

MINUTES

January 11, 2007

Minutes of the meeting of the State Board of Education held January 11, 2007, at the Utah State Office of Education, Salt Lake City, Utah. Meeting commenced at 7:35 a.m. Chairman Kim R. Burningham presided.

Members present were:

Chairman Kim R. Burningham
Vice Chairman Janet A. Cannon
Member Laurel O. Brown
Member Mark Cluff
Member Bill Colbert
Member Thomas Gregory
Member Greg W. Haws
Member Michael G. Jensen
Member Randall Mackey
Member Cyndee Miya
Member Denis R. Morrill
Member Richard E. Moss
Member Debra G. Roberts
Member Teresa L. Theurer

Members Dixie L. Allen, Richard Sadler, Josh Reid and Marlon O. Snow were excused.

Also present were:

Superintendent Patti Harrington
Deputy Superintendent Raymond Timothy
Associate Superintendent Myron Cottam
Associate Superintendent Patrick Ogden
Executive Director, USOR, Don Uchida
Public Affairs Director Mark Peterson
Board Secretary Twila B. Affleck

Members of the Press:

Jennifer Toomer-Cook, Deseret Morning News
Tiffany Erickson, Deseret Morning News
Nicole Stricker, Salt Lake Tribune
Lynze Wardle, Standard Examiner
Maria Farrington, Centro de la Familia de Utah
Marilyn Price-Larson, SLP in Schools
Helen Post, Utah Parent Center
Bruce Smith, University of Utah - CSD
Paul McCarty, Graduate Student
Rebecca Chavez Houck, Centro de la Familia de Utah
Marlies Burns, Citizen
Ljubica "Buba" Roth, Utah Peace Institute

Chairman Burningham excused Members Dixie Allen, Josh Reid, Richard Sadler and Marlon Snow.

Installation of New Board Members

Chairman Kim R. Burningham shared changes in his lifetime, one of which has to do with milk, and using the analogy of changes in milk with changes we want in education. He then shared nine challenges for the coming year: (1) The Governor's budget; (2) Make more of our strategic plan goals come true; (3) Vigorously work to make ProExcel a reality; (4) Focus on the needs of those with special challenges; (5) End the math wars; (6) Make sure the arts are not neglected; (7) Value character education and civic training; (8) Leave partisanship to others; and (9) Replace negativity with "encouraging words." He then shared some quotes from Susan B. Anthony. (For complete details see General Exhibit No. 10092.)

Vice Chairman Janet Cannon issued the Oath of Office to the newly elected and re-elected Board Members: Laurel Brown, Kim Burningham, Greg Haws, Michael Jensen, Denis Morrill, Richard Moss and Debra Roberts.

The Board recessed to committee meetings at 8:00 a.m.

The Board reconvened at 10:30 a.m.

Chairman Burningham noted that we opened the meeting earlier with the swearing in of new board members.

Welcome and Student Achievement Spotlight

Board Member Greg W. Haws lead the Board in the Pledge of Allegiance.

Board Member Bill Colbert offered opening remarks stating that over the past week we have heard a lot of controversy over the war in Iraq. This past week Utah lost three citizens in Iraq from Hill Air Force Base. They sacrificed their lives. They died together working as a team. They did not have an R or a D by their name. We are working as a team. There is a plan to put R & D by our names which he feels will be counter. Ultimately we have common good and common needs for the children of the state at heart. One thing reassuring yesterday was during a joint appropriations committee meeting we saw a focus on technology. We saw people on both sides of the isle trying to work together to address this issue. We need to find common ground and work through our differences in a common manner. Always remember the true customers we have. This is the first meeting as a new formed board looking toward forming a team to address these issues. Member Colbert then offered a prayer.

The Board recognized Ljubica "Buba" Roth, CEO for the Utah Peace Institute, Marie Farrington, Director of Educational Services for Centro de la Familia de Utah and Cyndee Miya, Chair of the Coalition of Minorities Advisory Committee in recognition of their commitment and hard work to promote quality education for English Language Learners and minority students in our State. These three ladies have joined with a team of educators in developing an ELL Master Plan for Utah schools and participated in a National Conference sponsored by the U.S. Department of Education's Office of English Language Acquisition. They were chosen to be members of this team

because of their leadership in the minority education community.

Excellence Certificates were presented to each of these outstanding individuals.

Board Standing Committee Reports

Finance Committee

Member Mark Cluff, Chairman of the Finance Committee, presented the following recommendations from the Committee:

Teachers' Supplies and Materials

Appropriation, R277-459

The current board rule is silent on the issue of ownership of supplies and materials purchased with state funding. USOE has fielded several inquiries as teachers move from one district or school to another.

The amended rule provides:

- Clarification to the definition of "Classroom Teacher" to better outline who should receive the funds. Each year it is decided in legislation whether counselors and media support staff should be included. To best define "teacher" in this rule reference is made to the most recent legislation.
- Changes made to Line A in the "Distribution of Funds" to clarify how the count of full-time classroom teachers is obtained. USOE no longer uses the date of October 1 to extract the data for the appropriation so this has been updated to the current use of November 1 data. In an attempt to reduce human error USOE has automated the process and extracts the data from CACTUS.
- Line H was added to the "Distribution of Funds" section to clarify that all supplies and funds belong solely to the district or charter school. This will help prevent teachers from taking supplies purchased with the funds should they leave the job, thus preventing supplies/funds being transferred between districts/charters or being taken into private schools.

The Committee amended the rule as follows: R277-459-3.A. delete Edith Bowen Laboratory School (it will become a charter school this year) R277-459-3.H. first line remove the word **all**, second line add after school district the words charter schools and Utah Schools for the Deaf and the Blind.

(For complete details see General Exhibit No. 10093.)

The Finance Committee adopted the amendments to R277-459 on first reading and moves that the Board approve R277-459, Teachers' Supplies and Materials Appropriation on second reading. Motion carried unanimously.

Pupil Accounting, R277-419

Waiver for Public Health Emergencies

Public health emergencies, such as a deadly influenza pandemic, may force the closure of public schools for an extended period of time. Currently, school districts and charter schools must conduct school for at least 990 instructional hours and 180 school days each school year. No exceptions are made for extended school closures.

