



Application for the Utah State Office of Education Reading Endorsement 2

Reading Endorsement 2 may be attached to an Educator License with an Elementary, Secondary, or Special Education area of concentration.

Applicant Information

Name _____ Date application submitted _____
Cactus ID (preferred) _____ or SSN _____
District _____ School _____
Major _____ Minor _____
Home Address: Street _____
City _____ Zip Code _____
Home Phone _____ Work Phone _____ Email _____

There are two ways to earn the Reading Endorsement 2

1. Successful completion of university or other approved professional development courses matching the three requirements (see Page 2), or
2. Demonstrated competency (see Page 3).

University and Professional Development Courses Approved by USOE

1. Courses are to be a minimum of three semester hours.
2. Courses are to be graduate level.
3. Courses are to be taken within five years of the date of this application.
4. Courses taken online will not be accepted.
5. University courses are reviewed and approved by agreement with USOE.
6. Professional Development courses (e.g. those offered by NUCC, CITES, SUTEC, etc.) must be pre-approved by USOE and entered in CACTUS.

Instructions for Completing the Application

1. You must have the Reading Endorsement 1 to apply for the Reading Endorsement 2. You may apply for both at the same time.
2. For university courses, attach original transcripts (internet transcripts are not acceptable), with the courses highlighted. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education," or "Language Arts." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement.
3. For professional development courses, attach a copy of the Cactus report, with the courses highlighted.
4. On the next page, for each of the three requirements, indicate the courses you have completed that satisfy each of the requirements. If the course name and number are not an exact match to those listed on the left (the pre-approved courses) check "other," and record in the box on the right the course you wish to substitute. This includes approved courses offered by NUCC, CITES, SUTEC, etc.
5. Please read the Frequently Asked Questions document on the web site.

Put a check next to the course that appears on your transcript.

Complete the boxes only if "Other" is checked.

1. Research in Reading

- BYU – T ED 627, Research in Literacy
- SUU - EDRG 6385, Research in Reading
- U of U - T&L 6712, Reading Research
- USU - TEAL 6360, Research in Reading
- WSU - MED 6355, Research in Reading
- Westminster - MED 679, 660, 680, Research in Reading
- Other-Complete the box at the right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

2. Supervision of Literacy Programs

- BYU – T ED 626, Organization & Admin. of Literacy Programs
- SUU - EDRG 6390, Supervision of Literacy Programs
- U of U - T&L 6715, Supervision and Evaluation of Reading Programs
- USU - TEAL 6590, Supervising School Reading Programs
- WSU - MED 6354, Literacy Leadership & Professional Development
- Westminster - MED 608, Supervision of Literacy Programs
- Other-Complete the box at the right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

3. Literacy Specialist Internship

- BYU – EL ED 680R, Professional Internship
- SUU - EDRG 6890, Reading Specialist Internship
- U of U - T&L 6716, Reading Specialist Internship
- USU - TEAL 6370, Supervised Internship in Reading and Writing
- WSU - MED 6356, Internship in Leadership
- Westminster - MED 608, Literacy Specialist Internship
- Other-Complete the box at the right*

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Documentation attached (e.g. Cactus printout) _____

Demonstrated Competency for One or More Requirements

In lieu of university and/or approved professional development courses, the applicant may apply for an endorsement through demonstrated competency. Demonstrated competency will be approved under the direction of the USOE Content Area Specialist. **The applicant must schedule, document, and submit the following:**

Participate in an oral interview under the direction of the USOE Content Area Specialist or designee/s to determine applicant's declarative, procedural, and conditional research-based knowledge of each individual course. This is usually done by a committee of specialists.

AND

Participate in a formal observation conducted by USOE Content Area Specialist or designee/s to demonstrate classroom instructional application of the Reading Endorsement course content.

Submitting the Application

1. Print and complete this Endorsement Application.
2. The processing fee for each application is **\$40.00**.
3. Attach original transcript(s) and/or CACTUS printouts *with the relevant courses highlighted*.
4. Internet transcripts are **not** acceptable.
5. Send
 - completed application,
 - highlighted original transcripts, and
 - processing fee, to:

Utah State Office of Education
Attn: Janet Strong, Educator Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact:

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K-12 Literacy Coordinator
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250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200