Application for the Utah State Office of Education English Endorsement

This endorsement may be attached to an Educator License with an Elementary, Secondary, or Special Education area of concentration. A person with a Grades 1-8 Educator License who completes the requirements for the English Endorsement will be Highly Qualified to teach English in Grades 7 & 8. A person with a Grades 6-12 Educator License who completes the requirements for the English Endorsement will be Highly Qualified to teach English in Grades 6-12.

Applicant Information

Name_____ Date application submitted _____

Cactus ID _____ Email _____

District_____ School_____

Major_____ Minor_____

Home Address: Street _____

City_____ Zip Code_____

Home Phone_____ Work Phone_____

Check One: _____ This is an application for an English Endorsement
- **Fee $25.00**

_____ This is an application for a State Approved Endorsement Plan (SAEP) for the English Endorsement (see page 3) **– Fee $35.00**

There are two ways to earn the English Endorsement

1. Successful completion of university or other pre-approved professional development courses matching the eight requirements (see Page 2), or
2. Demonstrated competency for one course requirement (see Page 3).

University and Professional Development Courses

1. Courses are to be a minimum of three semester hours.
2. Courses may be undergraduate or graduate.
3. Courses taken online with an accredited institution will be accepted.
4. Professional Development courses (e.g. those offered by universities or NUCC, SUTEC, etc.) must be pre-approved by USOE specialist and entered in CACTUS.

Instructions for Completing the Application

1. For university courses, attach original transcripts (internet transcripts are not acceptable), with the courses highlighted. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education," or "Language Arts." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement.
2. For professional development courses, attach a copy of the Cactus report, with the course(s) highlighted.
3. Complete Page 2 of this application. For each of the seven courses required, indicate the courses you have completed that satisfy each of the requirements.
4. Requirement 1 is passing the Praxis 5038. Please attach your score report.

Requirements to Earn the Utah State Office of Education English Endorsement

27 Credits and Praxis 5038 Required

Requirement	Documentation
Requirement Area #1: Praxis	
1. Pass the Praxis 5038 (162 or higher)	Submit a copy of the Praxis test report.
Requirement Area #2: Methods Courses, 12 Credits	
2. Teaching Secondary Language Arts **3 Credits** A course that focuses on the integrated teaching of the language arts to secondary students, emphasizing the Utah Core Standards.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
3. Teaching Writing to Adolescents **3 Credits** A course that focuses on the teaching of writing to adolescents, including the writing process, use of multiple drafts, scoring with analytic rubrics, etc.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
4. Content Area Literacy Instruction **3 Credits** A course that focuses on the use all literacy skills, including reading and writing, in the content areas.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
5. Adolescent Literature **3 Credits** A course that focuses on up-to-date literature from all genres for adolescents.	Course name and number _____ Date Completed_____ Credits _____ Institution_____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
Requirement Area #3: Content Courses, 15 Credits	
6. American/Modern Literature **6 Credits** Courses are to be taken from American and/or modern literature. American literature study should represent the Puritan period to the present, including all genres. Modern literature should include contemporary novels, poetry, and other genres.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ___Transcript_____Cactus printout Course name and number _____ Date Completed_____# Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
7. British/World/Multi-Ethnic Literature **6 credits** Courses are to be taken from the Anglo-Saxon period to the present. British literature study should represent all genres. World and minority literature should represent a broad spectrum of cultures, genders, races, and nationalities.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout
8. Writing Content Course **3 Credits** A course that focuses on any form of writing, such as argument, technical, creative, news.	Course name and number _____ Date Completed_____ Credits _____ Institution _____ Documentation provided in this application (check one): ____Transcript_____Cactus printout

On-line Courses Available from Utah State Office of Education in Collaboration with Utah Education network and Southern Utah University

For endorsement courses offered by trimester and policy details (2013 SUU registration cost is $21 per credit hour): http://www.uen.org/development/usoe/ela/

Demonstrated Competency for One Course in the Endorsement Requirements

Demonstrated competency, in lieu of one university course, will be approved under the direction of the USOE Content Area Specialist by successful completion of an evidence-based professional portfolio). For details go to the secondary English Language website:
http://www.schools.utah.gov/CURR/langartsec/Demonstrated-Competency.aspx

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the English Endorsement allows a secondary teacher to teach English classes while working on the endorsement—meaning they are not yet highly qualified in English.
2. The applicant has two years from the date the SAEP is approved to complete all requirements for the endorsement.
3. The applicant must have a minimum of nine hours toward the endorsement before applying for the SAEP.
4. SAEP processing fee to be paid by the candidate's district.
5. The applicant must document the minimum of nine hours on this application by attaching and highlighting transcript evidence.

Submitting the Application

1. Print and complete this Endorsement Application.
2. The processing fee for each application is **($25.00 for endorsement and $35.00 for SAEP)**
    - For the SAEP application the fee is to be paid by the district or charter school.
3. Attach original transcript(s) and/or CACTUS printouts *with the relevant courses highlighted*.
4. Internet transcripts are **not** acceptable.
5. Send
    - completed application,
    - highlighted original transcripts, and
    - processing fee, to:

Utah State Office of Education - Endorsements
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more Information contact:
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