

# CTE Skill Certificate Test Performance Documentation

This document must be submitted to the test coordinator at the end of testing each trimester/semester.

Instructor's Name: \_\_\_\_\_ Course: Desktop Publishing I  
 School: \_\_\_\_\_ Test Number: 248  
 # Students in course: \_\_\_\_\_ Date: \_\_\_\_\_  
 # Students tested: \_\_\_\_\_  
 # Students who passed performance objectives at or above 80%: \_\_\_\_\_

This is to *verify* that the students marked **YES** on performance accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

Each student has:

1. Created a document using basic design principles (Standard 2)
2. Created a document using knowledge of typography (Standard 3)
3. Created a document using color principles (Standard 4)
4. Created a document using modified and unmodified images (Standard 5)

The following are examples assignments that can be used for these objectives. This is not intended to be a required list of documents to be created; it is only a suggestion.

| Standard 2  | Standard 3  | Standard 4  | Standard 5                      |
|---|---|---|---------------------------------|
| Posters<br>Flyers<br>Business cards<br>Letterhead<br>Postcard | Ransom letter<br>Bookmark<br>Magazine ad<br>Magazine cover<br>Brochure<br>Table tent<br>Menus | Any document<br>from other<br>standards using<br>standard 4<br>principles can<br>qualify. | ID badges<br>Tattoos<br>T-shirt |

Each performance is documented and kept on file by the teacher for two years.  
 (Check the documentation method used)

- Class period summary score sheet
- Recorded and identified in the class grade book

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_