

Advancement Degree Scholarship Eligibility Information

The scholarships are for educators currently teaching math, chemistry, physics, physical science, and information or learning technology in secondary schools (grades 7-12), and special education PreK-12 as indicated in 53A-1a-601(5), to earn an endorsement, degree, or advanced degree.

The scholarships do not reimburse for schooling already started or for completed programs.

Please note: Teachers cannot receive both the Opportunity Award (Signing Bonus) and Advancement Scholarships at the same time or within the four year teaching commitment time.

Teachers must be employed by a district, be fully licensed or qualify for a temporary license under a district authorization request.

TEACHERS:

- a) Send the ORIGINAL APPLICATION, TRANSCRIPTS, AND A COPY OF INTENDED PROGRAM to the Public Education Job Enhancement Committee c/o Clara Walters at the address below.
 - b) **Submit a copy of the application, the principal's evaluation form, and the superintendent's form to the school principal for signatures and forwarding to the district.**
- Financial assistance will be limited to four (4) consecutive years starting from the date of initial enrollment following the award. Part-time enrollment at a university would be three semester hours of credit, per semester, as a minimum requirement. Funding requests may include expenses for travel/lodging to end-of-program conferences
 - The teacher must attend an accredited institution or program, within the State of Utah, public or private, as specified in R277-503-1-K, N, or T, and indicated by the Committee in PEJEP Rule and show evidence of acceptance into an educational program leading to a degree, endorsement, or graduate degree in:
 - a) PreK-12 Special Education or b) Secondary Education (7-12) in areas identified in 53A-1a-601(5).

This specifically precludes coursework leading to a license in counseling or administration.
(See Qualified Educational Programs sheet)

- Commit to a teaching assignment in Special Education PreK-12 or secondary school-level grades 7-12, in the areas identified in 53A-1a-601(5) and agree to a four (4) consecutive year teaching contract and the repayment provisions that apply.
- If a teacher chooses to secure out-of-state employment, the repayment provision in the contract will apply.
- Districts shall make a commitment for re-employment; however, if no employment opportunities exist, the district may release the teacher to seek employment in other districts, within the State.

IF A TEACHER CHANGES ASSIGNMENT OR LEAVES THE DISTRICT, THE TEACHER AND DISTRICT MUST CONTACT PEJEP IMMEDIATELY

PEJEP CONTACT

Clara Walters
USOE - PEJEP
250 East 500 South
PO Box 144200
SLC, UT 84114-4200

Tel: (801) 538-7616 - Fax: (801) 538-7973 - clara.walters@schools.utah.gov

Public Education Job Enhancement Program (PEJEP) Advancement Scholarship Application

“DEGREE”

Contact Information

Name: _____

Address: _____

City: _____ State: _____

Zip: _____

Telephone: _____

EMAIL: _____

CACTUS ID or Social Security #: _____

Current Teaching Assignments: _____

District/Charter School _____

1. State the degree you are applying for (include emphasis) _____

2. Identify the institution you plan to attend: _____

3. List the “Total” costs (tuition, fees, and books) for your intended program: _____

4. Cost per credit for the program: _____

5. List the number of semesters required to complete the program: _____

6. How many credits per semester do you plan to take? _____

7. Have you enrolled in a program? No Yes Start date of your program _____.

8. If currently enrolled in a program, attach a list of classes you have completed:

FOR COMMITTEE USE ONLY

VENDOR # _____

DISTRICT _____

Scholarship Amount _____

Application Complete (Total: 6 pages)

Incomplete Application:

- Not in CACTUS
- No assignment
- Lacks cost of program, cost per credit and/or number of credit hours for program
- Need official transcripts
- Need principal/superintendent evaluation form from district
- Need original application and signatures

Approvals/Date:

C. Walters _____

S. McRay _____

S. Dickson _____

Describe how the degree you earn will improve your knowledge and skills in order to impact student achievement:

I understand that the Advancement Scholarship is subject to the Scholarship Contract. If I am offered an Advancement Scholarship, and decide to accept, I agree to abide by the terms of the contract, complete my academic program in a timely manner, and fulfill the four (4) year teaching requirement thereafter.

I certify that the information I have provided in this Advancement **Scholarship** application is accurate.

Applicant (Please Print)

Applicant Signature

Date

****Attach University Transcripts**

Only official university transcripts are accepted (can be opened)

****Attach a copy of the courses for your intended program**

***GIVE YOUR PRINCIPAL:**

- a) The principal evaluation instructions sheet and principal/superintendent form.
- b) A copy of your application

***CANDIDATES MAY SEND OR HAND-CARRY THEIR PART OF THE APPLICATION TO:**

Clara Walters
USOE - PEJEP
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200

Advancement Scholarship PRINCIPAL/SUPERINTENDENT Evaluation Form Instructions

- 1) All Evaluation forms (principal/superintendent) must be submitted through the district office.
- 2) **Principal Evaluation Forms should be:**
 - a. Filled out and signed by the principal (then forwarded to district)
 - b. Signed by the Superintendent or his/her designee
 - c. **Sent by the district office to PEJEP c/o Clara Walters at the address below**
- 3) Please do not use the internet to send evaluations, and take every precaution to protect the confidentiality of the applications and evaluation forms.
- 4) **Cut-off dates have been established for Advancement Scholarships due to limited funding.**

Contact: Clara Walters
USOE – PEJEP
250 East 500 South
P.O. Box 144200*
SLC, UT 84114-4200
Tel: (801) 538-7616 Fax: (801) 538-7973
clara.walters@schools.utah.gov

* PO Box 144200 must be included after the physical address on all mail sent to USOE and PEJEP

PRINCIPAL'S TEACHER EVALUATION FORM

Teacher being recommended:

Teacher's Primary Area of Instruction:

School:

Address:

Principal:

Contact Phone:

Email Address:

Please indicate your overall evaluation of this candidate's ability to successfully complete a program leading to a degree.

1	2	3	4	5	6	7	8	9	10
Inadequate					Average				Outstanding

Note: If this is a new teacher to your school and you cannot give an evaluation of him/her please indicate this in the comment section of this form and add additional information that would be beneficial for consideration by the PEJEP Committee.

Comments:

I certify that the information I have supplied in this principal evaluation is accurate, and that the accompanying Advancement **Scholarship** application is accurate to the best of my knowledge.

Principal (Please Print)

Signature

Date

DISTRICT SUPERINTENDENT OR HIS/HER DESIGNEE

Indicate your support of the candidate by signing the form. Comments are welcome

Comments:

I certify that the above information supplied is accurate, and the accompanying Advancement Scholarship application is accurate to the best of my knowledge.

Superintendent/Designee (Please Print)

Superintendent/Designee Signature

Date

Please send the attached the Principal's Evaluation form and your comment page to:

**Clara Walters
PEJEP - USOE
250 E. 500 S.
PO Box 144200
Salt Lake City, UT 84114-4200**