

# CTE Skill Certificate Test Performance Documentation

This document must be submitted to the test coordinator at the end of each testing trimester/semester.

Instructor's Name: \_\_\_\_\_ Course: introduction to Manufacturing  
School: \_\_\_\_\_ Test Number: 620  
# Students in course: \_\_\_\_\_ Date: \_\_\_\_\_  
# Students tested: \_\_\_\_\_  
# Students who passed performance objectives at or above 80%: \_\_\_\_\_

This is to *verify* that the students marked **YES** on performance accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Demonstrate proficiency (80% or higher) in the conventional linear measuring system to an accuracy of 1/16 inch.
2. Demonstrate proficiency (80% or higher) in the metric linear measuring system to an accuracy of a millimeter.
3. Participate in safety instruction and pass safety tests, at the 100% level, for all tools and equipment used. The goal of safety is 100% compliance.
4. Demonstrate safe work habits in all classroom and lab activities.
5. Demonstrate the safe use of basic tools and machinery.
6. Participate in a design-based problem solving activity.
7. Actively participate in a forming process.
8. Actively participate in a separating process
9. Actively participate in an assembling process.
10. Actively participate in a finishing process.
11. Actively participate in a continuous production system. (Mass production activity)

Each performance is documented and kept on file by the teacher for two years.  
(Check the documentation method used)

- Class period summary score sheet
- Recorded and identified in the class grade book

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_