The proposed amendment to the pupil accounting rule allows the State Board or State Superintendent to waive the minimum school days and hours rule in the event of an extended school closure due to a public health emergency.

Following discussion the Committee felt this is an important issue and needs further discussion.

Member Bill Colbert suggested that it be expanded to more than just an influenza pandemic because it is conceivable that it could be another disease or reason.

Member Tom Gregory indicated that this is the rule for 180 days and 990 hours and questioned if there was a plan to also include the Board's strategic plan to move away from seat time toward competency.

Member Cluff indicated this was also part of the discussion.

Transportation Formula Calculations and Study Update

The Utah State Office of Education has undertaken a study of current student transportation funding costs and the transportation funding formula.

- The average cost per mile for Utah school buses is \$0.86.
- The average cost per minute of operation of Utah school buses is \$0.50.
- The total annual pupil transportation costs equal \$92,555,200.
- State ongoing appropriations for pupil transportation equal \$62,601,800 (68% of total costs).
- 80 percent of the total transportation costs are for transporting students to and from school.
- 20 percent of the total cost is for field trips, athletic events, and hazardous bus routes.
- Staff recommend, and has included in the Board's budget request, that the state fund at least 85 percent of the total cost of transporting student.

The Committee discussed the possibility of including in the State Board budget a request for an increase in state funding of transportation in the amount of \$16,070,700.

(For complete details see General Exhibit No. 10094.)

Motion from the Committee that the Board adopt the transportation funding increase request of \$16,070,700 (85%) of the 80 percent total transportation costs. Motion carried unanimously.

Alternative to Income Tax Cuts Proposal

Income tax revenue is projected to grow by nearly a half billion dollars (\$488 million) in FY 2008. Governor Huntsman recommended an income tax cut totaling \$100 million. House Republicans recently voted in caucus to support tax cuts in equal amounts to increases for public education. Currently, House Republicans are supporting a \$300 million income tax cut.

Economic growth may not be sufficient to sustain a tax cut as well as support enrollment and inflation growth of the education budget.

The Committee discussed a proposal that the State Board of Education recommend to the State Legislature that in lieu of a tax cut, a portion of the anticipated new ongoing revenue be used to meet one-time needs to fund short term projects. When tax revenues fall short of projections or slow to the point of not being able to meet ongoing budgets, the diverted money can be used to fill in the shortfall and forestall budget cuts and tax increases. This economic shock absorber allows the state to invest in its infrastructure while not growing its bureaucracy. (For complete details see General Exhibit No. 10095.)

Motion from the Committee that the Board request the State Legislature to divert ongoing funding into one-time and short term projects.

Amendment to the motion was made by Member Thomas Gregory and seconded by Member Bill Colbert that an alternative to spending on one time needs, is to invest this money in an account, in a regular pattern of investments for possible future replacement of investment income for tax income. This would provide a long-term vision of sustained investment in education and reduce the tax burden.

Associate Superintendent Patrick Ogden suggested that in line with the concept, we already have a permanent public education trust fund that this money could be put into that could be used rather than establishing another fund.

Vice Chairman Janet Cannon spoke in favor of using the trust funds idea for the investment avenue. However, she noted that an economic upturn gives the legislature an opportunity to establish and leave a legacy for public education in supporting programs of need such as technology, writing software and computers.

Member Randall Mackey questioned if Member Gregory's concern was that the money be placed in some sort of investment account where it could earn interest or was he looking at something broader in scope.

Member Gregory responded that if these economic good years continue for several years, we could, over the next five years, as one time investments into this account, not disburse anything from it and then start using the interest as replacement for tax dollars.

Member Randall Mackey commented that it may make more sense to take the initial step by approving this in the form it is written; and the next step may be to look at expanding that into a far larger account.

Member Denis Morrill commented that he would prefer to go with what we have now. Clearly we are going to spend this on things that have been deferred for many years, and now we have money, we need it when it is available.

Amendment failed with Member Cluff, Colbert, Gregory, Haws, Moss, and Roberts voting in favor; Members Brown, Cannon, Jensen, Mackey, Morrill, and Theurer opposed.

Original motion carried unanimously.

Safeguarding School Funds

Staff reviewed the flow of funds from USOE to the districts as well as safeguards that are in place to ensure proper use of taxpayer funds. (For complete details, see General Exhibit No. 10096.)

The Committee received the report as information and noted they will continue to discuss this and see if there are ways to tighten the safeguards. No action was required.

Potential Impact of Subdividing School

Districts on School Funding

Subdividing school districts will financially impact districts involved in subdividing. The subdivision also has the potential to impact state funding. Staff reviewed various funding scenarios to show potential impacts to districts and the state. (For complete details see General Exhibit No. 10097.)

The Committee received the report as information. No action was required.

Notification of Withholding MSP Funds
for Noncompliance

As of December 1, 2006, two districts and one charter school have failed to submit their Annual Fall Enrollment Audit Reports to USOE. The deadline for submission was November 15. Following State Board rule, a two week extension was granted. Tardy entities were told that if the audits were not received at the end of the grace period (December 1), USOE would start the process of withholding a portion of their monthly funding transfer.

On December 5, USOE began the process of withholding ten percent of their MSP funding. Funding will be restored and resumed upon submission of the required reports.

The Utah State Office of Education is working with the districts and charter school to ensure the reports are completed and submitted as soon as possible.

State Board Rule requires the Finance Committee be notified in the event funds are withheld for a failure to submit required reports. The Committee received this information and no action was required. (For complete details see General Exhibit No. 10098.)

Governor's Budget Recommendations and
Legislative Budget Action to Date

Governor Huntsman released his budget recommendations for the upcoming legislative session on December 12. The Legislative Executive Appropriations Committee met on December 13 to begin the legislative budget process with the adoption of revenue estimates and a base budget. (For complete details see General Exhibit No. 10099.)

The Committee and Board were informed of the Governor's recommendations and the legislature's intentions for the upcoming session.

Funding to Support the Comprehensive
Counseling and Guidance Program

The State Comprehensive Counseling and Guidance Specialist position has been funded from the ESEA and later NCLB Title V Federal funds. Effective July 1, 2007 these funds will no longer be available. Funds available under Section 118 of Perkins III Federal funding which supported personnel and materials dedicated to career development for public school students will no longer be available with the re-authorization of Perkins IV Federal funding effective July 1, 2007.

