

**CHECKLIST OF MINIMUM REQUIREMENTS
FOR THE **COMPUTER SCIENCE ENDORSEMENT**
(INSERVICE/COLLEGE COURSE WORK/DEMONSTRATED COMPETENCY)**

Name _____ School _____
 SS# _____ District _____
 Major _____ Minor _____ Date of Evaluation _____
 Phone(s): Home: _____ Work: _____
 Email Address: _____

- For **Endorsement** (Applicant must have completed all requirements listed below)
OR
 For **State Approved Endorsement Plan** (2 Years)

Applicant must have a current Educator License with an Elementary or Secondary area of concentration. Do you have a current Educator License? Yes No
 Have applied, is pending?

Date Submitted _____ Date Reviewed _____

A teacher with a teaching major or minor in Computer Science will receive an endorsement to teach any class in Secondary Information Technology, which grants IT CORE credit.

An elementary teacher whose assignment is as the school's technology teacher instead of teaching a regular class should have an EDUCATIONAL TECHNOLOGY or a COMPUTER SCIENCE Endorsement.

This endorsement is required in order to teach any information technology PROGRAMMING class.

Boxes with an "X" indicate the minimum requirements in that area have been met.

COMPUTER SCIENCE ENDORSEMENT (K-12)

This endorsement is required in order to teach any information technology PROGRAMMING class.

[] Computer science teaching major or minor.

OR

[] Twelve quarter hours of computer science courses must be completed in addition to all requirements for the COMPUTER LITERACY Endorsement. These additional 12 quarter hours must include the following classes:

Structured Programming
 Data Structures

Submit transcripts and available course outlines (syllabi) for evaluation.

OR

- [] Demonstrated Competency. In order to be eligible to apply for demonstrated competency, you must have taught (under contract) for two years in the subject within the previous five-year period. This experience must have taken place in Utah. Lines of evidence may include any or all of the following: transcripts, inservice courses, recommendation of your principals and others, and/or a passing score from a standardized test in the subject in which the endorsement is sought. Submit all materials supporting any of the acceptable lines of evidence including a cover letter identifying the subject area to be evaluated to the certification office of the Utah State Office of Education. A committee will evaluate your application.

For more information contact: Kathy Webb, Education Specialist, (801) 538-7736, or Kathy.webb@schools.utah.gov

Complete the following as you apply for any Computer Science Endorsement:

- Mark the boxes with an "X" to indicate that the minimum requirement in each area has been met
- Attach a copy of your transcripts and highlight corresponding classes.
- Send the highlighted transcript and completed form to:**
- Processing fees: \$40

∞Endorsement submitted by individual - Send to:

∞State Approved Endorsement Program (SAEP) (fee paid by district or charter school) - Send to:

Utah State Office of Education
Attn: Janet Strong
Educator Quality & Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200

Utah State Office of Education
Attn: Stephanie Ferris
Educator Quality & Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200

2/18/2009