

Marriott

PROVO HOTEL & CONFERENCE CENTER

Health Occupation Students of America
Annual HOSA Fall Leadership Conference 2011

October 10 – 11, 2011

Thank you for choosing the Provo Marriott Hotel and Conference Center. We look forward to welcoming you to our hotel.

A block of Deluxe Guestrooms have been reserved for your group and will be held until September 30, 2011 or until the block is full, whichever comes first. If the room block is filled prior to the cutoff date, the hotel cannot guarantee rooms at the group rate. In addition, the hotel cannot guarantee rooms available at the group rate after the room block has been released. Please make your reservations as soon as possible!

Additional room type requests may be accepted on a space available basis at the following rates. Bed type requests are noted but cannot be guaranteed.

| |
|---------------------------------|
| Deluxe King or 2 Doubles |
| \$86.00 |

Rates are for single to quad occupancy, and do not include current state and local taxes of 12.67%

All room types include daily housekeeping, coffee maker, data port phone, voice mail, ironing board and iron, hair dryer, color cable television and on-demand movies, individual heat and air conditioning controls, room service and clock radios. ADA rooms are available upon request.

All of our guestrooms are non-smoking and no pets are allowed. A \$250 charge is assessed for smoking in a guestroom. Check-in time is 3:00 pm; check-out time is 12:00 pm.

****Tax Exempt Requirements:** As of July 1, 2011 all state government tax exemptions are now refunded by the Utah State Tax Commission instead of at point of sale. The law no longer allows us to accept tax exemptions. Please see Utah State tax bulletin 7-11 for more details or call the Utah State Tax Commission at (801) 297-2200 or (800) 662-4335.

Deposit and Cancellation Policy: Accommodations will be made by **Rooming List** from each school with full pre-payment via facsimile or mail to the Provo Marriott Hotel and Conference Center. **The Provo Marriott Hotel must receive payment and rooming lists by September 30, 2011.** All changes to the rooming list must be submitted in writing. Cancellations made more than 72 hours prior to arrival are refunded to the deposit. Cancellations made less than 72 hours prior to arrival forfeit a one-night's room and tax. No shows will charged one night's room and tax. No refunds are issued for early departures.

Please complete the following information and **fax** to: Provo Marriott Hotel and Conference Center
Attn: Annmarie Clark or Ashley Ereksen
801-377-4708

School Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax #: _____ E-mail: _____

Number in Party: _____ Number of Room(s): _____ Room Type Request: _____

Arrival Date: _____ Time: _____ Departure Date: _____ Time: _____

**Please fax:
Rooming list
Attached credit card authorization form and copy of credit card
To 801-377-4708**

Or checks be made payable to: Provo Marriott Hotel and Conference Center
c/o Conference Reservations, 101 West 100 North, Provo, Utah 84601
Questions please call 801-370-3530

Please attach a rooming list to this document.