

**CHECKLIST OF MINIMUM REQUIREMENTS
FOR AN ESL ENDORSEMENT
(INSERVICE/COLLEGE COURSEWORK/DEMONSTRATED COMPETENCY)**

Name: _____ School/District: _____

Major/Minor _____ Social Security or CACTUS #: _____

Phone(s): Work _____ Home _____

Mailing Address: _____

E-mail Address: _____

Date Submitted: _____ Date Reviewed: _____

Applicant must have a current Educator License with an Elementary or Secondary area of concentration.

MARK APPLICABLE BOX(ES):

FOR ENDORSEMENT (Must Have All Requirements Completed)

FOR STATE APPROVED ENDORSEMENT PLAN (Must have a current license, be currently teaching in the endorsement area and have at least 9 semester hours in ESL to be eligible).

Current Educator License: Yes No Have Applied, Is Pending

Complete Appropriate Section(s)

- Please place the course number in the box to indicate that the minimum requirement in each area has been met. Where there is more than one box, there are additional courses required.
- Attach a copy of your test score and transcripts if needed.
- Processing fees: \$40.00

Endorsement submitted by individual—
Send to:

Utah State Office of Education
Attn: Janet Strong
Educator Quality & Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

State Approved Endorsement Program
(SAEP) (fee paid by district or charter school)—
Send to:

Utah State Office of Education
Attn: Stephanie Ferris
Educator Quality & Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact: Jeffrey Ojeda, ESL Specialist, Jeffrey.ojeda@schools.utah.gov

Applicant has successfully completed all requirements.		
Authorized Signature	Position	Date
Annual progress report:		

Completing the form:

Using an original copy of your transcripts, please highlight the corresponding courses and place the course number and institution abbreviation into the appropriate box. Indicate the credit earned on the appropriate line.

For example:

WSU	EDUC
	4740

Credit:
3

Please include **ALL** courses taken to fulfill the requirements for each standard. Select the courses you have taken from the following options. If a course is not listed in the options, fill in the other blank and attach a course description.

Requirements: 18 credits in the following areas: Credits Earned: _____

STANDARD I: LANGUAGE/LINGUISTICS (4 credits)

Fulfilled: Yes _____ No _____
Credit:

Courses:

University Course #

<input type="text"/>	<input type="text"/>	Second Language Acquisition and Cognition	_____
<input type="text"/>	<input type="text"/>	English Phonology and Syntax for ESL Teachers	_____
<input type="text"/>	<input type="text"/>	Instructional Strategies and Language Acquisition	_____
<input type="text"/>	<input type="text"/>	Language Production, Theory, and Acquisition	_____
<input type="text"/>	<input type="text"/>	Literacy Acquisition and Development	_____
<input type="text"/>	<input type="text"/>	Other: _____	_____

STANDARD II: CULTURAL DIVERSITY (2 Credits)

Fulfilled: Yes _____ No _____
Credit:

Courses:

<input type="text"/>	<input type="text"/>	Foundation of ESL Instruction	_____
<input type="text"/>	<input type="text"/>	Foundations of Diversity: Culturally, Linguistically Responsive Teaching	_____
<input type="text"/>	<input type="text"/>	State—Approved REACH Training	_____
<input type="text"/>	<input type="text"/>	Other: _____	_____

STANDARD III: INSTRUCTION (4 credits)

Fulfilled: Yes _____ No _____
Credit:

Courses:

<input type="checkbox"/>	<input type="checkbox"/>	Methods and Materials for the ESL Classroom	_____
<input type="checkbox"/>	<input type="checkbox"/>	Integrating second Language Acquisition into Content Instruction	_____
<input type="checkbox"/>	<input type="checkbox"/>	Literacy Strategies for Teaching English Language Learners	_____
<input type="checkbox"/>	<input type="checkbox"/>	Strategies and Methodology for ESL/ Teaching	_____
<input type="checkbox"/>	<input type="checkbox"/>	Curriculum and Materials for ESL Instruction	_____
<input type="checkbox"/>	<input type="checkbox"/>	Application of Research and Strategies in ESL Instruction	_____
<input type="checkbox"/>	<input type="checkbox"/>	Planning, Implementing, Managing Instruction	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____	_____

STANDARD IV: ASSESSMENT (3 credits)

Fulfilled: Yes _____ No _____

Courses:

Credit:

<input type="checkbox"/>	<input type="checkbox"/>	ESL Assessment: Theory, Methods and Practices	_____
<input type="checkbox"/>	<input type="checkbox"/>	Assessment for a Linguistically Diverse Population	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____	_____

STANDARD V: FAMILY AND COMMUNITY INVOLVEMENT: Federal and State Laws Regarding Parent/Family Involvement (2 credits)

		Fulfilled: Yes _____ No _____	Credit: _____
<i>Courses:</i>			
<input type="text"/>	<input type="text"/>	Building School Partnerships with ESL Families	_____
<input type="text"/>	<input type="text"/>	Empowering Diverse Families	_____
<input type="text"/>	<input type="text"/>	Family, Parent, and Community Involvement in the Education of ELLs	_____
<input type="text"/>	<input type="text"/>	Professional Role of the ELL Teacher	_____
<input type="text"/>	<input type="text"/>	Other: _____	_____

INSTRUCTIONAL PRACTICE With English Language Learners (3 credits)

		Fulfilled: Yes _____ No _____	Credit: _____
<i>Courses:</i>			
<input type="text"/>	<input type="text"/>	Practicing Teachers: Minimum 45 hours	_____
<input type="text"/>	<input type="text"/>	Pre-Service Teachers: Minimum 60 hours	_____
<input type="text"/>	<input type="text"/>	Other _____	_____