

CTE Skill Certificate Test Performance Documentation

This document must be submitted to the test coordinator at the end of testing each trimester/semester.

Instructor's Name: _____ Course: Intro to Graphic Communication
School: _____ Test Number: 560
Students in course: _____ Date: _____
Students tested: _____
Students who passed performance objectives at or above 80%: _____

This is to *verify* that the students marked **YES** on performance accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Understand the introduction to the graphics/printing industry.
2. Understand and demonstrate safe practices.
3. Understand and demonstrate measurement systems.
4. Understand and demonstrate basic math skills.
5. Understand and demonstrate design and layout.
6. Understand and demonstrate the use of the basic offset press.
7. Understand and demonstrate skills related to job application and interpersonal skills.
8. Understand and demonstrate image capture and filing.
9. Understand and demonstrate binding and finishing techniques.
10. Understand and demonstrate Digital Image Preparation.
11. Understand and demonstrate screen printing techniques.

Each performance is documented and kept on file by the teacher for two years.
(Check the documentation method used)

- Class period summary score sheet
- Recorded and identified in the class grade book

Instructor's Signature: _____ Date: _____