The Comprehensive Counseling and Guidance funding is part of the Career and Technical Education line

item in the minimum school program (MSP). Consistent with language and strategies used for Youth in Custody and Gang Prevention funds, it is proposed that:

No more than 2.5 percent may be used for:

- (1) school counselor professional development
- (2) CCGP site visits
- (3) CCGP administrative oversight
- (4) program evaluation at the state level

No more than 2.5 percent may be used for,

- (1) development of career information and resources for students and their parents, including supports to be life/career planning component of the Comprehensive Counseling and Guidance Program, including, but not limited to support for the internet-based Utah Career Information Delivery System (Utah Choices Planner and Choices Explorer); the Utah Student Career Guide developed in cooperation with DWS, and the Vocational Rehabilitation section of USOE; and Planning for Life After High School in collaboration with the Utah State Board of Regents and Utah Higher Education Assistance Authority
- (2) Training to support implementation of the above mentioned programs and materials.)

Staff will reevaluate, and no action is recommended at this time.

Impact Fees Resolution

Impact fees are generally one-time assessments against new residential, industrial or commercial development projects to compensate for the added costs of public services generated by new construction. In the field of public education, impact fees would be used for facility costs including construction and startup costs.

State law currently prohibits the imposition of impact fees.

This past fall, the Jordan School District Board of Education passed a resolution “supporting legislation that would allow school districts to collect fair and equitable impact fees on new construction, currently prohibited by Utah State law. The impact fees would be used to construct school buildings.”

The Finance Committee became knowledgeable about impact fees and the proposed legislation on school impact fees by Representative Mascaro. (For complete details see General Exhibit No. 10100.)

Motion from the Committee that the Board support HB 74, School Impact Fees, sponsored by Representative Steven Mascaro which would allow impact fees to be paid at the time of closing and then can be merged into the mortgage or paid off rather than being paid up front.

Member Cluff noted that the vote in the committee was three to two and the key issue the committee was not fully in support of this was they felt that everyone should cover the cost of the new development not just the new people that were making the requirement necessary. It was felt that this is taxation without representation..

Member Bill Colbert commented that there are other bills out there that may be more preferable to the impact fee concept that try to address the short-changes in the rapidly growing areas. For example, to average out or have a state wide portion of property tax.

Member Denis Morrill commented that this is a reasonable way to approach this problem. It gives each district an option and they have to do it with a vote of the people.

Member Tom Gregory stated that he would be abstaining from vote because he does contract programming work, and one of his clients is the Utah Association of Realtors and feels his vote may be a potential conflict of interest or misconstrued as such.

Member Greg Haws commented that he is opposed to this philosophically. He felt this is going down a slippery slope, that is dangerous, and we are shifting the burden of paying for public education from the general public society as a whole to a smaller group or divided group. Anything that dilutes the concept of what this country has been based on since we adopted public schools is that all society pays for education.

Member Richard Moss spoke in agreement with Member Haws. He inquired of the discussion in the committee relative to taxation without representation and what would be the limit on the impact fees.

Member Cluff responded that there was not much discussion on that issue, other than the bill specifies that it would be presented to the voters and they would vote on the amount and would have a choice as to what is needed for the area. This just gives an option.

Motion to support HB 74 carried with Members Brown, Cluff, Colbert, Jensen, Mackey, Morrill, Roberts, Sadler and Theurer voting in favor; Members Cannon, Haws and Moss opposed; Member Gregory abstained.

Other Post Employment Retirement Benefits

The Committee received an update regarding Other Post Employment Benefits and any further legislative direction or action. (For complete details see General Exhibit No. 10101.) It was noted that everyone has completed the request for information on this issue. No action was required. The Committee requested that the full board receive a full report on this issue.

Curriculum Committee

Member Teresa L. Theurer, Chairman of the Curriculum Committee presented the following recommendations from the Committee:

Foreign Exchange Students, R277-612

Legislation enacted during the 2006 Legislative Session provides for a number of foreign exchange students to be counted for purposes of apportioning state monies beginning July 1, 2007. The law requires that the State Board of Education make a rule to administer the cap for the program for which funding begins July 1, 2007.

The Committee reviewed the new rule, R277-612, Foreign Exchange Students. (For complete details see General Exhibit No. 10102.)

The Committee approved R277-612 on first reading and moves that the Board approve R277-612, Foreign Exchange Students on second reading. Motion carried unanimously.

English Language Learner (ELL) Master Plan

An ELL Task Force, facilitated by Superintendent Harrington, met to discuss strategies to increase the learning power of English learners in Utah. The task force recommended the creation of an ELL Master Plan.

A committee comprised of district representatives, administrators, special educators, teachers, and individuals with expertise and knowledge in the field of ELL language acquisition and achievement was convened to develop the ELL Master Plan.

The Committee received a progress report on the development of the ELL Master Plan. The document is scheduled to be completed and be presented to the Board in late spring 2007. (For complete details see General Exhibit No. 10103.) The Committee made a few suggestions and board members were asked if they would like to add to get the information to staff.

The Committee received the report and no action was required.

Utah International Education Initiative

The Governor has identified international education as one of his key educational initiatives for the 2007 legislative session. Legislators have indicated interest in international education as well. The focus of this initiative is centered on providing significantly more students with the skills, knowledge, and dispositions to be proficient in world languages and to demonstrate greater international understanding.

The Curriculum Committee was updated on the initiative. (For complete details see General Exhibit No. 10104.) No action was required.

Monitoring/Auditing School Districts and Charter Schools in the Use of Title I Funds

In the past, each local education agency (LEA), was assigned to complete an annual self-assessment of Title I procedures. This report was submitted to the Utah state Office of Education (USOE). Onsite visits were conducted every three years. Within 30 days, a written evaluation was submitted to the LEA. The LEA then had 30 days to submit a corrective action plan.

In December 2005, the federal Title I audit indicated that the USOE needed to enhance its Title I monitoring system. One recommendation was that there needed to be increased internal communication within the USOE regarding LEA Title I audits, including improved sharing of information from the LEA fiscal audits between the USOE data and statistical area and the Title I Section.

