

LIBRARY MEDIA K-12 ENDORSEMENT

Checklist of Requirements

***College Course Work, Approved Professional Development, and Clearly Demonstrated Competency can be used as qualifying factors.**

Name _____ School/District _____

Major/Minor _____ CACTUS # _____

Endorsement(s) to be considered _____

Phone(s): Work _____ Home _____

Mailing Address: _____

Email Address: _____

Date Submitted _____ Date Reviewed _____

Applicant must have a current Educator License with an Elementary or Secondary area of concentration.

MARK APPLICABLE BOX(S):

FOR ENDORSEMENT (Must Have All Requirements Completed)

FOR STATE APPROVED ENDORSEMENT PLAN

Current Educators License Yes No Have Applied, Is Pending

Provide Appropriate Documentation

- Acceptable lines of evidence include:
 - Approved Professional Development
 - University or College Course Work
- Attach a copy of your transcripts and highlight corresponding classes

Processing fees: \$40

Send the highlighted transcript, completed form and appropriate processing fee to:

Endorsement submitted by individual---\$40
Send to:

**Utah State Office of Education
Attn: Janet Strong
Educator Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200**

State Approved Endorsement Program (SAEP)
(paid by district or charter school)---\$40
Send to:

**Utah State Office of Education
Attn: Stephanie Ferris
Educator Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200**

For more information contact:

**Georgia Loutensock, Specialist Library Media
georgia.loutensock@schools.utah.gov**

A candidate for the Library Media Endorsement must fulfill **one** of the following requirements: (Check appropriate box.)

- Complete an approved Utah institution of higher education program for library media endorsement.
- Complete coursework equivalent to an approved program to confirm understanding in:
 - Foundations of Library Media Programs
 - Library Media Center Administration
 - Instructional Technology and Reference Skills
 - Information Organization and Management
 - Collection Development
 - Children's **or** Adolescent/Young Adult Literature
 - Library media practicum in an accredited school
- Have a Masters degree in Library Science or Instructional Technology from an approved institution of higher education **plus** experience or coursework in children's **or** adolescent/young adult literature
- Show evidence of ability by passing the Educational Testing Services (ETS) Praxis II: Subject Assessment Test #0310 at the national median,
 - plus** complete a library media practicum in an accredited school
 - and** demonstrate knowledge of children's **or** adolescent/young adult literature