comprehension Instruction
- Westminster - MED 633, Diagnostic Teaching of Reading Comprehension
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**6. Teaching Process Writing or Utah Writing Project (USU week long summer course)**

- BYU – T ED 624, Writing Instruction
- SUU - EDRG 6370, Teaching Process Writing
- UofU - T&L 6130, or ED PS 6130, Writing Theory & Instruction
- USU - TEAL 6380, Effective Writing Instruction
- USU - TEAL 6330, Utah Writing Project Basic Institute
- WSU – Engl. 6110, Writing for Teachers
- Westminster - MED 631, Writing in the Classroom
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

**7. Instruction with Children’s Literature & Informational Text (K-6)**

- BYU – T ED 621, Literature for Young People
- SUU - EDRG 6330, Teaching with Children’s & Adolescent Literature
- UofU - T&L 6120, Children’s Literature in the Schools
- USU - TEAL 6390, Teaching with Trade Books in the Elem. & Middle Level Classroom
- WSU - MEDUC 6330, Using Children’s Lit. & Informational Text in the Classroom
- Westminster - MED 621, Children’s/Adolescent Literature
- Other - Complete box at right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

## Demonstrated Competency for One or More Requirements

In lieu of university and/or approved professional development courses, the applicant may apply for an endorsement through demonstrated competency. Demonstrated competency will be approved under the direction of the USOE Content Area Specialist. **The applicant must schedule, document, and submit the following:**

**Participate in an oral interview** under the direction of the USOE Content Area Specialist or designee/s to determine applicant's declarative, procedural, and conditional research-based knowledge of each individual course. This is usually done by a committee of specialists.

**AND**

**Participate in a formal observation** conducted by USOE Content Area Specialist or designee/s to demonstrate classroom instructional application of the Reading Endorsement 1 course content.

### State Approved Endorsement Program (SAEP)

1. An approved SAEP for Reading Endorsement 1 allows a secondary teacher to teach Reading classes while working on the endorsement—meaning they are not yet highly qualified in Reading.
2. The applicant has two years from the date the SAEP is approved to complete all requirements for the endorsement.
3. The applicant must have a minimum of nine hours toward the endorsement before applying for the SAEP.
4. The applicant must document the minimum of nine hours on this application by attaching and highlighting transcript evidence.

### Submitting the Application

1. Print and complete this Endorsement Application.
2. The processing fee for each application is **\$40.00**.
3. Attach original transcript(s) and/or CACTUS printouts *with the relevant courses highlighted*.
4. Internet transcripts are **not** acceptable.
5. Send
  - completed application,
  - highlighted original transcripts, and
  - processing fee, to:

#### For the Reading Endorsement 1

Utah State Office of Education  
Attn: Janet Strong, Educator Licensing  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

#### For the State Approved Endorsement Program (SAEP)

Utah State Office of Education  
Attn: Stephanie Ferris, Educator Licensing  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

#### For more Information contact:

Dr. Reed Spencer  
K-12 Literacy Coordinator  
(801) 538-7785 [reed.spencer@schools.utah.gov](mailto:reed.spencer@schools.utah.gov)  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200