For the past six months, the USOE Title I staff has been working with the Southwest Comprehensive Center (SWCC), operated by WestEd, to enhance its monitoring system. This new system includes a more comprehensive annual desktop review, and a four-year cycle for onsite monitoring visits. Additionally, the USOE and the SWCC conducted extensive focus groups to receive input from all major stakeholders. The main focus is on

program implementation. It is not considered a fiscal audit.

When the USOE receive information of the alleged improprieties within the Davis School District, the USOE Title I director contacted the U.S. Department of Education (DOE) Title I office. Personnel at the DOE were aware of the improprieties directed at Davis School District. Superintendent Patti Harrington immediately asked auditor Kent Mohlman to do an internal review at the USOE. No findings were identified. The leadership at the USOE is waiting for the legal process to take its course before further follow-up with the Davis School District.

The new Title I monitoring system will be presented to the Title I Directors at their meeting on January 9, 2007 and to school district superintendents at a later date. The USOE will pilot the Title I monitoring system this spring. Full implementation, with the four-year cycle, will begin in school year 2007-08.

The Committee received the report as information and asked for an updated report in August. No action was required.

The Committee received the results about the Iowa Tests - Superintendent Harrington will discuss that in her Executive Officer report.

Law & Policy Committee

Member, Debra G. Roberts, Chairman of the Law & Policy Committee presented the following recommendations from the Committee:

Licensing Routes, R277-503

R277-503 Licensing Routes, was adopted by the Board on March 3, 2006. Changes to the rule resulted in an increase in requirements for certain licenses and endorsements. The effective date provided in the rule for these changes was less than one year from the date of the announcements. This resulted in a conflict with 53A-6-106 which states that no increase in requirements may become effective sooner than one year after the changes are announced.

A decision was made to postpone implementation of the rule until the required notification period of one year had elapsed. In the meantime, it also became clear that the wording of the rule as adopted resulted in an overly broad application of the intent of the rule. The USOE received substantial comment from the field about the effects of the rule. Staff held numerous discussions with stakeholders relative to the rule, and convened a representing group to gather information relative to appropriate modifications that might be made to the rule.

The primary changes in the rule are intended to ensure that the statutory requirement for effective dates is met, and that the application of the new requirements for testing is constrained to those areas specific to NCLB. (For complete details see General Exhibit No. 10105.)

Language needs to be refined to more appropriately define the intent. Member Roberts noted that the Committee missed one date that needs to be changed on line 142, under R277-503-3C to change the date to July 1, 2007.

The Law and Policy Committee approved the rule on first reading and moves that the Board approve the amendments to R277-503, Licensing Routes on second reading.

Amendment to the motion was made by Member Laurel O. Brown and seconded by Member Richard Moss to change date under R277-503-3 C to July 1, 2007. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Haws, Jensen, Morrill, Moss, Roberts, and Theurer voting in favor; Member Mackey absent.

Member Roberts noted other amendments made by the Committee on Line 143, under R277-503-3 C, add where tests are available following designated content tests. Also, on Line 191 and 192 add identified following shall submit a score on the identified and add where available following Praxis II Applicable Content Knowledge test(s) where available.

Motion that the Board adopt R277-503, as amended, on second reading carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Haws, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Member Mackey absent.

Professional Educator Standards, R277-515

R277-515 is established as a result of a survey, research and development by a broad group of educators. The new rule establishes statewide standards for licensed public school educators that provide notice to educators and prospective educators and notice and protection to public school students and parents. The new rule recognizes that licensed public school educators are professionals and, as such, should share common professional standards, expectations and role model responsibilities.

The Law & Policy Committee reviewed the new rule. (For complete details see General Exhibit No. 10106.) The Committee made a few changes to the rule, some of which were suggested by the Utah Education Association. However, the Committee felt there was much more that needed to be done for clarification.

The Committee accepted the rule on first reading. There is more conversation that needs to take place and the rule will come back to the Committee and the Board next month.

State Board Bylaws Revisions

The Committee reviewed the following proposed amendments to the State board of Education Bylaws:

- Addition of a section to deal with the appointment of an interim superintendent, should that become necessary.
- Allowance of a per diem for travel for those serving on State Board Advisory Committees
- Statutory amendments

(For complete details of the Bylaws see General Exhibit No. 10107.)

The Committee further amended the following:

Page 12, Item D to read: If the Board deems it necessary the Board may appoint an Interim State

Superintendent to fulfill the duties of the State Superintendent.

Member Mark Cluff noted that in Item D, it indicates the Board *may* appoint and in Item D 1 it states that the Deputy Superintendent of Public Instruction *shall* be appointed. He felt the *shall* should be changed to *may*.

Discussion ensued relative to the appointment of an Interim Superintendent and the designation that it be the Deputy Superintendent. Concern was expressed that there may not be a Deputy Superintendent at the time the need arose for an appointment of an Interim Superintendent.

Under Item D 2 to read: If the Deputy Superintendent is for some reasons unavailable, the designation of Acting Superintendent shall be made by the Board.

The Committee made the following amendments:

Page 17, F.3. Members of a State Board Advisory Committee are eligible to receive: (a) state per diem ~~travel~~ reimbursement if living over 100 miles from the Utah State Office of Education or the meeting location; (b) mileage reimbursement if travel is over 120 miles round trip.

Page 9, E. Change last line to read: and that Board Member may choose to not cast a vote on the issue.

Page 15, 2. To add © Board standing committee agendas may be adjusted by the committee chair in accordance with open meeting laws, preferably at least one week prior to board meeting.

Motion from the Committee that the Board adopt the recommended amendments to the Bylaws.

Motion was made by Member Teresa L. Theurer and seconded by Member Mark Cluff to divide the motion and do all of the amendments, except Item D on page 12.

Member Randall Mackey suggested that the Board have Carol Lear look at the proposed change relative to conflict of interest portion. Member Denis Morrill requested that Carol Lear review bylaws to make sure they are consistent with law. Carol Lear indicated that she had reviewed them and there is not express direction in the law relative to the conflict of interest portion.

