

# CERTIFICATE OF ACHIEVEMENT

THIS CERTIFICATE IS AWARDED TO

---

FOR DEMONSTRATING ATTAINMENT OF ACADEMIC PROFICIENCIES REQUIRED FOR SUCCESSFUL COMPLETION OF

## ADULT BASIC EDUCATION ABE 3

---

PROGRAM ADMINISTRATOR

DATE

---

TEACHER/INSTRUCTOR

DATE



## **ADULT BASIC EDUCATION HIGH INTERMEDIATE (ABE 3) COMPLETION**

Individual is able to read simple descriptions and narratives on familiar subjects or from which new vocabulary can be determined by context, and can make some minimal inferences about familiar texts and compare and contrast information from such texts, but not consistently. The individual can write simple narrative descriptions and short essays on familiar topics and has consistent use of basic punctuation, but makes grammatical errors with complex structures.

Individual can perform all four basic math operations with whole numbers and fractions; can determine correct math operations for solving narrative math problems and can convert fractions to decimals and decimals to fractions; and can perform basic operations on fractions.

Individual is able to handle basic life skills tasks such as graphs, charts, and labels, and can follow multistep diagrams; can read authentic materials on familiar topics, such as simple employee handbooks and payroll stubs; can complete forms such as a job application and reconcile a bank statement. Can handle jobs that involve following simple written instructions and diagrams; can read procedural texts, where the information is supported by diagrams, to remedy a problem, such as locating a problem with a machine or carrying out repairs using a repair manual. The individual can learn or work with most basic computer software, such as using a word processor to produce own texts, and can follow simple instructions for using technology.