

Return to Licensure Application

Mail with a \$35 fee to:
Teaching and Learning - Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

In accordance with Utah State Board of Education R277-502-6 an educator who has been out of the teaching field with an expired license may renew their license upon satisfactory completion of a successful **background check** and **ethics review**, passing of required Board approved **exam(s)** (where applicable), **employment** by a district/charter school as indicated by an assignment in the data base, **successful evaluations** by supervisor and completion of a **professional development plan**. Please complete all boxes on this form, attach the required fee and **mail or deliver within 30 days of hire** to the name and address listed in the upper right hand corner.

Applicant's Name:	
Mailing Address:	E-mail:
Daytime Phone:	SS# or CACTUS ID#:
Total Years of Previous Teaching Experience:	Circle Level of Expired License: 1 2 3
Name of Current District & School or Charter:	Current Assignment:

This application will be returned to you if you have not done the fingerprint background check and Ethics Review or your assignment is not posted on CACTUS.

Professional Development Plan

Outline the desired knowledge, skills and dispositions the returning educator will be developing. **Include the process (how) and content (what)** of the professional development. This plan must be based on the current knowledge and skill level of the educator as well as school and district based student achievement goals.

Principal/Director

School

Date

For USOE use only

Application Complete: YES NO