Vice Chairman Janet Cannon voiced concern with the amendments on Page 15 relative to the Committee Chairs being able to add or delete items to the agenda at will without knowledge or information of the board leadership.

Member Mark Cluff suggested a wording change that would state the standing committee chairs with approval of leadership counsel.

It was noted that there were guests present for the next two items of the agenda. Therefore, motion was made by Member Thomas Gregory and seconded by Member Randall A. Mackey to table the discussion of the Board Bylaws until after lunch, and proceed with the public participation portion of the meeting. Motion carried unanimously.

Public Participation/Comment

Member Greg Haws introduced the “Feed the Pig” program which has been put together by the Utah Association of Certified Public Accountants and the Ad Council. He noted that this has to do with financial literacy and ties into what the Board is doing in this regard. He introduced Susan Spears, past president of Utah Association of CPA’s who has headed up the Financial Literacy Task Force.

Ms. Spears shared video clips of ads that will appear on television in the near future featuring Benjamin Bankes to help parents and students understand the financial literacy problems and provides help for high schools in getting this message across.

Executive Session

Motion was made by Member Denis R. Morrill and seconded by Member Mark Cluff to move into an executive session to discuss personnel issues following lunch with Senator Stephenson. The Board was polled and by unanimous consent of those present [Member Debra Roberts absent].

Lunch with Senator Stephenson

Senator Howard Stephenson, Co-Chair of the Public Education Appropriations Committee stated that he has never felt so optimistic about support for public education than now.

Senator Stephenson and the Board then discussed the following issues:

- Governance of the State School system at the Board level
- Technology in the classroom, and the funding for it
- Pro Excel
- Class Size Reduction

Senator Stephenson also indicated he was concerned with the proposal of some House and Senate members of the elimination of the statewide levy for public education. Next to the 45% exemption for homes, this is the most threatening thing for public education in Utah.

He indicated he believes we should cut taxes by \$300 million this year. However, the property tax is the wrong way to do it.

Concern was expressed by Board members relative to making the Board and the State Office a partisan issue.

Discussion also included Pre-K education and optional full-day kindergarten.

Executive Session Cont.

Based on an earlier motion by Member Denis R. Morrill and seconded by Member Mark Cluff to move into an executive session following lunch for the purpose of discussing personnel issues. The Board moved into an executive session at 1:50 p.m.

Motion was made by Member Teresa L. Theurer and seconded by Vice Chairman Janet A. Cannon to

reconvene into open meeting. Motion carried unanimously. The Board reconvened at 2:00 p.m.

Law & Policy Committee Report Cont.

State Board of Education Bylaws

Chairman Burningham noted that there was a motion to divide the amendments of the Bylaws and vote on them separately.

Amendment to Page 9 - Item E changing shall to may. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Mackey, Morrill, Moss, Roberts and Theurer voting in favor; Member Haws absent.

Amendment to Page 17 - change mileage reimbursement based on 120 miles round trip. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Mackey, Morrill, Moss, Roberts and Theurer voting in favor; Member Haws absent.

Amendment to Page 15 relative to the Standing Committee Chair input on the Board Agenda.

Chairman Burningham noted that it was his understanding that the procedure that has been followed is that the staff member along with the chair of the committee made the agenda up for the meeting and that came to leadership and they approved or added to the agenda. He voiced concern that if additional time was required, the agenda could not be printed and mailed in a timely manner.

Member Debra Roberts commented that as a committee chair she would be move comfortable having discussion between the staff member and the committee chair before board leadership.

Amendment to the amendment motion was made by Member Mark Cluff seconded by Member Denis R. Morrill that chairs and staff will always work together in the creation of the agenda for the standing committee meeting which is then submitted to the board leadership for final approval and distribution.

Member Tom Gregory voiced concern that one of the unintended consequences is we are technically not able to do what we did last meeting by adding something to the agenda the day prior. This requires a meeting of the Board to obtain a two-thirds vote to add an item.

An addition to the substitute motion was agreed upon that in extenuating circumstances an item may be added to the agenda in accordance with the Utah Open Meetings Act. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Mackey, Morrill, Moss, Roberts and Theurer voting in favor; Member Haws absent.

Amendment to the motion was made by Member Teresa L. Theurer and seconded by Member Denis R. Morrill on Page 12 with the new Item D, 1, to have the word *may* not *shall*.

Following further discussion, Chairman Burningham recommended that the Law and Policy Committee re address the amendment on page 12.

Motion was made by Member Debra G. Roberts and seconded by Member Bill Colbert to accept the recommendations of the Law & Policy Committee including the amendment, and except those identified on page 12.

Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Mackey, Morrill, Moss, and Roberts voting in favor; Member Theurer opposed; Member Haws absent.

Speech/Language Pathologist (SLP) Committee Report

The Speech/Language Pathologist (SLP) Committee delivered three options for differentiated personnel for speech/language service delivery. (For complete details see General Exhibit No. 10108.)

The Committee received an update as to where committee has gone and gave further direction to them as to where to go. This will not require further Board action. The Committee recommended that they will explore the additional recommendations in the packet; looking at ways to obtain master level SLP and put the emphasis there. Also, that they look further at Option A and give more details. Further that they look at the idea of additional training as part of going on to a masters degree and linking with university to make this a viable program so that each of those with a bachelor degree are working toward a master's degree.

Member Roberts noted that the Committee received several public comments during the committee meeting.

Executive Session Actions

Utah Professional Practices Advisory Commission Recommendations

Motion was made by Member Thomas Gregory and seconded by Member Mark Cluff to adopt the recommendation of the Commission and Hearing Panel in Case No. 03-673 and reinstate the educator license of a former educator in the Granite School District. The license was previously suspended as a result of the educator's arrest for lewdness and subsequent plea in abeyance, with conditions. Satisfaction of the plea in abeyance resulted in a misdemeanor conviction of trespass. It was noted that the hearing report was reviewed during the executive session. Motion carried unanimously. Greg Haws absent.

(For complete details see General Exhibit No. 10109.)

Charter School Recommendation

Deputy Superintendent Ray Timothy presented a recommendation from the State Charter School Board from the Monticello Academy requesting an amendment to their charter to add seventy-five (75) grade nine students for the 2007-2008 school year. The State Charter School Board denied their request for the 2007-2008 year but is in agreement in recommending this amendment be approved to add seventy-five (75) grade nine students for the 2008-2009 school year. (For complete details see General Exhibit No. 10110.)

Member Denis Morrill asked for clarification that the State Charter School Board approved a recommendation for the 2008-09 school year rather than the requested 2007-08 school year.

Deputy Superintendent Ray Timothy responded that the State Charter School Board has been very concerned about establishing specific time lines for amendments to be considered so that the projected growth can be

submitted in a timely matter for consideration of future funding. They changed the time line that it be August 1 for any consideration of increased student enrollment for the 2007-08 school year. They sent an Email to all charter school directors on May 22. They did not feel comfortable recommending increases on any requests that came after the August 1. The State Charter School Board is supportive of the request but only for the 2008-09 school year. He further indicated that the Charter Board was reluctant to have a new rule in place and then break it immediately.

Associate Superintendent Patrick Ogden indicated that the Board's budget has been submitted as has the Governor's and this has not been included in those budgets. However, to add 75 students would not be a big hit on either the charters or the districts. However, he noted that the line needs to be drawn somewhere.

Member Denis Morrill further commented on the impact on children to go to a junior high for one year and then back to the charter school the next. He indicated he has received calls from parents of these children who are very concerned.

Member Michael Jensen reported that he has also received calls from a lot of parent and the impact on the children is really great. As a new Board Member he went to the Board's Mission Statement that talks about being an advocate so that all students have education opportunities to meet their potential. If we do allow the 2007-08 school year it will be a good decision for all, especially the children.

Vice Chairman Janet Cannon commented that she too had received a number of phone calls and her first concern was the issue of funding and as mentioned by Mr. Ogden, it can be taken care of.

Vice Chairman Cannon further commented that by taking on a 9th grade, it puts them into the realm of educating secondary students which means they will have to take on accreditation issues. She questioned how capable is the school of doing that? Deputy Superintendent Timothy responded that the response of the Granite School District indicates that Granite District has been supportive of the Monticello Charter and knowing also that they were going to expand up to the 9th grade. However, at this point they did not want to make comment because of the audit that has yet to come out.

Motion was made by Member Denis R. Morrill and seconded by Vice Chairman Janet A. Cannon that the Board approve the Monticello Academy's request to add 75 ninth grade students for the 2007-2008 school year.

Member Teresa Theurer voiced concern that the school be able to handle ninth grade students. Dr. Timothy responded that as the State Charter School Board reviewed the amendment request did not have a concern with this issue.

Member Mark Cluff spoke in support of the motion because of the children. He commented that the time line is proper and from here on out we definitely need to stand by the August 1 deadline. He further commented that we are still learning the process for appeals and this is a time to better define an appeals process for the future.

Motion carried unanimously.

Legislative Update

The State Board of Education has a vested interest in all legislation effecting public education. Deputy Superintendent Ray Timothy provided information to the Board regarding the upcoming legislative session. (For complete details see General Exhibit No. 10111.)

Deputy Superintendent Ray Timothy briefed the Board Members on how they can keep up to date on tracking what is happening with the legislature via the State Office web site, www.schools.utah.gov or usoe.org.

Dr. Timothy then reviewed the bills currently numbered.

Dr. Timothy reported that one of the protected bills not on the list is the voucher bill. We have a little information we have received and the Board needs to be aware, however, until the Board sees the actual bill it may not want to take any action. He indicated that we have been told that the House will be addressing the voucher bill within the first two weeks of the session.

Carol Lear, Director, Government and Legislative Relations updated the Board on the proposed voucher bill. She noted that the House sponsor is Representative Urquhart and the Senate sponsor will be Senator Bramble. She noted that it is supposed to look a lot like Representative Dee's original voucher bill last year. The bill will be a voucher, not a tuition tax credit. It will offer \$3,000 down to \$500 for people who make \$100,000. There will be a means test. Right now the accountability is proposed not greater than last year, one norm referenced test. Ms. Lear indicated that if Board Members are interested in understanding issues related to vouchers and the Constitutional issues related to vouchers, one very important US Supreme Court, (the only one that has upheld vouchers) is *Zelman vs Simmons Harris*.

Dr. Timothy presented information on some of the bills. The following actions were taken by the Board:

HB 77 - High School Diploma Amendments

Motion was made by Member Debra G. Roberts seconded by Member Teresa L. Theurer to support HB 77. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

HB 79 - Concurrent Enrollment Amendments

Motion was made by Member Teresa L. Theurer and seconded by Member Laurel O. Brown to support with comment that we oppose any amendment which would include a charge for tuition. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

HB 240 - Public Education Job Enhancement Program Amendments

Motion was made by Member Teresa L. Theurer and seconded by Member Thomas Gregory to support.

Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

HB 241 - Appropriation for Terrel H. Bell Program

Motion was made by Member Teresa L. Theurer seconded by Vice Chairman Janet A. Cannon to support. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

SB 49 - Optional Extended-day Kindergarten

Motion was made by Member Mark Cluff seconded by Member Laurel O. Brown to support. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

HB 207 - School Truancy and Compulsory Education Amendments

Motion was made by Member Laurel O. Brown and seconded by Member Richard Moss to support. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

Chairman Burningham noted that the next meeting time to discuss legislation is scheduled to be on January 26. He did not feel that was timely enough for consideration of the Board of some of the legislation that is expected to be out. After discussion the Board agreed they would meet on Monday, January 22 at 12:00 noon.

Chairman Burningham noted that one of the biggest legislative issues is the matter of the Governor's Budget. There is one issue we feel we should give a little more attention to. Although the same identical figure has been advocated by the Governor as has been by the Board for the classroom reduction element, they are quite different in their natures. It would be better to get rid of the disagreement.

Superintendent Harrington reported that she and Chris Kearn have talked about class size reduction. The Governor has established well the idea of Star 20 which stands for Student Teacher Adult Ratio at about 20. Twenty is not the cap, it is the goal for K-12. We might be able to come to the same agreement of class size reduction and feel comfortable supporting the semantic of Star 20 given the kind of ways that money might be used which is consistent with what is in the Board's class size reduction plan. She noted that the Board's class size reduction plan has the support of the Public Education Coalition. This does not extinguish it, it gives preference to our K-3 classrooms.

Superintendent Harrington recommended that the Board alter their priority on class size reduction and call it Star 20 and begin to give dialogue to it. Dr. Harrington noted that Representative Brad Dee has offered to carry the Board's bill.

Motion was made by Member Debra G. Roberts and seconded by Member Richard Moss to authorize Superintendent Harrington to continue discussions with Governor and Legislators on class size reduction that is

workable and acceptable.

Member Mark Cluff noted that the Governor's commitment to Pro Excel is not at the same level as the Boards. He indicated this was a concern because we need high quality, well paid teachers before we can deal with class size reduction, if we have to choose. He expressed a desire that we work with the Governor for his support for full funding of Pro Excel.

Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

General Consent Calendar

Motion was made by Member Teresa L. Theurer and seconded by Member Denis R. Morrill to approve the General Consent Calendar as presented. Motion carried with Members Brown, Cannon, Cluff, Colbert, Gregory, Jensen, Morrill, Moss, Roberts and Theurer voting in favor; Members Haws and Mackey absent.

1. Minutes of Previous Meeting

Minutes of the Meetings of the State Board of Education held December 1, 2006.

2. Contracts

The following contracts were approved:

(A) Governor's Council for People with Disabilities. \$54,892. 7/1/06-6/30/07. - Amend. - Fed.

To provide funds and operating guidelines for a statewide information and referral program (ACCESS UTAH NETWORK) to meet information needs for persons with disabilities and their families in the state of Utah. The program will be administered by the Utah Governor's Council for People with Disabilities.

(B) Manning, Curtis, Bradshaw & Bednar. \$32,000. 2/1/07-1/31/09 - Amend.

To serve as hearing officer for the Utah Professional Practices Advisory Commission for educator licensing hearings when allegations of misconduct have been made and other hearing-related activities.

© Community Resolution, Inc. \$32,000. 2/1/07-1/31/09. - Amend.

To serve as hearing officer for the Utah Professional Practices Advisory Commission for educator licensing hearings when allegations of misconduct have been made and other hearing-related activities.

(D) Southeastern Utah Public Health. \$10,980. 8/1/07-7/31/12 - Amend. - Fed.

Lease of Division of Rehabilitation Services, Castle Dale Office, located at 45 E 100 S, Castle Dale, Utah.

(E) Sangam L.C. \$361,065.53. 6/30/06-6/30/2012. - Amend. - Fed.

To lease office space for the Division of Rehabilitation Services Logan Office located at 115 West Golf Course Road, Logan, Utah.

(F) Department of Workforce Services. \$68,509. 11/1/06-11/31/07 - Amend. Fed. RECEIVABLE

Provide an onsite Benefit Specialist to the Departments Central Region.

(G) USU Early Childhood Development Center. \$110,250. 12/1/06-10/30/07. - Fed.

Evaluation of the Utah State Office of Education's Advanced Placement Incentive Grant.

(H) Utah Parent Information and Training Center. \$90,000. 5/1/06-6/30/07. - Amend. - Fed.

The Utah Parent Information Center is the only center in the state which serves as a statewide clearinghouse for parents with disabled children. UPC provides information, referral, training and support to parents.

(I) Sponsored Programs. \$129,255. 11/15/06-7/31/07.

Comprehensive statewide assessment of the rehabilitation needs of individuals with disabilities.

(J) Utah Navajo Trust Administration. \$254,298.67. 3/1/07-2/28/17 - Fed.

To lease office space for the Division of Rehabilitation Services Blanding Office at 522 N 100 E., Blanding, Utah

(K) Measured Progress. \$559,097. 12/1/06-10/30/07. - Amend. - Fed.

The purpose of the amendment is to expand the technical consultation provided by Measured Progress in order to improve the technical adequacy of the State's English language proficiency test, which is required to meet the federal accountability requirements of the No Child Left Behind Act (NCLB) under Title III.

(L) Measured Progress. \$5,294,799. 12/1/06-11/30/2011. Fed.

To develop, print and distribute the science criterion-referenced tests for elementary and secondary school levels for use in Utah public schools.

(M) Utah Association for the Deaf, Inc. \$1,800. 11/1/06-10/31/07. - Amend. RECEIVABLE

Provide space for the Utah Association for the Deaf (UAD) Bookstore for access to individuals who are Deaf, Hard of Hearing, or Speech Impaired needing equipment or information.

(N) XEROX Corporation. \$62,636.28. 1/1/07-3/31/07 - Amend.

To lease 2 Docutechs 6135 for the use in the print shop until bid system is complete for two new high speed copy machines. (Extension for lease is for 3 months.)

(For complete details see General Exhibit No. 10112.)

3. Testing Procedures, R277-473

Standardized Testing, R277-473-9, contains information about testing ethics, professional development training, disciplinary action, etc. A committee was formed by the USOE Assessment and Accountability Section to clarify the testing ethics policy and develop training materials for use in the Spring 2007 CRT testing session. Recommendations for amendments to R277-473-9 were approved by the Board on second reading at the December 1, 2006 meeting. There have been no substantive changes to the rule since that time. The Board approved R277-473 on third and final reading. (For complete details see General Exhibit No. 10113.)

4. Athletic Coaching Certification, R277-517

Athletic Coaching Certification, R277-517 was amended at the December 1, 2006 meeting on second reading to include the National High School Federation Coaching Certification Program as another option Utah coaches can use to meet coaching certification requirements. There have been no substantive changes to the rule since that time. The Board approved R277-517, Athletic Coaching Certification on third and final reading. (For complete details see General Exhibit No. 10114.)

5. Educator Licensing Requests for Temporary Authorizations

Requests for Temporary Authorizations as submitted by the school districts. The State Board of Education approved the requests for Temporary Authorizations as submitted. (For complete details see General Exhibit No. 10115.)

6. Westridge Elementary School, Provo District, Variance Request

State Board Rule R277-419-3A states that "School districts are required to conduct school for at least 990 instructional hours and 180 school days each school year." Westridge Elementary School of Provo School District is partnering with Brigham Young University in a Utah State Office of Education grant designed to improve the quality of math instruction at the elementary level. This Comprehensive Math Initiative requires the teachers to participate in additional hours of professional development.

For the purpose of conducting professional development in mathematics, Westridge is requesting that they be allowed to hold school for 1011 hours over 174 days. Letters of support from the School District, BYU and the principal described the request in greater detail. The Provo City Board of Education and Superintendent Merrill have also expressed support for this request. (For complete details see General Exhibit No. 10116.)

The Board approved the request of the Westridge Elementary School to hold school for 1011 hours over 174 days for the 2006-07 and 2007-08 school years.

7. USBE Annual Calendar

The Utah State Board of Education Annual Calendar for 2007 was provided for information to the Board. (For complete details see General Exhibit No. 10117.)

8. Administrative Rule Review

Under provisions of 63-45a-9, U.C.A. 1953, all administrative rules shall be reviewed every five years. There may be minor non-substantive changes within these rules. The following rules were reviewed and approved:

R277-617	Authorization of Student Clubs and Organizations
R277-705	Secondary School Completion and Diplomas
R277-915	Work-based Learning Programs for Interns

(For complete details see General Exhibit No. 10118.)

9. Monthly Budget Report

The Monthly Budget Report provides information to the Board in meeting its fiduciary responsibilities toward the Utah State Office of Education, the Utah State Office of Rehabilitation and the Utah Schools for the Deaf and the Blind. (For complete details see General Exhibit No. 10119.)

10. Ratifications

Donald L. Stryker was ratified an Education Specialist in the Student Achievement and School Success Division.

11. Advisory Committees - Notice of Vacancies

The following vacancies occur on the respective State Board of Education Advisory Committees:

Utah Schools for the Deaf and the Blind Institutional Council

Parent of Visually Impaired Student Currently Served by USDB
Jean Massieu School for the Deaf (Nonvoting Member from Advisory Board)

Nominating Committee for the School and Institutional Trust Lands Board of Trustees

Utah State Board of Education

12. List of Applicants for Licenses

The list of applicants for initial and renewal licenses was approved by the Board. (For complete details see General Exhibit No. 10120.)

13. Claims Report

The Claims Reports in the amounts of \$212,236,709.05 and \$203,529,996.66 respectively for November 30, 2006 and December 31, 2006, were approved by the Board. (For complete details see General Exhibit No. 20121.)

Executive Officer Report

Superintendent Patti Harrington presented the following items of information:

Reviewed Visits and Meetings she has done during the past month.

Reviewed items of Information

Dr. Harrington reported that the Iowa Test results have just been released and a press release went out from the State Office of Education. She distributed copies of the results along with the press release. (For complete details see General Exhibit No. 10122.)

Dr. Harrington noted that in the hallway is student art work all of which has come from the Provo School District. There is one tremendous piece of writing by Sheila Mavin who has been the Director of Fine Arts in the Davis School District. Interestingly, and sadly, Sheila died over the holidays. She encouraged Board Members to look at her work on their way out.

Discussion Items:

American Academy is the group that would like to nationally put out our Electronic High School. We are still moving forward on that project. However, it will need the work of lawyers before she will feel comfortable with it. Right now American Academy is putting together a business plan which we have told them must include price points and details. It is anticipated that they will present that to us in our next meeting. At that point we will convene lawyers around the issue and continue to move forward. With the retirement of Dick Siddoway and the position being open, we will be stalled long enough until that replacement is in place and fully cognizant of the import of this national move, if in deed they feel they can support it. We are months away from finalizing American Academy decisions, but will continue to move ahead with the meetings and try to have the business points well understood.

Member Laurel Brown questioned if the State Office owned all the intellectual rights to all of the Electronic High School?

Superintendent Harrington responded that this is still one of the points that is still unknown and part of the reason she expressed her concern, but not worry, that we need exactly all the details in a business plan before we move forward.

Member Denis Morrill questioned if we have we a confidentiality agreement with them relative to proprietary interests. Normally, when a business is sold, the buyer is put under a huge obligation to secrecy and agreement not to use what they see. Dr. Harrington indicated she would follow-up on this to make sure it is in place.

Dr. Harrington then discussed the following:

Utah English as Second Language

Tax revenue projections response from Tax Commission relative to revenue estimates.

Member Denis Morrill questioned if there was someone on staff who could do this rather than relying on the Tax Commission. Patrick Ogden reported that we may have someone, but it may be a good idea for us to attempt to do it and report to the Board what is happening.

(For complete details of the Executive Office Report see General Exhibit No. 10123.)

Board Chairman Report

Chairman Kim R. Burningham presented the following items of information.

Presented an Editorial Article on Math

Released the DaVinci Academy Audit Report.

NASBE - This month we will be represented by Dixie Allen, Laurel Brown, Mark Cluff and Richard Sadler at NASBE Board and Study Committee meetings.

March 15-17 is the NASBE Annual Legislative Conference and we normally have some attend that meeting. As a part of that meeting you spend time talking with our congressional delegation. He asked that those that have not already talked with Twila about attending and wish to do so to contact her.

Calendar for Board meetings next year – He noted a couple of things added relative to study sessions the day prior to Board meeting in April and August. Also, there may be an additional one on November 1, and one in September will be held away from Salt Lake City.

Chairman Burningham noted that as members sit on various committees, the Board would like to hear reports relative to the work that is going on. He suggested that regular emails be the vehicle for such reports or if someone felt strongly about an issue they share it with the Board through the Chairs report.

Chairman Burningham noted that he and Superintendent Harrington will be meeting with the Governor on Friday January 19.

The next Board Leadership meeting is January 25.

USBA Convention is taking place over the next few days.

Chairman Burningham noted that the week before the NASBE Legislative Conference is the Learning First Alliance Conference in Washington DC which he and Patti will be attending. They will be talking extensively about national education issues, including NCLB.

Chairman Burningham reported that in an effort to support public education in the future. A group is being organized made up of high profile people in the state who could independently put forth a message in support of public education. One of the co-chairs is former Governor Olene Walker.

Motion was made by Member Teresa L. Theurer and seconded by Member Bill Colbert to adjourn.

Meeting adjourned at 4:25 p.m.